

TENTATIVE AGENDA FOR REGULAR SESSION MEETING JULY 20, 2021, 7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Santiago__ Pepitone__ Parent__ Udalovas__ Cooper__

3. INVOCATION AND SALUTE TO THE FLAG

Reverend Karen Bernhardt from St. Paul's Lutheran Church to deliver the invocation followed by the salute to the flag.

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. BILLS

Motion-

Second-

Pepitone__ Parent __ Udalovas __ Cooper __ Santiago __

7. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

July 6, 2021 Regular Session Meeting

July 6, 2021 Special Closed Session Meeting

Motion:

Second:

Pepitone __ Parent __ Udalovas __ Cooper __ Santiago __

8. PRESENTATIONS

8.I. Presentation Item (01)

Certificate of Appreciation presented to Dollar General.

9. PUBLIC COMMENT ON AGENDA ITEMS ONLY

10. OLD BUSINESS

11. DISCUSSION ITEMS

12. PETITIONS & LETTERS

13. REPORTS OF COMMISSIONERS

14. COMMISSIONER COOPER

15. COMMISSIONER PEPITONE

15.I. Commissioner Pepitone Item (01)

Motion to receive and file the Millville Police Department Report for the month of June 2021 as well as the following reports for the Millville Fire Department for the month of

June 2021:

1. EMS Report
2. Incidents Report
3. Inspection Report

Motion-
Second-

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

[POLICE DEPARTMENT MONTHLY STATS FOR JUNE 2021.PDF](#)
[JUNE 2021 EMS REPORT.PDF](#)
[JUNE 2021 FIRE INCIDENTS REPORT.PDF](#)
[JUNE 2021 FIRE INSPECTION REPORT.PDF](#)

16. COMMISSIONER UDALOVAS

17. VICE -MAYOR PARENT

17.I. Vice Mayor Parent Item (01)

Motion to receive and file the Millville Tax Collector's Report for the month of June with a copy of the Daily Deposit Log and Monthly Cash Receipt Report showing the balances tie in.

Motion-
Second-

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

[MILLVILLE TAX COLLECTORS REPORT FOR JUNE 2021.PDF](#)

18. MAYOR SANTIAGO

18.I. Mayor Santiago Item (01)

Motion to receive and file the Streets and Roads Report for the month of June 2021

Motion-
Second-

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

[STREETS AND ROADS- 7.20.2021.PDF](#)

19. ORDINANCES 2ND READING

19.I. Ordinance 2nd Reading (01)

Bond Ordinance authorizing purchases of a fire truck and police patrol sport utility vehicles and appropriating the sum of one million seven hundred twenty thousand dollars (\$1,720,000) to pay the cost thereof. to authorize the issuance of one million six hundred thirty-four thousand dollars (\$1,634,000) of bonds to finance the appropriation. and to provide for the issuance of bond anticipation notes in anticipation of the issuance of bonds.

Motion-
Second-
(Public Hearing)

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

Documents:

BOND ORDINANCE-2021 2ND READING FOR CAPITAL PROJECTS.PDF
PROOF OF PUBLICATION FOR BOND ORDINANCE PURCHASE OF FIRE
AND POLICE TRUCKS.PDF

19.II. Ordinance 2nd Reading (02)

An Ordinance amending the salary ordinance to add a new title and range of compensation for the following:

Title	Minimum	Maximum
Maintenance Worker 3 Grounds	\$15.00/hr.	\$31.71/hr.
Motion- Second- (Public Hearing) Pepitone___Parent___Udalovas___Cooper___Santiago___		

Documents:

ORD. NO. -2021 2ND READING SALARY ORDINANCE.PDF
PROOF OF PUBLICATION AMENDING MAINTENANCE WORKER
SALARY.PDF

19.III. Ordinance 2nd Reading (03)

Ordinance amending the Municipal Code of the City of Millville, Chapter 56-54 for Sewer and Water Meter requests.

Motion-
Second-
(Public Hearing)
Pepitone___Parent___Udalovas___Cooper___Santiago___

Documents:

ORD. NO. -2021 2ND READING AMENDING MUNICIPAL CODE.PDF
PROOF OF PUBLICATION AMENDING MUNICIPAL CODE FOR SEWER AND
WATER.PDF

20. ORDINANCES 1ST READING

20.I. Ordinance 1st Reading (01)

An Ordinance amending Chapter 8 of the City of Millville Dog Park to remove permit and permit fee requirements.

