

# **TENTATIVE AGENDA FOR REGULAR SESSION MEETING JANUARY 19, 2021, 5:30 P.M.**

**PLEASE NOTE: MEETING WILL BE HELD VIA TELECONFERENCE TO ATTEND:  
DIAL (978) 990-5000 AND USE ACCESS CODE 197407  
PLEASE MUTE YOUR PHONE TO LIMIT OUTSIDE NOISE DURING THE CONFERENCE CALL**

**ATTENDANCE OF ALL ATTENDEES WILL BE TAKEN AT THE BEGINNING OF THE MEETING**

**DURING THE PUBLIC COMMENT PORTION THE CITY CLERK WILL CALL THE ATTENDEES  
NAME IN THE ORDER IT WAS RECEIVED IN THE BEGINNING OF THE MEETING AND ASK IF  
THEY WOULD LIKE TO MAKE ANY COMMENTS. THE ATTENDEE MAY UNMUTE THEIR  
PHONE AND MAKE THEIR COMMENTS, IF ANY**

**THE PUBLIC MAY ALSO SUBMIT PUBLIC COMMENTS VIA SNAIL MAIL OR EMAIL TO BE  
READ INTO THE RECORD OF EACH MEETING. THE COMMENTS MUST BE RECEIVED ON  
OR BEFORE THE DAY OF THE SCHEDULED MEETING:**

**EMAIL: JEANNE.HITCHNER@MILLVILLENJ.GOV**

**MAIL: JEANNE HITCHNER, CITY CLERK  
12 S. HIGH ST, MILLVILLE, NJ 08332**

## **1. CALL TO ORDER**

## **2. ROLL CALL**

Santiago\_\_ Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_

## **3. SALUTE TO THE FLAG**

## **4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## **5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

## **6. BILLS**

Motion-

Second-

Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_ Santiago\_\_

## **7. MINUTES**

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

December 15, 2020 - Closed Session Meeting

January 04, 2021 - Reorganization Meeting

Motion-

Second-

Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_ Santiago\_\_

## **8. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

## 9. OLD BUSINESS

## 10. PETITIONS & LETTERS

### 10.I. Petitions And Letters Item (01)

Motion to authorize the Mayor to sign the agreement for brush clearing from Atlantic City Electric and providing notification of upcoming transmission power line right-of-way vegetation management activities pursuant to NJ BPU Regulations N.J.A.C. 14:5-9

Motion-

Second-

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[ACE VEGETATION MANAGEMENT ACTIVITIES.PDF](#)

### 10.II. Petitions And Letters Item (02)

Correspondence from Target Corporation in fulfillment of the requirements set forth in Section 5.2.2 of the Financial Agreement between the City of Millville and Target Millville Urban Renewal, LLC

Motion-

Second-

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[TARGET COMPLIANCE SECTION 5.2.3.PDF](#)

## 11. REPORTS OF COMMISSIONERS

## 12. COMMISSIONER COOPER

## 13. COMMISSIONER PEPITONE

### 13.I. Commissioner Pepitone Item (01)

Motion to receive and file the following Millville Fire Department Reports for the month of November 2020 and 2020 Annual Reports:

#### **Month of November 2020**

a) EMS Performance/Statistical Analysis

b) MFD Fire Incident Report

c) MFD Fire Safety Inspections Report

#### **2020 Annual Report**

a) EMS Call Category by Unit Report (7-13-2020 to 12-31-2020)

b) MFD Fire Incident Report

c) MFD Fire Safety Inspections Report

Motion-

Second-

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[2020 EMS TOTALS.PDF](#)  
[2020 FIRE SAFETY INSPECTIONS.PDF](#)  
[2020 FIRE TOTALS.PDF](#)  
[EMS NOVEMBER 2020 STATS.PDF](#)  
[NOVEMBER 2020 FIRE INCIDENT REPORT.PDF](#)  
[NOVEMBER 2020 FIRE SAFETY INSPECTIONS.PDF](#)

