

# **TENTATIVE AGENDA FOR REGULAR SESSION MEETING AUGUST 17, 2021, 7:00 P.M.**

## **1. CALL TO ORDER**

## **2. ROLL CALL**

Santiago\_\_ Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_

## **3. INVOCATION AND SALUTE TO THE FLAG**

Pastor Tom McFarland associated with 1st Assembly of God to deliver the invocation followed by the salute to the flag.

## **4. MOMENT OF SILENCE**

Moment of Silence in remembrance of long-standing Planning Board member, Ed Kasuba and dedicated citizen Captain John Olah .

## **5. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## **6. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

## **7. BILLS**

Motion-

Second-

Pepitone\_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

## **8. MINUTES**

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

July 20, 2021 Regular Session Meeting

July 20, 2021 Closed Session Meeting

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

## **9. PRESENTATIONS**

### **9.I. Presentation Item (01)**

Certificate of Award for the 14U Babe Ruth Softball World Series Champions!

## **10. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

## **11. OLD BUSINESS**

## **12. DISCUSSION ITEMS**

## **13. PETITIONS & LETTERS**

### **13.I. Petitions And Letters (01)**

Motion to authorize the Mayor to sign a letter of notification of the upcoming line clearance by Asplundh Tree Expert Company who will be performing tree pruning and removal services on behalf of Atlantic City Electric, Circuit #: NJ0217.

Motion:

Second:  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[AC ELECTRIC LINE CLEARANCE NJ0217.PDF](#)

#### **14. REPORTS OF COMMISSIONERS**

#### **15. COMMISSIONER COOPER**

#### **16. COMMISSIONER PEPITONE**

##### **16.I. Commissioner Pepitone Item (01)**

Motion to receive and file the Millville Police Department Report for the month of July 2021 as well as the following reports for the Millville Fire Department for the month of July 2021:

1. EMS Report
2. Incidents Report
3. Inspection Report

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[MPD JULY 2021 STATS.PDF](#)  
[JULY 2021 EMS REPORT.PDF](#)  
[JULY 2021 FIRE REPORT.PDF](#)  
[JULY 2021 INSPECTION REPORT.PDF](#)

#### **17. COMMISSIONER UDALOVAS**

#### **18. VICE -MAYOR PARENT**

##### **18.I. Vice Mayor Parent Item (01)**

Motion to receive and file the Tax Collector's certification concerning Tax Bills.

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[TAX COLLECTOR CERTIFICATION CONCERNING TAX BILLS.PDF](#)

##### **18.II. Vice Mayor Parent Item (02)**

Motion to receive and file the Millville Tax Collector's Report for the month of July with a copy of the Daily Deposit Log and Monthly Cash Receipt Report showing the balances tie in.

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[JULY TAX COLLECTORS REPORT.PDF](#)  
[JULY TAX COLLECTORS BACKUP.PDF](#)

## 19. MAYOR SANTIAGO

### 19.I. Mayor Santiago Item (01)

Motion to receive and file the Streets and Roads Report for the month of July 2021

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[STREETS AND ROADS REPORT FOR JULY 2021.PDF](#)

## 20. ORDINANCES 2ND READING

### 20.I. Ordinances 2nd Reading (01)

An Ordinance amending Chapter 8 of the City of Millville Dog Park to remove permit and permit fee requirements.

Motion:

Second:

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[ORDINANCE NO. -2021 2ND READING AMENDING CHAPTER 8 DOG PARK.PDF](#)  
[PROOF OF PUBLICATION FOR DOG PARK 1ST READING ORDINANCE.PDF](#)

## 21. ORDINANCES 1ST READING

### 21.I. Ordinances 1st Reading (01)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Holly City Football League to hold a Coin Drop On October 2, 2021 and October 3, 2021 at the intersections of Buckshutem Road and Cedarville Road

Motion-

Second-

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[1ST READING COIN DROP-HOLLY CITY YOUTH FOOTBALL LEAGUE.PDF](#)

### 21.II. Ordinances 1st Reading (02)

An Ordinance approving the Private Sale of 124-126 South 6th Street, a substandard city owned lot, to Shirley Keller, the owner of all the contiguous lots for \$5,000.00

Motion-

Second-

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

**22. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**22.I.** Resolution Item (CA01)

Resolution authorizing the City of Millville to enter into the New Jersey Cooperative Purchasing Alliance Cooperative Pricing Agreement for the purchase of goods and services.

Documents:

[RES NO. -2021 NJ COOPERATIVE -COUNTY OF BERGEN CK04.PDF](#)  
[NJ COOP - COUNTY OF BERGEN CK04 AGREEMENT.PDF](#)

**22.II.** Resolution Item (CA02)

Resolution approving a discharge of mortgage executed by Jennifer L. White for property located at 1213 East Broad Street, Block 400, Lot 10.

Documents:

[RES NO. -2021 DISCHARGE MTG J. WHITE.PDF](#)

**22.III.** Resolution Item (CA03)

Resolution approving a discharge of mortgage executed by Hiram J. and Marina Rivera for property located at 408 N. 7th Street, Block 395, Lot 9.

