

# TENTATIVE AGENDA FOR REGULAR SESSION MEETING FEBRUARY 1, 2022, 7:00 P.M.

## 1. CALL TO ORDER

## 2. ROLL CALL

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

## 3. INVOCATION AND SALUTE TO THE FLAG

Reverend Jonathan Merki from Millville Church of the Nazarene to deliver invocation followed by the salute to the flag.

## 4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## 5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

## 6. BILLS

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

## 7. PUBLIC COMMENT ON AGENDA ITEMS ONLY

## 8. OLD BUSINESS

### 8.I. Old Business Item (01)

City Clerk to read announcement concerning Executive Order 229 pertaining to Service Shut-Off Moratorium Covid-19 Rate Payer Relief Measures.

Documents:

[SERVICE SHUTOFF MORATORIUM- COVID 19 RATE PAYER RELIEF MEASURES.PDF](#)

## 9. DISCUSSION ITEMS

## 10. PETITIONS AND LETTERS

### 10.I. Petitions And Letters Item (01)

Motion to receive and file letter from Mayor Orndorf appointing Vice Mayor Joseph Sooy to serve as liaison to the Millville Housing Authority.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[LETTER FROM MAYOR- HOUSING AUTHORITY.PDF](#)

**10.II.** Petitions And Letters Item (02)

Motion to receive and file letter from Mayor Orndorf designating Benjamin Romanik to serve on the Urban Enterprise Zone Development Corporation of Vineland and Millville to run concurrent with his term of office

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[LETTER FROM MAYOR- UEZ.PDF](#)

**10.III.** Petitions And Letters Item (03)

Motion to receive and file letter from Mayor Orndorf re-appointing Keith Egan, Darlene Grennon and Patricia Sheppard as a member of the Shade Tree Commission with a term expiring December 31, 2026.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[LETTER FROM MAYOR- SHADE TREE.PDF](#)

**10.IV.** Petitions And Letters Item (04)

Motion to authorize Mayor to sign permission slip from Cumberland County Mosquito Control Division to apply pesticides as needed by aircraft or ground unit (truck) in the City of Millville during the 2022 spray season.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[LETTER TO MAYOR- PESTICIDES.PDF](#)

**11. REPORTS OF COMMISSIONERS**

**12. COMMISSIONER ROMANIK**

**13. COMMISSIONER HEWITT**

**14. COMMISSIONER MCQUADE**

**15. VICE-MAYOR SOOY**

**16. MAYOR ORNDORF**

**17. ORDINANCES 2ND READING**

**17.I.** Ordinance 2nd Reading Item (01)

An Ordinance repealing Ordinance 33-2021 adopted on December 21, 2021 that amended Chapter 56. Sewer and Water, Article II. Sewer Use Regulations, Section 15. Use of Public Sewer and Section 16. Sampling, Monitoring, Inspecting, Metering and Reporting; Article III. Sewer User Charges, Section 27. Industrial Wastes; Article VIII. Sewer Discharge Control Regulations for Fats, Oils and Greases, Section 73.

Purpose and Scope and Section 75. Grease Interceptor, Maintenance, Record Keeping and Grease Removal.

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD- 2ND READING RESCINDING AMENDMENTS TO CHAPTER 56.DOC.PDF](#)  
[PROOF OF PUBLICATION- REPEALING ORD 33.PDF](#)

**17.II.** Ordinance 2nd Reading Item (02)

An Ordinance amending the salary ordinance to change the maximum compensation for the following administration titles:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Municipal Administrator/PT	\$6,000.00	\$70,000.00
Purchasing Agent	\$25,000.00	\$80,000.00

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD- 2ND READING AMENDING SALARY COMPENSATION TO ADMIN TITLES.PDF](#)  
[PROOF OF PUB- AMENDING ADMIN TITLES.PDF](#)

**17.III.** Ordinance 2nd Reading Item (03)

An Ordinance amending the salary ordinance to remove the following administration title:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Public Agent Compliance Officer/PT	\$1,000	\$8,101.68

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD- 2ND READING SALARY ORDINANCE PACO.PDF](#)  
[PROOF OF PUBLICATION- PACO.PDF](#)

**17.IV.** Ordinance 2nd Reading Item (04)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the SJ Riot Softball to hold a Coin Drop on April 2, 2022 and April 3, 2022 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

ORD- 2ND READING COIN DROP FOR SJ RIOT SOFTBALL.PDF  
PROOF OF PUB- SJ RIOT CD.PDF

**17.V.** Ordinance 2nd Reading Item (05)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Girls Softball League to hold a Coin Drop on March 19, 2022 and March 20, 2022 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

ORD- 2ND READING COIN DROP FOR GIRLS SOFTBALL.PDF  
PROOF OF PUB- GIRLS SOFTBALL CD.PDF

**17.VI.** Ordinance 2nd Reading Item (06)

Bond Ordinance authorizing various capital improvements and acquisitions, appropriating \$398,000 to pay the cost thereof, authorizing the issuance of \$378,100 of bonds to finance the appropriation, and to provide for the issuance of bond anticipation notes in anticipation of the issuance of bonds.

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

BOND ORDINANCE FOR CAPITAL PROJECTS 2022 (1-18-22).PDF  
PROOF OF PUB- CAPITAL IMPROVEMENTS BO.PDF

**17.VII.** Ordinance 2nd Reading Item (07)

Bond Ordinance appropriating \$8,500,000.00 and authorizing the issuance of up to \$8,500,000.00 aggregate principal amount general obligation bonds or notes of the City of Millville, County of Cumberland, New Jersey for the solids dewatering upgrades project at the City's wastewater treatment plant.