**14. COMMISSIONER UDALOVAS**

**15. VICE-MAYOR PARENT**

**15.I. Vice-Mayor Parent Item (01)**

Motion to receive and file the Tax Collector's Report for the month of December 2020

Motion-

Second-

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[TAX COLLECTORS REPORT FOR DECEMBER 2020.PDF](#)  
[TAX COLLECTORS REPORT BACKUP.PDF](#)

**16. MAYOR SANTIAGO**

**16.I. Mayor Santiago Item (01)**

Motion to receive and file the Streets and Roads Report for the month of December 2020

Motion-

Second-

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[STS AND RDS REPORT.PDF](#)

**17. ORDINANCES 2ND READING**

**18. ORDINANCES 1ST READING**

**18.I.** Ordinance 1st Reading Item (01)

Bond Ordinance authorizing improvements to the Millville Public Library and appropriating the sum of \$771,250.00 to pay the cost thereof, to authorize the issuance of \$771,250.00 of bonds to finance the appropriation and to provide for the issuance of bond anticipation notes in anticipation of the issuance of bonds

Motion-

Second-

(Supplemental Debt Statement)

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[BOND ORDINANCE LIBRARY.PDF](#)

**19. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**19.I.** Resolution Item (CA01)

Resolution approving a Discharge of Mortgage executed by Jennifer Rodriguez for property located at 513 North 7th Street, Block 397, Lot 18

Documents:

[RES DISCHARGE MTG J. RODRIGUEZ.PDF](#)

**19.II.** Resolution Item (CA02)

Resolution approving a Discharge of Mortgage executed by Allen Cossaboon and Kathleen Cossaboon for property located at 2433 Newcombtown Road, Block 495, Lot 14

Documents:

[RES DISCHARGE MTG-A. COSSABOON.PDF](#)

**19.III.** Resolution Item (CA03)

Resolution approving a Discharge of Mortgage executed by Dennis Cossaboon and Carol Cossaboon for property located at 612 South 2nd Street, Block 534, Lot 3

Documents:

[RES DISCHARGE MTG-D. COSSABOON.PDF](#)

**19.IV.** Resolution Item (CA04)

Resolution approving a Discharge of Mortgage executed by Robert V. Patton, Jennifer L. Patton and Evelyn D. Patton for property located at 119 West Foundry Street, Block 285, Lot 8

Documents:

[RES DISCHARGE MTG-R. PATTON.PDF](#)

**19.V.** Resolution Item (CA05)

Resolution approving a Discharge of Mortgage executed by Mary Ann Green Rieck

and Daniel R. Rieck for property located at 207 Sharp Street, Block 275, Lot 1

Documents:

[RES DISCHARGE MTG-M. RIECK.PDF](#)

- 19.VI.** Resolution Item (CA06)  
Resolution authorizing adjustments in the Tax and Utility Records

Documents:

[RES TAX UTILITY.PDF](#)

- 19.VII.** Resolution Item (CA07)  
Resolution authorizing transfers be made to various Tax Records

Documents:

[RES TRANSFERS TAX RECORDS.PDF](#)

- 19.VIII.** Resolution Item (CA08)  
Resolution authorizing Water/Sewer Termination on January 19, 2021 due to failure to comply with the utility ordinance pursuant to Section 56-18 of the Municipal Code

Documents:

[RES WATER SEWER TERMINATION.PDF](#)

- 19.IX.** Resolution Item (CA09)  
Resolution supporting the Solar Landscape Community Solar Project proposed for 1300 Wheaton Avenue

Documents:

[SOLAR PRONECT.1300 WHEATON AVE.PDF](#)

## **20. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

## **21. RESOLUTIONS**

- 21.I.** Resolution Item (01)  
Resolution re-appointing Timothy Carty as a regular member of the Millville Zoning Board of Adjustment with said term expiring on February 7, 2025

