

TENTATIVE AGENDA FOR REGULAR SESSION MEETING FEBRUARY 15, 2022, 7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

3. INVOCATION AND SALUTE TO THE FLAG

Pastor Alec Bryant of God of Hope Missions to deliver invocation followed by the salute to the flag.

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. PRESENTATIONS

6.I. Presentation Item (01)

Presentation By Holly City Development Corporation.

7. TRANSFER RESOLUTION

Resolution authorizing transfer of funds for various 2021 budget appropriations.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. - 2022 TRANSFER OF FUNDS.PDF](#)

8. BILLS

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

9. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. January 18, 2022 Regular Session Meeting

2. January 18, 2022 Work Session Meeting

3. February 1, 2022 Work Session Meeting

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

10. PUBLIC COMMENT ON AGENDA ITEMS ONLY

11. OLD BUSINESS

11.I. Old Business Item (01)

City Clerk to read announcement concerning Executive Order 229 pertaining to Service Shut-Off Moratorium Covid-19 Rate Payer Relief Measures.

Documents:

[SERVICE SHUTOFF MORATORIUM- COVID 19 RATE PAYER RELIEF MEASURES.PDF](#)

11.II. Old Business Item (02)

Motion to remove from the table proposed Resolution Item 07 appointing Angeline Broomhall to serve as an Alternate member II of the Millville Zoning Board of Adjustment with said term beginning on February 1, 2022 and expiring on February 1, 2024 as she will be moving up from an Alternate III position to an Alternate II position.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

11.III. Old Business Item (03)

Motion to remove from the table proposed Resolution Item 08 appointing Paul D. Williams to fill the unexpired term of Angeline Broomhall as a Alternate III Member of the Millville Zoning Board of Adjustment with a term expiring on December 21, 2023.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

12. PETITIONS AND LETTERS

13. REPORTS OF COMMISSIONERS

14. COMMISSIONER ROMANIK

15. COMMISSIONER HEWITT

15.I. Commissioner Hewitt Item (01)

Motion to receive and file the following Millville Fire Department reports for the Month of January 2022.

1. EMS Report

2. Inspection Report

3. Incidents Report

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[JANUARY 2022 EMS REPORT.PDF](#)
[JANUARY 2022 INSPECTION REPORT.PDF](#)
[JANUARY 2022 FIRE REPORT.PDF](#)

16. COMMISSIONER MCQUADE

17. VICE-MAYOR SOOY

17.I. Vice Mayor Sooy Item (01)

Motion to receive and file the Tax Collector's Report for the month of January 2022.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[TAX COLLECTORS MONTHLY REPORT FOR JANUARY 2022.PDF](#)

18. MAYOR ORNDORF

19. ORDINANCES 2ND READING

19.I. Ordinance 2nd Reading Item (01)

Ordinance amending the salary ordinance as follows:

Amending the following title's rate of compensation:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Special Law Enforcement Officer/ Class II (PT)	\$25.00/hr	\$35.00/hr

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[ORD 2ND READING, AMENDING SALARY ORDINANCE SPECIAL LEO PT.PDF](#)

[PROOF OF PUB- AMENDING SALARY ORD.PDF](#)

19.II. Ordinance 2nd Reading Item (02)

Ordinance amending the salary ordinance as follows:

Adding the following Administrative Title:

Executive Assistant/PT	\$10,000	\$32,155.38
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Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[ORD 2ND READING, AMENDING SALARY ORDINANCE EXECUTIVE ASSISTANT.PDF](#)

[PROOF OF PUB- AMENDING SALARY ORD.PDF](#)

20. ORDINANCES 1ST READING

20.I. Ordinance 1st Reading Item (01)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Soccer Association to hold a Coin Drop on April 9, 2022 and April 10, 2022 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[ORD 1ST READING COIN DROP FOR MILLVILLE SOCCER ASSOCIATION.PDF](#)

20.II. Ordinance 1st Reading Item (02)

An Ordinance amending the City of Millville Municipal Code, Chapter 2. Administration Adding Article XXIV. Veteran's Advisory Board

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[ORD 1ST READING VETERANS ADVISORY BOARD.PDF](#)

21. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

21.I. Resolution Item (CA01)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[RES NO. - 2022 TAX-UTILITY.PDF](#)

21.II. Resolution Item (CA02)

Resolution approving Sub-Award #22-0610 to the City of Millville, the Sub-Recipient for Safe and Secure Communities Grant in the amount of \$48,600.00 with a required \$397,644.29 in-kind for a total of \$446,244.29 for the period of June 24, 2022 through June 23, 2023.

