

# **TENTATIVE AGENDA FOR REGULAR SESSION MEETING OCTOBER 19, 2021, 7:00 P.M.**

## **1. CALL TO ORDER**

## **2. ROLL CALL**

Santiago\_\_ Pepitone\_\_Parent\_\_Udalovas\_\_Cooper\_\_

## **3. INVOCATION AND SALUTE TO THE FLAG**

Reverend Tom Stark from First United Methodist Church to deliver invocation followed by the salute to the flag.

## **4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## **5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

## **6. BILLS**

Motion-

Second-

Pepitone\_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

## **7. PRESENTATIONS**

### **7.I. Presentation Item (01)**

Presentation of Letters of Commendation to Fire/EMS staff.

## **8. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

## **9. OLD BUSINESS**

## **10. DISCUSSION ITEMS**

## **11. PETITIONS & LETTERS**

## **12. REPORTS OF COMMISSIONERS**

## **13. COMMISSIONER COOPER**

## **14. COMMISSIONER PEPITONE**

## **15. COMMISSIONER UDALOVAS**

## **16. VICE -MAYOR PARENT**

### **16.I. Vice Mayor Parent Item (01)**

Motion to receive and file the Tax Collector's Report for the month of September 2021.

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[SEPT TAX REPORT BACKUP.PDF](#)  
[TAX COLLECTORS REPORT FOR SEPTEMBER 2021.PDF](#)

**16.II.** Vice Mayor Parent Item (02)

Motion to discuss and authorize the submission of the CY2020 Best Practices worksheet to the Division of Local Government Services.

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

**17. MAYOR SANTIAGO**

**17.I.** Mayor Santiago Item (01)

Motion to receive and file the Streets and Roads Report for the month of September 2021.

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[STREETS AND ROADS REPORT SEPTEMBER 2021.PDF](#)

**18. ORDINANCES 2ND READING**

**18.I.** Ordinance 2nd Reading Item (01)

An Ordinance amending Millville Code Chapter 30 ("Land and Use Development Regulations") Article I ("General Provisions"), Section 30-6 ("Fees").

Motion-

Second-

(Public Hearing)

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[ORDINANCE -2021 2ND READING AMENDING CHAPTER 30 SECTION 30-6.2021.DOC \(NEW\).PDF](#)  
[PROOF OF PUBLICATION FOR ORDINANCE AMENDING MLV CODE CHAPTER 30.PDF](#)

**19. ORDINANCES 1ST READING**

**19.I.** Ordinance 1st Reading Item (01)

An Ordinance of the City of Millville New Jersey amending Chapter 46, Article I thru Article XXXVIII "Personnel policies".

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[ORDINANCE -2021 1ST READING REVISE PERSONNEL POLICY 2021.PDF](#)

## **20. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

### **20.I. Resolution Item (CA01)**

Resolution authorizing adjustments in the tax and utility records.

Documents:

[TAX-UTILITY RESOLUTION.PDF](#)

### **20.II. Resolution Item (CA02)**

Resolution authorizing the insertion of an additional item of revenue in the CY 2022 Budget which is now available from the N.J. Department of Community Affairs – Neighborhood Preservation Grant pursuant to the provisions of Statute.

Documents:

[RES NO. -2021 CHAPTER 159 NEIGHBORHOOD PRESERVATION GRANT.PDF](#)

## **21. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

## **22. RESOLUTIONS**

### **22.I. Resolution Item (01)**

Resolution authorizing an Electronic Tax Sale Service Agreement between the City of Millville and RealAuction.com for services as issued by ROK Industries Inc. the Administrative Agent for services related to the electronic tax sale to be held on January 19, 2022.

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES NO. -2021 AGREEMENT OF SERVICES- ELECTRONIC TAX SALE.PDF](#)

### **22.II. Resolution Item (02)**

Resolution authorizing the purchase of one (01) white 2022 Ford F-450, with Accessories from Beyer Ford at 170 Ridgedale Ave, Morristown, NJ 07960 for \$61,045.50 for the Millville Water Department.