Motion-

Second-

Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

Documents:

[RES -2021 ZB MEMBER TIMOTHY CARTY.PDF](#)

- 21.II.** Resolution Item (02)  
Resolution authorizing addendum to contract of sale between the City of Millville and Worldwide Jet Charter, Inc. dated December 15, 2020

Motion-  
Second-  
Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[RES WORLDWIDE JET.ADDENDUM.011921.DOC.PDF](#)

**21.III.** Resolution Item (03)

Resolution approving an Agency Agreement between the Former Airwork Facility Group (FAFG) and GEI Consultants to authorize GEI to act as FAFG's agent for the purpose of arranging transport and/or disposal of waste associated with the management of remedial action activities at the former Airwork Facility

Motion-  
Second-  
Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[RES APPROVING AGENCY AGREEMENT.FAFG AND GEI.011921.DOC.PDF](#)

**21.IV.** Resolution Item (04)

Resolution authorizing the purchase of two (2) red/white 2021 Dodge Ram 150 4x4 with accessories for the Millville Fire Department from Hertrich Fleet Services through State Contract in the amount of 56,994.20

Motion-  
Second-  
(Certification of Funds)  
Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[RES -STATE CONTRACT 1-19-21 FIRE-HERTRICH.PDF](#)

**21.V.** Resolution Item (05)

Resolution authorizing a professional service contract through a fair and open process between the City of Millville and Marmero Law, LLC for Tax appeal services for a one year term in an amount not to exceed \$15,000.00

Motion-  
Second-  
(Certification of Funds)  
Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[RES MARMERO.TAX APPEALS.2021.DOC.PDF](#)

**21.VI.** Resolution Item (06)

~~Resolution appointing Lauren VanEmbden as Municipal Court Judge for a three year term, February 1, 2021 to January 31, 2024 and authorizing Memorandum of Understanding setting forth the salary, benefits and general understanding of the responsibilities of the Municipal Court Judge~~

~~Motion-  
Second-  
Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_~~

Documents:

[RES VAN EMBDEN.JUDGE.2021.DOC.PDF](#)

**21.VII.** Resolution Item (07)

Resolution authorizing a Shared Services Agreement with Cumberland County Utilities Authority and Landis Sewerage Authority for the joint funding of a Household Hazardous Waste Day with a contribution amount of \$4,000.00 per agency

Motion-

Second-

(Certification of Funds)

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[RES SSA HHWCD.PDF](#)

**21.VIII.** Resolution Item (08)

Resolution authorizing the award of contract for the project known as "City of Millville Work Uniforms" to Action Uniform Company LLC for items 1-36A, 54-63 and to Specialty Graphics4 for Items 37 – 53 at the prices listed on the attached Schedule A.

Motion-

Second-

(Certification of Funds)

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[RES - AWARD WORK UNIFORMS 1-19-2021 MTG.PDF](#)

**21.IX.** Resolution Item (09)

*Resolution authorizing the purchase of IT Management Services from SHI International through the New Jersey School Board Association Cooperative Purchasing System, which meets the requirements of using a fair and open process in the amount of \$80,831.87 for a one year term beginning January 1, 2021*

*Motion -*

*Second -*

*(Certification of Funds)*

*Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_*

Documents:

[RES -COOPERATIVE PURCHASE IT 1-19-21 MTG.PDF](#)

**22. NEW BUSINESS**

**22.I.** New Business Item (01)

Motion to authorize the City Clerk to advertise for bids for the project known as Landscape Maintenance, Lawn Grass Treatment and Lawn Grass Mowing Services to be returned to the Purchasing Board by February 9, 2021 at 10:00 a.m., which will be opened and publicly read aloud via the zoom platform

Motion-

Second-

Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[PUBLIC NOTICE 2021 LANDSCAPING.PDF](#)

**23. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

**24. ADJOURN**

Motion-

Second-