

TENTATIVE AGENDA FOR REGULAR SESSION MEETING JULY 05, 2022, 7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

3. INVOCATION AND SALUTE TO THE FLAG

Moment of Silent reflection and salute to the flag.

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. BILLS

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

7. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. May 17, 2022 Regular Meeting

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

8. PUBLIC COMMENT ON AGENDA ITEMS ONLY

9. PETITIONS AND LETTERS

10. REPORTS OF COMMISSIONERS

10.I. COMMISSIONER ROMANIK

10.II. COMMISSIONER HEWITT

10.III. COMMISSIONER MCQUADE

10.IV. VICE-MAYOR SOOY

10.V. MAYOR ORNDORF

11. ORDINANCES 2ND READING

11.I. Ordinance 2nd Reading Item (01)

Ordinance amending the the salary ordinance as follows:

Amend the compensation for the following titles:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Management Information	\$7,000.00	\$40,000.00

Systems Coordinator/PT

Supervising Mechanic \$25,000 \$75,000

Adding the following new title and compensation:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Sewer Repairer 2	\$15.00 ph	\$28.22 ph

Motion-
Second-
(Public Hearing)
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[ORD NO. -2022 SALARY ORDINANCE 2ND READING.PDF](#)
[PROOF OF PUB- SALARY COORDINATOR, MECHANIC, SEWER.PDF](#)

11.II. Ordinance 2nd Reading Item (02)

An Ordinance amending the Millville City Code Chapter 61 ("Streets and Roads Department"), Section 55 ("Curbside Collection of Yard Waste") .

Motion-
Second-
(Public Hearing)
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[ORD -2022 AMENDING 61-55 STREETS AND ROADS 2ND READING.PDF](#)
[PROOF OF PUB- 61-55.PDF](#)

11.III. Ordinance 2nd Reading Item (03)

An Ordinance amending the Millville City Code, Chapter 30 ("Land Use Regulations"), Section 87 ("Removal for Cause") in order to make grounds for removal of board members consistent with the Municipal Land Use Law.

Motion-
Second-
(Public Hearing)
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[ORD NO. -2022 AMENDING 30-87 2ND READING.PDF](#)
[PROOF OF PUB- 30-87.PDF](#)

11.IV. Ordinance 2nd Reading Item (04)

An Ordinance of the City of Millville creating a new Chapter in the City Code to impose a Transfer Tax on the Sale of Cannabis by Licensed Businesses operating in the City and a User Tax on concurrent License holders operating more than one Cannabis establishment.

Motion-
Second-
(Public Hearing)
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

11.V. Ordinance 2nd Reading Item (05)

An Ordinance amending the Millville City Code, Chapter 39 ("Motor vehicle and Traffic regulations"), to repeal and replace Article X ("Schedules") with comprehensive regulations designed to curb the illegal use of ATVs and other off-road vehicles on public streets and roads.

Motion-
Second-
(Public Hearing)
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

ORD -2022 AMENDING CHAPTER 39 VEHICLE AND TRAFFIC 2ND
READING.PDF
PROOF OF PUB CHAPTER 39.PDF

12. ORDINANCES 1ST READING

12.I. Ordinance 1st Reading Item (01)

Ordinance adding the following new title and compensation to the salary ordinance:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Construction Official/ Director of Inspections	\$40,000	\$97,951.29

Motion-
Second-
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

ORD NO. -2022 ADDING NEW TITLE AND COMPENSATION TO SALARY
ORDINANCE ON 1ST READING.PDF

12.II. Ordinance 1st Reading Item (02)

Ordinance adopting Redevelopment Plan Amendment for the Wheaton Glass Factory.

Motion-
Second-
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

ORD NO. -2022 REDEVELOPMENT PLAN AMENDMENT FOR WHEATON
GLASS FACTORY 1ST READING.PDF
REDEVELOPMENT PLAN AMENDMENT FOR THE WHEATON GLASS
FACTORY.PDF

12.III. Ordinance 1st Reading Item (03)

Ordinance amending the Millville City Code, Chapter 52 ("Police Regulations"), Article LII ("Towing and Storage Services").

Motion-
Second-
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[ORD -2022 AMENDING CHAPTER 52 2ND READING.PDF](#)

13. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

13.I. Resolution Item (CA01)

Resolution approving a discharge of mortgage executed by Barbara A. Corley for property located at 417 E. Main Street, Block 469, Lot 6.

Documents:

[RES NO. -2022 DISCHARGE MTG B. CORLEY.PDF](#)

13.II. Resolution Item (CA02)

Resolution approving a discharge of mortgage executed by Elvira Perez for property located at 515 N. 5th Street, Block 373, Lot 8.

Documents:

[RES NO. -2022 DISCHARGE MTG E. PEREZ.PDF](#)

13.III. Resolution Item (CA03)

Resolution approving a discharge of mortgage executed by Alma B. Webb and Sharon J. McHugh for property located at 2508 Newcombtown Rd (2518 Leamings Mill Road), Block 408, Lot 34.