Documents:

[RES NO. - 2021 DISCHARGE MTG H. RIVERA.PDF](#)

**22.IV.** Resolution Item (CA04)

Resolution approving a discharge of mortgage executed by Babs E. Pinto for property located at 556 Columbia Ave, Block 352, Lot 33.

Documents:

[RES NO. -2021 DISCHARGE MTG B. PINTO.PDF](#)

**22.V.** Resolution Item (CA05)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2021 BOARD AND SECURE 8-17-21.PDF](#)

**22.VI.** Resolution Item (CA06)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to tree removal at property located on 25 S. Forest Road plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2021 TREE REMOVAL 8-17-21.PDF](#)

**22.VII.** Resolution Item (CA07)

Resolution authorizing the insertion of an additional item of revenue in the CY 2022 Budget which is now available as revenue from the County of Cumberland Municipal Alliance on Alcoholism and Drug Abuse in the amount of \$14,305.00.

Documents:

[RES NO. -2021 CHAP 159 - 2021-2022 MUNICIPAL ALLIANCE 8.17.21.PDF](#)

**22.VIII.** Resolution Item (CA08)

Resolution authorizing the insertion of an additional item of revenue in the CY 2021 Budget which is now available as revenue from the New Jersey Division of Highway Traffic Safety - 2021 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown in the amount of \$7,500.00.

Documents:

[RES NO. -2021 CHAP 159 DRIVE SOBER LABOR DAY 8.17.21.PDF](#)

**22.IX.** Resolution Item (CA09)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[RES NO. -2021 TAX-UTILITY.PDF](#)

**22.X.** Resolution Item (CA10)

Resolution approving a discharge of mortgage executed by Bernadette Patterson for property located at 325 S. 2nd Street, Block 479, Lot 16

Documents:

[RES. DISCHARGE OF MORTGAGE PATTERSON - 325 S. 2ND ST 8-17-2021.PDF](#)

**23. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

**24. RESOLUTIONS**

**24.I.** Resolution Item (01)

Resolution authorizing award of Professional Services Contract with Roux Associates,

Inc.for the purpose of continuing to provide compliance support services to the City related to the Title V Operating Permit for the City of Millville Municipal Landfill Facility under a non-fair and open process in an amount not to exceed \$17,500.00 commencing July 1, 2021 and terminating on June 30, 2022.

Motion:

Second:

(Certification of Funds)

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES NO. -2021 PSC ROUX ASSOCIATES.PDF](#)

[ROUX ASSOCIATES.081721.PDF](#)

[ROUX EXHIBIT B.PDF](#)

**24.II.** Resolution Item (02)

Resolution authorizing the I-Bank financing for the City's Solids Dewatering Upgrades Project at the City's Wastewater Treatment Plant, authorizing the filing of the loan application for up to \$8.5 million.

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES NO. -2021 AUTHORIZING FILING OF I-BANK APPLICATION 7-23-21.PDF](#)

**24.III.** Resolution Item (03)

Resolution authorizing an Amendment to Professional Services Agreement with GEI Consultants for ongoing environmental contamination remediation required by the NJDEP at the former Airwork Facility located within the Municipality which sets forth total costs in the sum of \$467,837.00 whereas the City's fifteen percent (15%) share of said amount as a member of the FAFG Group is \$70,176.00.

Motion:

Second:

(Certification of Funds)

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

[RES NO. -2021 GEI AMENDMENT TO PSA.PDF](#)

[GEI AMENDMENT CONTRACT.PDF](#)

[GEI ATTACHMENT D.PDF](#)

**24.IV.** Resolution Item (04)

Resolution authorizing award of contract to Northeast Electrical, 402 Airport Drive, Williamstown, NJ 08094 for the City of Millville Calendar Year 2021 Electrical Repair, Maintenance & Service Contract for Water Utility, Sewer Utility and Public Properties in the annual amount of \$50,000.00

Motion:

Second:

(Certification of Funds)

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

Documents:

**24.V.** Resolution Item (05)

Resolution authorizing the Riverfront Concert on October 16, 2021 at the Riverfront Park (Buck Park) from 2:00 pm to 6:00 pm

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES NO. -2021 MDC RIVERFRONT CONCERT.PDF](#)

**25. NEW BUSINESS**

**25.I.** New Business Item (01)

Motion to authorize the following Social Affair Permit:

a.) Annual Chicken BBQ at the Elk's Lodge on September 12, 2021 from 12pm-5pm

Motion:

Second:

Pepitone\_\_\_\_Parent\_\_\_\_Udalovas\_\_\_\_Cooper\_\_\_\_Santiago\_\_\_\_\_

**25.II.** New Business Item (2)

Motion to authorize the following Special Event on Public Lands Applications:

a) Downtown Car Show on September 18, 2021 11:00 am - 3:00 pm with a rain date of September 19, 2021

located on High Street

b) Hispanic Heritage Parade on September 26, 2021 12:00 pm located on High Street (Main to Harrison), Harrison Ave (High to Sharp) & Sharp Street (Harrison to Lakeside).

All events are pending appropriate approvals.

Motion-

Second-

Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_Santiago\_\_

**26. PUBLIC COMMENT PORTION**

Anyone who would like to address the Commission, please state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

**27. ADJOURN**

Motion-

Second-