Motion:
Second:
Pepitone___Parent___Udalovas___Cooper___Santiago___

Documents:

ORDINANCE 1ST READING AMENDING CHAPTER 8 DOG PARK.PDF

21. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

21.I. Resolution Item (CA01)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[RES NO. -2021 TAX-UTILITY.PDF](#)

21.II. Resolution Item (CA02)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2021 CUT AND CLEAN 7-20-2021.PDF](#)

21.III. Resolution Item (CA03)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2021 BOARD AND SECURE 7-20-21.PDF](#)

22. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda

Motion-

Second-

Pepitone ___ Parent ___ Udalovas ___ Cooper ___ Santiago ___

23. RESOLUTIONS

23.I. Resolution Item (01)

Resolution authorizing addendum to the Contract For Sale for 25 Airwork Street between the City of Millville and Worldwide Jet Charter, Inc. reducing the purchase price from \$300,000.00 to \$100,000.00 due to severe damage of property

Motion-

Second-

Pepitone___Parent___Udalovas___Cooper___Santiago___

Documents:

[RES NO. -2021 ADDENDUM WORLDWIDE JET.PDF](#)
[ADDENDUM CONTRACT WORLDWIDE JET.PDF](#)

23.II. Resolution Item (02)

Resolution authorizing the insertion of an additional item of revenue in the CY 2021 Budget which is now available as revenue from the NJ Department of Environmental Protection- Clean Communities Program in the amount of \$64,905.81

Motion-

Second-

Pepitone___Parent___Udalovas___Cooper___Santiago___

Documents:

[RES NO. -2021 CHAP 159 CLEAN COMM.PDF](#)

23.III. Resolution Item (03)

Resolution authorizing approval of a pre-treatment system regarding the project entitled "Oatly", an oat based dairy facility, located at 719 Orange Street which is connected to the City of Millville's existing sanitary sewer and water systems on Orange Street.

Motion-

Second-

Pepitone___Parent___Udalovas___Cooper___Santiago___

Documents:

[RES NO. -2021 OATLY SEWER PERMIT APP UPDATED RES 190-2019.PDF](#)

23.IV. Resolution Item (04)

Resolution authorizing the ratification award of an emergency contract with Garrison, Inc., 211 West Elmer Rd., Vineland, NJ to install one valve in water system located at Eighth Street and Woodland Ave in an estimated contract price of \$6,000.00.

Motion-

Second-

(Certification of Funds)

Pepitone___Parent___Udalovas___Cooper___Santiago___

Documents:

[RES NO. -2021 EMERGENCY REPAIR SERVICE- 8TH AND WOODLAND.PDF](#)

[EMERGENCY PROCUREMENT REPORT FOR 8TH AND WOODLAND.PDF](#)

23.V. Resolution Item (05)

Resolution authorizing the purchase of a Rivell VOIP Phone Service from SHI International Corporation, 290 Davidson Drive, Somerset, NJ 08873 through the Omni Partners contract #2018011-02 for the annual cost of \$45,028.80.

Motion-

Second-

(Certification of Funds)

Pepitone___Parent___Udalovas___Cooper___Santiago___

Documents:

[RES -COOPERATIVE PURCHASE \(SHI-VOIP\).PDF](#)

[SHI QUOTE-20722556.PDF](#)

[SHI_INTERNATIONAL_EXECUTIVE_SUMMARY.PDF](#)

23.VI. Resolution Item (06)

Resolution authorizing a Professional Service Contract through a Non-Fair and Open process between the City of Millville and The Institute for Forensic Psychology for the provision of psychological evaluation services effective January 1, 2021 through January 1, 2022 in an amount not to exceed \$10,000.00.

Motion-

Second-

(Certification of Funds)

Pepitone___Parent___Udalovas___Cooper___Santiago___

Documents:

[RES NO. -2021 INST FORENSIC PSYCH.PDF](#)
[FEES FOR IFP SERVICES THROUGH JANUARY 1, 2022.PDF](#)

23.VII. Resolution Item (07)

Resolution authorizing a Shared Services Agreement with the Cumberland County Improvement Authority for Redevelopment Counsel Services in an amount not to exceed \$7,500.00 commencing August 1, 2021 to July 31, 2022.

Motion-

Second-

Pepitone___Parent___Udalovas___Cooper___Santiago___

Documents:

[RES NO. -2021 CCIA.SSA REDEVELOP. ATTORNEY. 072021.PDF](#)

23.VIII. Resolution Item (08)

Resolution authorizing Second Amendment to professional services contract with Barker, Gelfand, James and Sarvas to allow an additional \$10,000.00 of compensation for litigation services.

Motion-

Second-

Pepitone___Parent___Udalovas___Cooper___Santiago___

Documents:

[RES NO. -2021 BARKER 2ND AMENDMENT. 072021.PDF](#)
[BARKER CONTRACT FOR 2ND AMENDMENT.072021.PDF](#)

24. NEW BUSINESS

25. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

26. ADJOURN

Motion-

Second-