

TENTATIVE AGENDA FOR REGULAR SESSION MEETING FEBRUARY 7, 2023, 7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

3. MOMENT OF SILENCE

Moment of Silence in remembrance of former Mayor Tim Shannon

4. INVOCATION AND SALUTE TO THE FLAG

5. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

6. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

7. PRESENTATIONS

7.I. Presentation Item (01)

Millville Thunderbolts High School Football Award Ceremony to recognize the team for winning the Group 4 State Championship.

7.II. Presentation Item (02)

~~Retirement recognition for Mike McNiss.~~

7.III. Presentation Item (03)

Swearing in ceremony of Police Chief Ross Hoffman.

8. TRANSFER RESOLUTION

Resolution authorizing transfer of funds for various 2022 budget appropriations.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 TRANSFER 2.07.2023.PDF](#)

9. BILLS

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

10. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. December 20, 2022 Work Session
2. January 17, 2023 Closed Session

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ Watson ___ Orndorf ___

11. PUBLIC COMMENT ON AGENDA ITEMS ONLY

12. PETITIONS AND LETTERS

12.I. Petitions And Letters Item (01)

Motion to receive and file the following from the New Jersey Motorsports Park:

1. 2023 Event Schedule

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ Watson ___ Orndorf ___

Documents:

[NJMP 2023 EVENT SCHEDULE.PDF](#)

13. REPORTS OF COMMISSIONERS

13.I. COMMISSIONER ROMANIK

13.II. COMMISSIONER HEWITT

13.III. COMMISSIONER WATSON

13.IV. VICE-MAYOR SOOY

13.V. MAYOR ORNDORF

14. ORDINANCES 2ND READING

14.I. Ordinance 2nd Reading Item (01)

Ordinance amending Millville City Code Chapter 2 ("Administration") so as to repeal Section 2-64.3 ("Professional Services").

Motion-

Second-

(Public Hearing)

Hewitt ___ Sooy ___ Romanik ___ Watson ___ Orndorf ___

Documents:

[ORD NO. -2023 2ND READING PSC.PDF](#)
[PROOF OF PUB- PSC.PDF](#)

14.II. Ordinance 2nd Reading Item (02)

Ordinance amending a Millville Code Chapter 30 ("Land Use and Development Regulations"), Articles II and IV ("Planning Board" and "Zoning Board"), Sections 30-19 and 30-89 ("Experts and Staff") in order to rescind the restriction against the same

attorney representing both boards.

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[ORD NO. -2023 2ND READING AMENDING CODE CHPTR 30 PB AND ZB.PDF](#)
[PROOF OF PUB- CHAPTER 30.PDF](#)

14.III. Ordinance 2nd Reading Item (03)

Ordinance amending Millville Code, Chapter 56 ("Sewer and Water"), Article VII ("Sewer and Water Connection Fees") Section 65 ("Purpose and Scope").

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[ORD NO. -2023 2ND READING AMENDING CHAPTER 56 ARTICLE VII SECTION 65 SEWER.PDF](#)
[PROOF OF PUB- SEWER AND WATER.PDF](#)

15. ORDINANCES 1ST READING

16. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

16.I. Resolution Item (CA01)

Resolution approving Sub-Award #23-0610 to the City of Millville, the Sub-Recipient for Safe and Secure Communities Grant in the amount of \$48,600.00 with a required \$402,979.18 in-kind for a total of \$451,579.18 for the period of June 24, 2023 through June 23, 2024.

Documents:

[RES NO. -2023 APPROVING SSCG.PDF](#)

16.II. Resolution Item (CA02)

Resolution approving participation with the State of New Jersey, Law and Public Safety Grant Program (Safe and Secure Communities Program) administered by the NJ Department of Law and Public Safety, Office of the Attorney General, for the application for funding of \$48,600.00 with a match of \$402,979.18 for an approximate project total cost of \$451,579.18 under Safe and Secure Grant #23-0610 for the period of June 24, 2023 through June 23, 2024.

