

# **TENTATIVE AGENDA FOR REGULAR SESSION MEETING JANUARY 18, 2022, 7:00 P.M.**

## **1. CALL TO ORDER**

## **2. ROLL CALL**

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

## **3. INVOCATION AND SALUTE TO THE FLAG**

Reverend Steven Harris to deliver invocation followed by the salute to the flag.

## **4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## **5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

## **6. PRESENTATION**

Presentation recognizing John Wallop

## **7. BILLS**

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

## **8. MINUTES**

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. December 7, 2021 Regular Session Meeting
2. December 21, 2021 Regular Session Meeting
3. December 30, 2021 End of the Year Meeting
4. January 6, 2022 Re-Organization Meeting

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

## **9. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

## **10. OLD BUSINESS**

## **11. DISCUSSION ITEMS**

## **12. PETITIONS AND LETTERS ITEM (01)**

Motion to receive and file verification letter from Target Millville Urban Renewal, LLC showing compliance of Section 5.2.3 of the Financial Agreement and certifying that Target Millville Urban Renewal, LLC owns 100% of the Target Store here in Millville, NJ.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

**13. REPORTS OF COMMISSIONERS**

**14. COMMISSIONER HEWITT**

**14.I. COMMISSIONER HEWITT**

Motion to receive and file the following Millville Fire Department Totals for the year of 2021:

- 1) EMS Totals
- 2) Inspection Totals
- 3) Incident Totals

Motion-  
Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[2021 EMS TOTALS.PDF](#)  
[2021 FIRE INSPECTIONS.PDF](#)  
[2021 FIRE TOTALS.PDF](#)

**15. COMMISSIONER MCQUADE**

**16. COMMISSIONER ROMANIK**

**17. VICE-MAYOR SOOY**

**17.I. VICE-MAYOR SOOY**

Motion to receive and file the Tax Collector's Report for the month of December 2021.

Motion-  
Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[TAX COLLECTORS REPORT FOR DECEMBER 2021.PDF](#)

**18. MAYOR ORNDORF**

**19. ORDINANCES 2ND READING**

**19.I. Ordinance 2nd Reading Item (01)**

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped Persons at 702 N. 5th Street.

Motion-  
Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD 2ND READING ADD CARL L. HUGHES HANDICAP PARKING.PDF](#)  
[PROOF OF PUBLICATION- 702 N. 5TH STREET.PDF](#)

**19.II.** Ordinance 2nd Reading Item (02)

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped Persons at 231 S. 3rd Street.

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD- 2ND READING ADD JOSEPH WILKERSON JR- HANDICAP.PDF](#)  
[PROOF OF PUBLICATION- 231 S. 3RD STREET.PDF](#)

**20. ORDINANCES 1ST READING**

**20.I.** Ordinance 1st Reading Item (01)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the SJ Riot Softball to hold a Coin Drop on April 2, 2022 and April 3, 2022 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD- 1ST READING COIN DROP FOR SJ RIOT SOFTBALL.PDF](#)

**20.II.** Ordinance 1st Reading Item (02)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Girls Softball League to hold a Coin Drop on March 19, 2022 and March 20, 2022 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD 1ST READING COIN DROP FOR GIRLS SOFTBALL.PDF](#)

**20.III.** Ordinance 1st Reading Item (03)

Bond Ordinance authorizing various capital improvements and acquisitions, appropriating \$398,000 to pay the cost thereof, authorizing the issuance of \$378,100 of bonds to finance the appropriation, and to provide for the issuance of bond anticipation notes in anticipation of the issuance of bonds.

Motion-

Second-

(Supplemental Debt Statement)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[SUPPLEMENTAL DEBT STATEMENT- CAPITAL PRO.PDF](#)  
[BOND ORDINANCE FOR CAPITAL PROJECTS 2022 \(1-18-22\).PDF](#)

**20.IV.** Ordinance 1st Reading Item (04)

Bond Ordinance appropriating \$8,500,000.00 and authorizing the issuance of up to \$8,500,000.00 aggregate principal amount general obligation bonds or notes of the City of Millville, County of Cumberland, New Jersey for the solids dewatering upgrades project at the City's wastewater treatment plant.

Motion-

Second-

(Supplemental Debt Statement)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[BOND ORDINANCE PROJECT FINANCING \(1-13-22\).PDF](#)  
[SUPPLEMENTAL DEBT STATEMENT- SEWER.PDF](#)

**20.V.** Ordinance 1st Reading Item (05)

Ordinance amending the salary ordinance to add the following new administration title with the maximum compensation:

<u>TITLE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Municipal Attorney		\$162,500.00
<i>Director of Economic and Industrial Development</i>	\$70,000.00	\$104,040.00

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD- 1ST READING SALARY ORDINANCE- ADDITIONAL TITLES.PDF](#)

**20.VI.** Ordinance 1st Reading Item (06)

An Ordinance amending the City of Millville Code, Chapter 77 ("Urban Enterprise Zone") to add new article three for the purpose of establishing a Non-profit Zone Development Corporation to be known as "The Millville UEZ Zone Development Corporation" as permitted by N.J.S.A. 52:27H-67.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD- 1ST READING AMENDING CHAP 77.URBAN ENTERPRISE ZONE.PDF](#)

**21. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**21.I.** Resolution Item (CA01)

Resolution authorizing adjustments in the Tax and Utility Records.