Documents:

[RES -2022 ATHRZNG SSCG.PDF](#)

21.III. Resolution Item (CA03)

Resolution approving participation with the State of New Jersey, Law and Public Safety Grant Program (Safe and Secure Communities Program) administered by the NJ Department of Law and Public Safety, Office of the Attorney General, for the application for funding of \$48,600.00 with a match of \$397,644.29 for an approximate project total cost of \$446,244.29 under Safe and Secure Grant #22-0610 for the period of June 24, 2022 through June 23, 2023.

Documents:

[RES NO. -2022 SSCG PRTCPTN.PDF](#)

21.IV. Resolution Item (CA04)

Resolution rescinding Resolution No. 73-2021 adopted on March 16, 2021 due to delay in project completion.

Documents:

[RES - RESCINDING RES DEMO 1729 E MAIN 420 422 N 3RD.PDF](#)

21.V. Resolution Item (CA05)

Resolution authorizing First Amendment to Resolution No. 308-2021 adopted on December 21, 2021 approving Shared Services Agreement between the County of Cumberland and the City of Millville regarding "Code Blue" Warming Center changing the amount from \$25,000.00 to \$41,666.66.

Documents:

[RES AMENDING SSA CODE BLUE SHARED SERVICES.PDF](#)

21.VI. Resolution Item (CA06)

Resolution authorizing Tax Sale Certificates held by the City to be foreclosed by summary proceedings in REM as by N.J.S.A. 54:5-104.29 to 54:5-104.71.

Documents:

[RES NO. -2022 FORECLOSURE .PDF](#)
[2022 FORECLOSURE.PDF](#)

22. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

23. RESOLUTIONS

23.I. Resolution Item (01)

Resolution awarding Professional Services Contract retaining A. MICHAEL BARKER of the firm of BARKER, GELFAND, JAMES AND SARVAS to represent the City in the pending lawsuit entitled City of Millville v. Anthony DeSantis, et al., in an amount not to exceed \$40,000.00 the form annexed hereto as Exhibit "A" with the term of that agreement commencing on January 1, 2022 and terminating on December 31, 2022.

Motion-

Second-

(Certification of Funds)

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[RES NO. -2022 BARKER.PDF](#)
[BARKER CONTRACT.PDF](#)
[COF- BARKER.PDF](#)

23.II. Resolution Item (02)

Resolution awarding an extended Contract with Arbrisco Enterprises, Inc., Bogden Boulevard Building #514, Millville, NJ 08361 to furnish the City of Millville with 2021 Street Patching & Utility Opening Repairs until March 1, 2023 in the total amount of \$50,000 based on the contract awarded on March 1, 2021.

Motion-

Second-

(Certification of Funds)
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 EXTEND STREET PATCHING.PDF](#)
[RECOMMENDATION LETTER- STREET PATCHING.PDF](#)
[COF- ARBRISCO.PDF](#)

23.III. Resolution Item (03)

Resolution awarding a Contract for the Project entitled "Landscape Maintenance Services, Lawn Grass Treatment Services, & Lawn Grass Mowing Services" to Carolla Brothers Landscaping, Inc./dba D & R Landscaping, 2185 East Wheat Road, Vineland, NJ 08361 for their successful low bid of \$120,799.87.

Motion-
Second-

(Certification of Funds)
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 LANDSCAPING.PDF](#)
[BID RESULTS-LANDSCAPE.PDF](#)
[RECOMMENDATION LETTER-LANDSCAPING.PDF](#)
[COF - D AND R LANDSCAPING.PDF](#)

23.IV. Resolution Item (04)

Resolution authorizing Agreement with the Cumberland County SPCA to provide animal sheltering services and facilities from January 1, 2022 to December 31, 2022 in an amount not to exceed \$187,355.00.

