

# TENTATIVE AGENDA FOR REGULAR SESSION MEETING SEPTEMBER 21, 2021, 7:00 P.M.

## 1. CALL TO ORDER

## 2. ROLL CALL

Santiago\_\_ Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_

## 3. INVOCATION AND SALUTE TO THE FLAG

Reverend Tom Stark from First United Methodist Church to deliver the invocation followed by the salute to the flag.

## 4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## 5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

## 6. BILLS

Motion-

Second-

Pepitone\_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

## 7. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

September 7, 2021 Regular Session Meeting

Motion:

Second:

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

## 8. PRESENTATIONS

## 9. PUBLIC COMMENT ON AGENDA ITEMS ONLY

## 10. OLD BUSINESS

## 11. DISCUSSION ITEMS

## 12. PETITIONS & LETTERS

### 12.I. Petitions And Letters Item (01)

Motion to receive and file Letter of Resignation from Maryann Cannon as a member of the Urban Enterprise Zone

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RESIGNATION LETTER.PDF](#)

### 12.II. Petitions And Letters Item (02)

Motion to receive and file Letter of Appointment from Mayor Santiago appointing the following individuals as UEZ Member Representatives:

Robert Conner- Term Expiring March 1, 2024

Samantha Silvers- Filling the unexpired term of Maryann Cannon - Term Expiring March 1, 2022

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[LETTER OF APPTMNT- UEZ.PDF](#)

### 13. REPORTS OF COMMISSIONERS

#### 14. COMMISSIONER COOPER

#### 15. COMMISSIONER PEPITONE

#### 16. COMMISSIONER UDALOVAS

#### 17. VICE -MAYOR PARENT

##### 17.I. Vice Mayor Parent Item (01)

Motion to receive and file the Tax Collector's Report for the month of August 2021

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[AUGUST TAX COLLECTORS REPORT WITH BACKUP.PDF](#)

#### 18. MAYOR SANTIAGO

#### 19. ORDINANCES 2ND READING

#### 20. ORDINANCES 1ST READING

##### 20.I. Ordinances 1st Reading (01)

An Ordinance approving and authorizing to amend the salary ordinance to remove and add the following titles with the minimum and maximum compensation:

REMOVE

<u>Title</u>	<u>Minumim</u>	<u>Maximum</u>
Recreation Program Coordinator / PT	\$11.00/hr	\$16.00/hr

ADD

<u>Title</u>	<u>Minumim</u>	<u>Maximum</u>
Recreation Leader/ PT	\$13.00/hr	\$17.00/hr

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[ORD - SALARY ORDINANCE - 9-14-21.PDF](#)

**20.II.** Ordinance 1st Reading Item (02)

~~An Ordinance amending the City of Millville Municipal Code Chapter 77. Urban Enterprise Zone, Article II. Enterprise Zone Development Corporation of Vineland and Millville, Subsection 77-8. Duration of Corporation; Increase In Term of an additional 20 years~~

~~—Motion—~~

~~—Second—~~

~~Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_~~

**21. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**21.I.** Resolution Item (CA01)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO -2021 BOARD AND SECURE RESOLUTION 9-21-21.PDF](#)

**21.II.** Resolution Item (CA02)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[RES NO. -2021 TAX-UTILITY.PDF](#)

**22. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

**23. RESOLUTIONS**

**23.I.** Resolution Item (01)

Resolution authorizing the purchase of five (5) Black 2022 Ford Utility Interceptors, with accessories from Chas S. Winner, Inc., 250 Berlin Road, Cherry Hill, NJ 08034 for \$156,564.00.

Motion-

Second-

(Certification of Funds)

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES NO. -2021 -STATE CONTRACT MTG \(POLICE-WINNER\).PDF](#)

**23.II.** Resolution Item (02)

Resolution authorizing First Amendment to the 2021 Street and Patching Utility Opening Repairs Contract between Arbrisco Enterprises, Inc and the City of Millville for an additional \$25,000.00.

Motion-  
Second-  
(Certification of Funds)  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES NO. -2021 STREET PATCHING 1ST AMENDMENT.PDF](#)

**23.III.** Resolution Item (03)

Resolution authorizing to execute a New Jersey Department of Environmental Protection Treatment Works Approval Permit Application (TWA-1) and Statement of Consent (WQM-003) for the Waste Water Treatment Plant Solids Dewatering Upgrade Project.

Motion-  
Second-  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES NO. -2021 WWTP DEWATERING TWA APPLICATION CONSENT.PDF](#)

**23.IV.** Resolution Item (04)

Resolution authorizing extending Regina Burke's appointment as Public Agency Compliance Officer from term expiring on December 5, 2021 to December 31, 2021

Motion-  
Second-  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES NO. -2021 EMPLOYEE APPOINTMENT- BURKE.PDF](#)

**23.V.** Resolution Item (05)

Resolution accepting the Annual Audit Report for Calendar Year 2020 and filing of Group Affidavit.

Motion-  
Second-  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES NO. -2021 AUDIT.PDF](#)

**23.VI.** Resolution Item (06)

Resolution authorizing the designation of Heather Santoro as Urban Enterprise Zone Coordinator for the City of Millville.

Motion-  
Second-  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES NO. -2021 DESIGNATING UEZ COORDINATOR.PDF](#)

**24. NEW BUSINESS**

**24.I. New Business Item (1)**

Motion to approve the following Special Event on Public Lands Applications:

- a) National Dual Sport Ride sponsored by the Tri-County Sportsmen Motorcycle Club to hold an on/off road motorcycle ride on November 7, 2021  
8:00 am - 4:00 pm. Main event will be held in Port Elizabeth.

Pending appropriate approvals.

Motion:

Second:

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

**25. NEW BUSINESS ITEM (01)**

*Motion to authorize the following Social Affair Permit:*

- a.) *Comedy Show at the Elk's Lodge on November 19, 2021 from 5pm-10pm*

*Motion-*

*Second-*

*Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_*

**26. PUBLIC COMMENT PORTION**

Anyone who would like to address the Commission, please state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

**27. ADJOURN**

Motion-

Second-