Documents:

[RES NO. -2022 DISCHARGE MTG A. WEBB.PDF](#)

13.IV. Resolution Item (CA04)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2022 CUT AND CLEAN.PDF](#)

13.V. Resolution Item (CA05)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2022 BOARD AND SECURE.PDF](#)

13.VI. Resolution Item (CA06)

Resolution authorizing the Tax Collector to cancel the sale for delinquent water/sewer on September 21, 2022 and to participate in the electronic tax sale for delinquent 2022 charges and prior, including water/sewer as per the DCA guidelines on January 18, 2023.

Documents:

[RES NO. -2022 CORRECTING ELECTRONIC TAX SALE.PDF](#)

13.VII. Resolution Item (CA07)

Resolution authorizing Water/Sewer Termination effective July 25, 2022 due to failure to comply with the utility ordinance pursuant to Chapter 56, Article II, Subsection 56-18 of the Municipal Code.

Documents:

[RES NO. -2022 WATER SEWER TERMINATION.PDF](#)

13.VIII. Resolution Item (CA08)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[RES NO. -2022 TAX-UTILITY.PDF](#)

14. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

15. RESOLUTIONS

15.I. Resolution Item (01)

Resolution providing notice that the City of Millville does not intend to renew its Lease Agreement with 2nd & Main Petroleum, LLC for parking lot located on Block 463, Lot 5

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[RES NO. -2022 2ND AND MAIN PETROLEUM, LLC.PDF](#)

15.II. Resolution Item (02)

Resolution authorizing the ratification of sale of certain properties to the successful bidders at public land sale held on June 14, 2022 as listed in the Resolution.

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[RES NO. -2022 LAND SALE LIST.PDF](#)

15.III. Resolution Item (03)

Resolution authorizing the Second Amendment to the Professional Services Contract with CME Associates, LLP, Special Projects Engineer, awarding an additional amount of \$200,000.00 for total consideration of \$290,000.00.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 CME - PSC AMENDMENT 2.PDF](#)
[CME ASSOCIATES 2ND AMENDMENT CONTRACT.PDF](#)
[COF- CME.PDF](#)

15.IV. Resolution Item (04)

Resolution authorizing a Professional Service Agreement through a non-fair and open process between the City of Millville and AECOM Technical Services Inc, in connection with engineering and design of the Wastewater Treatment Plant Upgrade Project in the amount of \$287,900.00 for the period of July 5, 2022 thru July 4, 2023.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 AECOM.PDF](#)
[AECOM CONTRACT WITH PROPOSAL.PDF](#)
[COF- AECOM.PDF](#)

15.V. Resolution Item (05)

Resolution awarding a Professional Service Agreement through a non-fair and open process to J.P. Bainbridge & Associates retaining the services of a city appraiser at a rate of \$160.00 per hour in an amount not to exceed \$10,000.00 with the term of that agreement commencing on July 5, 2022 and terminating on December 31, 2022.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 JP BAINBRIDGE.PDF](#)
[COF- BAINBRIDGE.PDF](#)
[J.P. BAINBRIDGE CONTRACT WITH PROPOSAL.PDF](#)

15.VI. Resolution Item (06)

Resolution authorizing the submission of a grant application and execution of a grant contract with the New Jersey Department of Transportation for the project entitled, "Pleasant Drive Roadway Improvements".

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 MUNICIPAL AID FY 2023 PLEASANT DRIVE.PDF](#)

15.VII. Resolution Item (07)

Resolution reappointing Sherman R. Taylor as the Municipal Emergency Management Coordinator and reappointing Michael C. Lippincott, William Stadnick III and John Wettstein as Deputy Emergency Management Coordinators and Melvin Kelly, John Redden Jr. and John Feltes as volunteer staff members for a term expiring July 31, 2025.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 RE-APPOINTMENT- EMERGENCY MANAGEMENT.PDF](#)

15.VIII. Resolution Item (08)

Resolution authorizing filing an application with the U.S. Department of Justice, Bureau of Justice Assistance for funding under the FY 2022 Local Justice Assistance Grant Program and authorizing a Shared Services Agreement between the City of Vineland, City of Millville, City of Bridgeton and County of Cumberland for such fundings.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 JAG SSA.PDF](#)

[SSA JAG 2022.PDF](#)

16. NEW BUSINESS

16.I. New Business Item (01)

Motion to authorize the following Social Affair Permits:

a) Festival of Fine Craft at Wheaton Arts and Cultural Center on October 1, 2022 and October 2, 2022 from 10:00am-6:00pm

b) Chicken BBQ at the Elk's Lodge on September 11, 2022 from 12:00pm-5:00pm

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

16.II. New Business Item (02)

Motion to authorize the City Clerk to advertise to receive bids for the project known as "CY 2022 Electrical Repair, Maintenance & Service Contract for Water Utility, Sewer Utility & Public Properties" by the Purchasing Board, 11:00 am on Thursday, July 21, 2022, at 12 S. High Street, Millville, NJ

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

17. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

18. ADJOURN

Motion-
Second-