Motion-  
Second-  
(Certification of Funds)  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES NO. -2021 STATE CONTRACT 10-19-21 MTG \(WATER-BEYER\).PDF](#)  
[MILLVILLE WATER REVISE 10-5-21 2022 FORD F450 DRW \(F4H\) XL 4WD](#)  
[REG CAB 1....PDF](#)

**22.III.** Resolution Item (03)

Resolution approving Second Amendment to Shared Services Agreement with The Authority and the City of Millville for Fleet Maintenance in an additional amount, not to exceed \$2,500.00.

Motion-  
Second-  
(Certification of Funds)  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES NO. -2021 CCIA.FLEET MANAGEMENT.101921.PDF](#)

**22.IV.** Resolution Item (04)

Resolution rescinding Resolution No. 234-2021 adopted on October 5, 2021 appointing Franklin J. Riesenburger of the Firm of Flaster Greenberg as Environmental Counsel.

Motion-  
Second-  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES NO. -2021 RESCINDING RIESENBURGER.ENVIRO](#)  
[COUNSEL.100521.PDF](#)

**22.V.** Resolution Item (05)

Resolution appointing Franklin J. Riesenburger of the Firm of Flaster Greenberg through a Non-Fair and Open process as Environmental Counsel in an amount not to exceed \$37,500.00 from July 14, 2021 to December 31, 2021.

Motion-  
Second-  
(Certification of Funds)  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES NO. -2021 RIESENBURGER.ENVIRO COUNSEL.100521.PDF](#)

**22.VI.** Resolution Item (06)

Resolution approving Site Lease and Occupancy Agreement between the City and the

Millville Public Library.

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES NO. -2021 LIBRARY.SITE LEASE AND OCCUPANCY AGREEMENT.PDF](#)

**22.VII.** Resolution Item (07)

Resolution memorializing Board of Commissioner's decision reversing Zoning Board of Adjustment and denying a use Variance to Frank Carpino D/B/A Liberty Village III.

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES NO. -2021 CARPINO.LIBERTY VILLAGE III.PDF](#)

**22.VIII.** Resolution Item (08)

*A Motion to remove from the table Resolution approving Letter of Intent between the City of Millville and Symphony Brands Holding Company, LLC for the redevelopment of the aforesaid property known as Block 260, Lot 5.*

*Motion-*

*Second-*

*Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_*

*Resolution approving Letter of Intent between the City of Millville and Symphony Brands Holding Company, LLC for the redevelopment of the aforesaid property known as Block 260, Lot 5.*

*Motion-*

*Second-*

*Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_*

Documents:

[RES NO. -2021 SYMPONY BRANDS.100521.PDF](#)

**22.IX.** Resolution Item (09)

*Resolution approving Amendment of Letter of Intent for Sweet Spot Cannabis to apply to State as a Class I Cultivator Licensed Facility located on Block 125.03, Lot 11 in Hurley Industry Park.*

*Motion-*

*Second-*

*Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_*

Documents:

**23. NEW BUSINESS**

**23.I.** New Business Item (01)

Motion to authorize the City Clerk to advertise for bids for the project known as "CY 2022 WORK UNIFORMS". Bids are due to be received by the City of Millville Purchasing Board, 12 S. High Street, Millville, NJ 08332 on November 9, 2021 at 10:00 a.m.

Motion-  
Second-

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

**23.II.** New Business Item (02)

Motion to approve the following Special Event on Public Lands Applications:

a.) Jolly Holly 5k Run sponsored by Our Future First to hold a 5K & 1 mile Fun Run on November 26, 2021 5:00 pm - 7:00 pm on High Street in Millville, NJ.

b.) Annual Christmas Parade sponsored by the Greater Millville Chamber of Commerce on Friday, November 26, 2021 7:00 pm - 10:00 pm on High Street and all intersecting streets from Sharp to Smith Street.

Pending appropriate approvals.

Motion-  
Second-

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

**24. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

**25. ADJOURN**

Motion-  
Second-