Motion-
Second-

(Certification of Funds)
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 SJRAS \(CCSPCA\).PDF](#)
[SJRAS PROPOSAL \(CCSPCA\).PDF](#)
[COF - CCSPCA.PDF](#)

23.V. Resolution Item (05)

Resolution appointing Franklin J. Riesenburger of the firm of Flaster Greenberg as Environmental Counsel pursuant to a Non-Fair and open process at a rate of \$365.00 per hour and actual costs as incurred in an amount not to exceed \$85,000.00 for one year from January 1, 2022 to December 31, 2022.

Motion-
Second-

(Certification of Funds)
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 FLASTER GREENBERG - ENVIRONMENTAL COUNSEL.PDF](#)
[PSC FLASTER GREENBERG- ENVIRONMENTAL COUNSEL.PDF](#)

23.VI. Resolution Item (06)

Resolution authorizing a Cooperative purchase with the City of Millville to utilize Sourcewell Contract #060920-PMC for a 2022 Peterbilt 348 Dump Truck from Hunter Truck, 524 Monmouth Rd, Clarksburg, NJ 08510 for the cost of \$170,462.00, Sourcewell Contract# 062117-KBA for a Kubota M5-091HDC12-1 Tractor and Sourcewell Contract# 070821-AGI for a Terrain King KB21 boom mower from Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ 08053 for the cost of \$111,044.40.

Motion-

Second-

(Certification of Funds)

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[RES NO. -2022 COOPERATIVE PURCHASE \(SOURCEWELL\).PDF](#)

[COF - DUMP TRUCK.PDF](#)

[COF - KUBOTA TRACTOR WITH BOOM MOWER.PDF](#)

23.VII. Resolution Item (07)

Resolution appointing Angeline Broomhall to serve as an Alternate member II of the Millville Zoning Board of Adjustment with said term beginning on February 1, 2022 and expiring on February 1, 2024 as she will be moving up from an Alternate III position to an Alternate II position.

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[RES NO. -2022 BROOMHALL ZB ALT II.PDF](#)

23.VIII. Resolution Item (08)

Resolution appointing Paul D. Williams to fill the unexpired term of Angeline Broomhall as a Alternate III Member of the Millville Zoning Board of Adjustment with a term expiring on December 21, 2023.

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[RES NO. -2022 WILLIAMS ZB ALT III.PDF](#)

23.IX. Resolution Item (09)

Resolution appointing a Professional Services Contract through a Fair and Open Process retaining DeMichele & DeMichele, P.C. to serve as Municipal Prosecutor in an amount not to exceed \$60,000.00 with the term of that agreement commencing on February 14, 2022 and terminating on February 13, 2023.

Motion-

Second-

(Certification of Funds)

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

RES NO. 2022 DEMICHELE AND DEMICHELE, P.C..PDF
DEMICHELE DEMICHELE, P.C. CONTRACT.PDF
COF- DEMICHELE.PDF

23.X. Resolution Item (10)

Resolution authorizing the submission of application to the New Jersey Urban Enterprise Zone Authority for First Generation Enterprise Zone Assistance Funds for Administration of the Urban Enterprise Zone Program for Fiscal Year ending June 30, 2022.

Motion-
Second-
(Public Hearing)
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. - 2022 UEZ.PDF](#)

24. NEW BUSINESS

24.I. New Business Item (01)

Motion to authorize the following Special Event on Public Lands Applications:
a) Olympic Day Parade sponsored by the Millville Board of Education on Friday, May 27, 2022 9:30 am - 11:00am behind City Hall

Motion:
Second:

Hewitt __ Sooy __ McQuade __ Romanik __ Orndorf __

24.II. New Business Item (02)

Motion to authorize the City Clerk to advertise to receive bids for the "Demolition of 1729 E. Main St., Block 500, Lot 8, 420 N. Third St., Block 360, Lot 6 and 422 N. Third St., Block 360, Lot 5" project by 10:00 am on Thursday, March 3, 2022, at 12 S. High Street, Millville, NJ 08332.

Motion:
Second:
Hewitt __ Sooy __ Rominik __ McQuade __ Orndorf __

Documents:

[PUBLIC NOTICE DEMOLITION OF 1729 E MAIN, 420 N THIRD .PDF](#)

25. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

26. ADJOURN

Motion-
Second-