Documents:

[RES NO. -2023 PRTCPTN SSCG.PDF](#)
[SAFE AND SECURE GRANT PROGRAM.PDF](#)

16.III. Resolution Item (CA03)

Resolution approving a discharge of mortgage executed by Anthony and Alice Ferraro for property located at 1013 Church Street, Block 273 Lot 13.

Documents:

[RES NO. -2023 DISCHARGE MTG-A AND A FERRARO.PDF](#)
[MTG DISCHARGE-A. FERRARO.PDF](#)

16.IV. Resolution Item (CA04)

Resolution approving a discharge of mortgage executed by Michael Garrison and Dawn Hicks for property located at 30 Dorset Avenue, Block 128 Lot 17.

Documents:

[RES NO. -2023 DISCHARGE MTG -M GARRISON AND DAWN HICKS.PDF](#)
[MTG DISCHARGE-M GARRISON AND D HICKS.PDF](#)

16.V. Resolution Item (CA05)

Resolution approving a discharge of mortgage executed by Ellsworth L. Wynder for property located at 514 East Buckshutem Road, Block 154 Lots 1006-1010 & 1031-1034.

Documents:

[RES NO. -2023 DISCHARGE MTG -E. WYNDER.PDF](#)
[MTG DISCHARGE-E. WYNDER.PDF](#)

16.VI. Resolution Item (CA06)

Resolution approving a discharge of mortgage executed by Jeanette Ogborn for property located at 16 Vine Road, Block 177 Lot 3122.

Documents:

[RES NO. -2023 DISCHARGE MTG -J. OGBORN.PDF](#)
[MTG DISCHARGE-J. OGBORN.PDF](#)

16.VII. Resolution Item (CA07)

Resolution approving a discharge of mortgage executed by Renee D Konecny for property located at 901 Pleasant Drive, Block 79 Lot 4 .

Documents:

[RES NO. -2023 DISCHARGE MTG -R. KONECNY.PDF](#)
[MTG DISCHARGE-R.KONECNY.PDF](#)

16.VIII. Resolution Item (CA08)

Resolution approving a discharge of mortgage executed by Angelina A. Schultz for property located at 4 W. Green Street, Block 297 Lot 12.

Documents:

[RES NO. -2023 DISCHARGE MTG -A. SCHULTZ.PDF](#)
[MTG DISCHARGE-A. SCHULTZ.PDF](#)

16.IX. Resolution Item (CA09)

Resolution approving a discharge of mortgage executed by Michael Miller for property located at 311 N 5th Street, Block 379 Lot 4.

Documents:

[RES NO. -2023 DISCHARGE MTG -M.MILLER.PDF](#)
[MTG DISCHARGE-M. MILLER.PDF](#)

16.X. Resolution Item (CA10)

Resolution approving the application submitted by On Demand Towing and Repair LLC to operate as an authorized Licensed Towing Operator for the City of Millville for a term beginning January 1, 2023, and ending December 31, 2024.

Documents:

[RES NO. -2023 ON DEMAND TOWING 2023-2024.PDF](#)

16.XI. Resolution Item (CA11)

Resolution authorizing adjustment to the Tax and Utility Records.

Documents:

[RES NO. -2023 TAX-UTILITY.PDF](#)

17. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

18. RESOLUTIONS

18.I. Resolution Item (01)

Resolution rescinding Resolution No. 40-2023 adopted on January 17, 2023 authorizing a Professional Services Contract appointing Boudwin Ross Roy Leodori to serve as Special Counsel for Tax Appeal Services.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 RESCINDING BRRL FOR TAX APPEAL.PDF](#)

18.II. Resolution Item (02)

Resolution awarding a Professional Services Contract through a fair and open process appointing Testa Heck Testa & White to serve as Special Counsel for Tax Appeal Services in an amount not to exceed \$15,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 TESTA AND HECK- TAX APPEAL SVCS.PDF](#)
[TESTA HECK AND WHITE PSC 2023- TAX APPEALS.PDF](#)
[COF- TESTA.PDF](#)

18.III. Resolution Item (03)

Resolution re-appointing Wendy Mercado for the following position and term:

a) Registrar of Vital Statistics/PT- Three Year Term- Beginning 11/30/2022 and Expiring 11/30/2025