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

BOND ORDINANCE DEWATERING UPGRADES PROJECT.PDF  
PROOF OF PUB- DEWATERING UPGRADES BO.PDF

**17.VIII.** Ordinance 2nd Reading Item (08)

Ordinance amending the salary ordinance to add the following new administration title with the maximum compensation:

<u>TITLE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Municipal Attorney		\$162,500.00
Director of Economic and Industrial Development	\$70,000.00	\$104,040.00

Motion-  
Second-  
(Public Hearing)  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD- 2ND READING SALARY ORDINANCE- ADDITIONAL TITLES \(MUN ATTORNEY\).PDF](#)  
[PROOF OF PUB- ADDING ADMIN TITLES.PDF](#)

**17.IX.** Ordinance 2nd Reading Item (09)

An Ordinance amending the City of Millville Code, Chapter 77 ("Urban Enterprise Zone") to add new article three for the purpose of establishing a Non-profit Zone Development Corporation to be known as "The Millville UEZ Zone Development Corporation" as permitted by N.J.S.A. 52:27H-67.

Motion-  
Second-  
(Public Hearing)  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD- 2ND READING AMENDING CHAP 77.URBAN ENTERPRISE ZONE.PDF](#)  
[PROOF OF PUBLICATION- CHAPTER 77.PDF](#)

**18. ORDINANCES 1ST READING**

**18.I.** Ordinance 1st Reading Item (01)

Ordinance amending the salary ordinance as follows:

**Amending the following title's rate of compensation:**

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Special Law Enforcement Officer/ Class II (PT)	\$25.00/hr	\$35.00/hr

**Adding the following Administrative Title:**

Executive Assistant/PT	\$10,000	\$32,155.38
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Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD 1ST READING, AMENDING SALARY ORDINANCE EXECUTIVE ASSISTANT.PDF](#)

**19. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**19.I.** Resolution Item (CA01)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2022 BOARD AND SECURE.PDF](#)

**19.II.** Resolution Item (CA02)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[TAX-UTILITY RESOLUTION.PDF](#)

**19.III.** Resolution Item (CA03)

Resolution approving a discharge of mortgage executed by Connie Tumey and Thomas Dilks for property located at 306 S. 5th Street, Block 472, Lot 3.

Documents:

[RES NO. -2022 DISCHARGE MTG C. TUMEY.PDF](#)  
[MTG DISCHARGE-C. TUMEY.PDF](#)

**20. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

**21. RESOLUTIONS**

**21.I.** Resolution Item (01)

Resolution approving Towing Operators License Application for the period covering January 1, 2022 - December 31, 2023 for the following applicant:

a) Rock Towing LLC., 605 East Oak Road, Vineland, NJ.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES -2022 ROCK TOWING 2022-2023.PDF](#)

**21.II.** Resolution Item (02)

Resolution approving Towing Operators License Application for the period covering January 1, 2022 - December 31, 2023 for the following applicant:

a) A-1 Towing, Inc., 1318 E Landis Ave., Norma, NJ.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 A-1 TOWING 2022-2023.PDF](#)

**21.III.** Resolution Item (03)

Resolution appointing Angeline Broomhall to serve as an Alternate member II of the Millville Zoning Board of Adjustment with said term beginning on February 1, 2022 and expiring on February 1, 2024 as she will be moving up from an Alternate III position to an Alternate II position.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 BROOMHALL ZB ALT II.PDF](#)

**21.IV.** Resolution Item (04)

Resolution appointing Paul D. Williams to fill the unexpired term of Angeline Broomhall as a Alternate III Member of the Millville Zoning Board of Adjustment with a term expiring on December 21, 2023.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 WILLIAMS ZB ALT III.PDF](#)

**21.V.** Resolution Item (05)

Resolution awarding Professional Service Agreement to Advanced GeoServices, Corp. pursuant to a Non-Fair and Open Process in an amount not to exceed \$28,800.00 commencing on February 1, 2022 and terminating on January 31, 2023.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 ADVANCED GEO SERVICES.PDF](#)  
[ADVANCED GEOSERVICES CONTRACT WITH EXHIBITS.PDF](#)  
[COF- ADVANCED GEOSERVICES.PDF](#)

**21.VI.** Resolution Item (06)

Resolution awarding a contract to Falasca Mechanical, Inc. through a fair and open process to furnish the City of Millville with Calendar Year 2022 HVAC Maintenance & Service Contract for Sewer Utility, Water Utility and Public Properties in an amount not to exceed \$107,741.00.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 AWARD 2022 HVAC MAINTENANCE.PDF](#)

FALASCA CONTRACT WITH EXHIBITS.PDF  
RECOMMENDATION BY PURCHASING AGENT.PDF  
COF- FALASCA.PDF

**21.VII.** Resolution Item (07)

Resolution authorizing the submission of a strategic plan for the Millville Municipal Alliance Grant to the Governor's Council on Alcoholism and Drug Abuse to the County of Cumberland for the period covering Fiscal Year 2023 in the amount of:

DEDR \$14,305.00

Cash Match \$ 3,576.25

In-Kind \$10,728.75

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

RES NO. -2022 MUNICIPAL ALLIANCE GRANT.PDF  
COF- MUNICIPAL ALLIANCE GRANT.PDF

**22. NEW BUSINESS**

**23. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

**24. ADJOURN**

Motion-

Second-