Documents:

[RES NO. -2022 TAX-UTILITY.PDF](#)

**21.II.** Resolution Item (CA02)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2022 BOARD AND SECURE.PDF](#)

**21.III.** Resolution Item (CA03)

Resolution approving a discharge of mortgage executed by Myron Tepper/Tep's Power Equipment for property located at 1007 North High Street, Block 281, Lot 8.

Documents:

[RES NO. -2022 TEPPER.PDF](#)

**22. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

**23. RESOLUTIONS**

**23.I.** Resolution Item (01)

Resolution authorizing the purchase of IT Management Services from SHI International, Somerset, NJ in the amount of \$79,217.40 for the period of January 1, 2022 thru December 31, 2022.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 COOPERATIVE PURCHASE IT SHI.PDF](#)  
[COF- IT MANAGEMENT SERVICES.PDF](#)

**23.II.** Resolution Item (02)

Resolution authorizing the City to include \$6,900.00 in its calendar year 2022 budget as an award to the Office on Aging and Disabled to be used to help fund the Meals on Wheels Program which will be offered to senior citizens of the City of Millville from

January 1, 2022 to December 31, 2022.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 SSA MEALS ON WHEELS.PDF](#)

[COF- MEALS ON WHEELS.PDF](#)

**23.III.** Resolution Item (03)

Resolution appointing Lori Myers as Qualified Purchasing Agent for the City of Millville and authorizing her to exercise the duties of same.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 - DESIGNATE QPA.PDF](#)

**23.IV.** Resolution Item (04)

Resolution authorizing Second Amendment to the Professional Service Agreement with Marmero Law, LLC (Special Counsel for Tax Appeals) awarding an additional \$8,000.00 for a total of \$33,000.00.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 MARMERO.2ND AMENDMENT.TAX APPEALS.PDF](#)

[CONTRACT MARMERO.2ND AMENDMENT.TAX APPEALS.PDF](#)

[COF- MARMERO LAW.PDF](#)

**23.V.** Resolution Item (05)

Resolution authorizing the City of Millville to appoint Raymond Compari to serve as Fund Commissioner and Pamela Shapiro to serve as Alternate Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 JIF FUND COMMISSIONER AND ALT.PDF](#)

**23.VI.** Resolution Item (06)

*Resolution awarding a Professional Services Contract to Jeannette A. Pace as a Paralegal assisting the City with litigation support regarding certain pending lawsuits in which it is involved in, an amount not to exceed \$5,000.00 with the term of that agreement commencing on February 1, 2022 and terminating on December 31, 2022.*

*Motion-*

*Second-*

*(Certification of Funds)*

*Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_*

Documents:

[RES NO. -2022 PACE.PDF](#)

[CONTRACT PACE.PDF](#)

[CERTIFICATION OF FUNDS.PDF](#)

**23.VII.** Resolution Item (07)

*Resolution approving Letter of Intent with Vantage Real Estate Services”) on behalf of its client, Israel Pollak, under which Mr. Pollak is offering to buy a 151 ± acre trace of City owned land located in the James R. Hurley Industrial Park and also known as part of Lot 1 in Block 136 for a consideration of \$4,500,000.00.*

*Motion-*

*Second-*

*Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_*

Documents:

[RES NO. -2022 VANTAGE LOI.PDF](#)

**23.VIII.** Resolution Item (08)

*Resolution rescinding Resolution No. 311-2021 and approving revised Purchase and Sale Agreement for the use of a 9.19 acre parcel (Part of Lot 1 in Block 136) to Levoni America Corporation.*

*Motion-*

*Second-*

*Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_*

Documents:

[RES NO. -2022 RESCINDING 311.2021 LEVONI.PDF](#)

**24. NEW BUSINESS**

**24.I.** New Business Item (01)

Motion to authorize the following Special Event on Public Lands Applications:

a) Parade of Champions sponsored by the City of Millville to be held on February 26, 2022, Kickoff will be at 2:00 pm at High and Broad Street.

*Motion-*

*Second-*

*Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_*

**24.II.** New Business Item (02)

Motion to authorize the City Clerk to advertise to receive bids for the "Landscape Maintenance Services, Lawn Grass Treatment Services, Lawn Grass Mowing Services" project by 10:00 am on Tuesday, February 8, 2022, at 12 S. High Street, Millville, NJ 08332.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[PUBLIC NOTICE - 2022 LANDSCAPING BID.PDF](#)

**24.III.** New Business Item (03)

*Motion to authorize the following Social Affair Permits:*

a) *Comedy Show at the Elk's Lodge on February 11, 2022 from 7:00pm-11:00pm*

b) *Comedy Show at the Elk's Lodge on April 9, 2022 from 7:00pm-11:00pm*

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

**25. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

**26. ADJOURN**

Motion-

Second-