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 RE-APPOINTING THE REGISTRAR- MERCADO.PDF](#)

18.IV. Resolution Item (04)

Resolution approving First Amendment to Professional Service Agreement appointing DeMichele & DeMichele, P.C. as Municipal Prosecutor.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 FIRST AMENDMENT DEMICHELE AND DEMICHELE, P.C.PDF](#)
[PSC 1ST AMENDMENT DEMICHELE.PDF](#)

18.V. Resolution Item (05)

Resolution approving Towing Operators License Application for the period covering January 1, 2023 - December 31, 2024 for the following applicant:

a) On Demand Towing & Repair LLC., 218 N. 4th Street, Millville, NJ

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 ON DEMAND TOWING 2023-2024.PDF](#)

18.VI. Resolution Item (06)

Resolution authorizing the adoption of the Calendar Year 2023 Temporary Budget.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 TEMP BUDGET 2023A.PDF](#)

18.VII. Resolution Item (07)

Resolution authorizing a Shared Services Agreement with Cumberland County Improvement Authority and Landis Sewerage Authority for the joint funding of a Household Hazardous Waste Day with a contribution amount of \$4,000.00 per agency.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 SSA HHWCD.PDF](#)

[2023 INTERLOCAL SERVICE AGREEMENT FOR HHW.PDF](#)

[COF- SSA CCIA HHW.PDF](#)

18.VIII. Resolution Item (08)

Resolution approving First Amendment to Professional Services Contract with Premier Orthopaedic Occupational Medicine of Southern New Jersey for an additional amount not to exceed \$12,578.25 for a total contract amount of \$42,578.25.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 PREMIER 1ST AMENDMENT.PDF](#)

[COF- PREMIER.PDF](#)

[PSC 1ST AMENDMENT TO PSC PREMIER OCCHEALTH.PDF](#)

18.IX. Resolution Item (09)

Resolution approving Second Amendment to Professional Services Contract with Boudwin Ross Roy Leodori PC (BRRL) for an additional amount not to exceed \$15,000.00 for a new total contract amount of \$35,000.00.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 BOUDWIN ROSS ROY LEODORI PC \(BRRL\) 2ND AMENDMENT.PDF](#)
[COF- BRRL.PDF](#)
[PSC 2ND AMENDMENT TO BOUDWIN.PDF](#)

18.X. Resolution Item (10)

Resolution approving Change order No. 1 for the removal of asbestos materials on the project and amending the contract for said project with Brennan Brothers Contracting, LLC., of Old Bridge, NJ for an increased amount of \$69,826.60.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 FORMER RESCUE SQUAD DEMOLITION-CHANGE ORDER NO. 1.PDF](#)
[COF- BRENNAN BROS.PDF](#)

18.XI. Resolution Item (11)

Resolution approving agreement of Purchase and Sale for the acquisition of the former Millville National Bank Property from the Cumberland County Improvement Authority *in the amount of \$400,000.00.*

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 CCIA PSA BLOCK 419, LOT 7 2 N. HIGH ST..PDF](#)
[COF- CCIA PSA.PDF](#)

18.XII. Resolution Item (12)

Resolution authorizing the execution of a Redevelopment Agreement and Purchase and Sale Agreement for Block 419, Lot 7 on the Tax Map of the City commonly known as 2 North High Street with Millville Works I, LLC *in the amount of \$430,000.00.*

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 MLV WORKS I, LLC- DSA RDA AND PSA, BLOCK 419, LOT](#)

18.XIII. Resolution Item (13)

Resolution authorizing the execution of a Redevelopment Agreement, Purchase and Sale Agreement and Access Agreement for property identified as a portion of Block 125.03, Lot 11 on the Tax Maps of the City in the James R. Hurley Industrial Park Redevelopment area with DK North Grove, LLC.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 DK NORTH GROVE LLC RDA, PSA, AND ACCESS AGREEMENT.PDF](#)

19. NEW BUSINESS

20. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

21. ADJOURN

Motion-

Second-