

# **TENTATIVE AGENDA FOR REGULAR SESSION MEETING MARCH 16, 2021, 5:30 P.M.**

**PLEASE NOTE: MEETING WILL BE HELD VIA TELECONFERENCE TO ATTEND:  
DIAL (978) 990-5000 AND USE ACCESS CODE 197407  
PLEASE MUTE YOUR PHONE TO LIMIT OUTSIDE NOISE DURING THE CONFERENCE CALL**

**ATTENDANCE OF ALL ATTENDEES WILL BE TAKEN AT THE BEGINNING OF THE MEETING**

**DURING THE PUBLIC COMMENT PORTION THE CITY CLERK WILL CALL THE ATTENDEES  
NAME IN THE ORDER IT WAS RECEIVED IN THE BEGINNING OF THE MEETING AND ASK IF  
THEY WOULD LIKE TO MAKE ANY COMMENTS. THE ATTENDEE MAY UNMUTE THEIR  
PHONE AND MAKE THEIR COMMENTS, IF ANY**

**THE PUBLIC MAY ALSO SUBMIT PUBLIC COMMENTS VIA SNAIL MAIL OR EMAIL TO BE  
READ INTO THE RECORD OF EACH MEETING. THE COMMENTS MUST BE RECEIVED ON  
OR BEFORE THE DAY OF THE SCHEDULED MEETING:**

**EMAIL: JEANNE.HITCHNER@MILLVILLENJ.GOV**

**MAIL: JEANNE HITCHNER, CITY CLERK  
12 S. HIGH ST, MILLVILLE, NJ 08332**

## **1. CALL TO ORDER**

## **2. ROLL CALL**

Santiago\_\_ Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_

## **3. SALUTE TO THE FLAG**

## **4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR MICHAEL SANTIAGO**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## **5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

## **6. BILLS**

Motion-

Second-

Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_ Santiago\_\_

## **7. MINUTES**

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

March 2, 2021 Regular Session

Motion-

Second-

Pepitone\_\_ Parent\_\_ Udalovas\_\_ Cooper\_\_ Santiago\_\_

## **8. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

## **9. OLD BUSINESS**

## 10. DISCUSSION ITEMS

- 10.I.** Discussion Item (01)  
Retail Cannabis Facilities

## 11. PETITIONS & LETTERS

## 12. REPORTS OF COMMISSIONERS

## 13. COMMISSIONER COOPER

## 14. COMMISSIONER PEPITONE

- 14.I.** Commissioner Pepitone Item (01)  
Motion to receive and file the Millville Police Department Report for the month of February 2021:  
Motion-  
Second-  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[FEBRUARY 2021 STATS MPD.PDF](#)

## 15. COMMISSIONER UDALOVAS

## 16. VICE-MAYOR PARENT

- 16.I.** Vice-Mayor Parent Item (01)  
Motion to receive and file the following reports:  
1. Tax Collector's Report for the month of February 2021  
2. Annual Financial Statement for the Year 2020  
Motion-  
Second-  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[FEBRUARY 2021 TAX COLLECTORS REPORT.PDF](#)  
[MILLVILLE 2020 AFS - FILED.PDF](#)

## 17. MAYOR SANTIAGO

- 17.I.** Mayor Santiago Item (01)  
Motion to receive and file the Streets and Roads Report for the month of February 2021  
Motion-  
Second-  
Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[STREETS AND ROADS REPORT FEBRUARY2021.PDF](#)

## 18. ORDINANCES 2ND READING

- 18.I.** Ordinance 2nd Reading (01)  
Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped Persons at 133 West Foundry Street

Motion-  
Second-  
(Public Hearing)  
Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[PN HC PARKING.PDF](#)  
[ORD ADD HANDICAP PARKING - PANNELL.PDF](#)

**18.II.** Ordinance 2nd Reading (02)

An Ordinance amending Chapter 60, Article 1, Stormwater Management Regulations to comply with the New Jersey Department of Environmental Protection Requirements

Motion-  
Second-  
(Public Hearing)  
Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[PN STORMWATER MNGMNT.PDF](#)  
[STORMWATER ORDINANCE AMENDMENT.PDF](#)

**19. ORDINANCES 1ST READING**

**19.I.** Ordinance 1st Reading (01)

An Ordinance to exceed the Municipal Budget Appropriation limits and to Establish a Cap Bank in accordance with N.J.S.A. 40A:4-45.14 for CY 2021

Motion-  
Second-  
Pepitone\_\_\_Parent\_\_\_Udalovas\_\_\_Cooper\_\_\_Santiago\_\_\_

Documents:

[ORD 2021 COLA .PDF](#)

**20. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**20.I.** Resolution Item (CA01)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[TAX-UTILITY RESOLUTION.PDF](#)

**21. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda  
Motion-  
Second-  
Pepitone \_\_\_ Parent \_\_\_ Udalovas \_\_\_ Cooper \_\_\_ Santiago \_\_\_

**22. RESOLUTIONS**

**22.I.** Resolution Item (01)

Resolution authorizing miscellaneous revenues effected in 2020 by the Covid-19 pandemic be anticipated in the 2021 budget using the 3 year average of the amounts realized in 2018-2020

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES 2021 3YEAR REVENUE AVERAGE.PDF](#)

**22.II.** Resolution Item (02)

Resolution authorizing the introduction of the Calendar Year 2021 Municipal Budget

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES CY21 MUNICIPAL BUDGET.PDF](#)  
[2021 INTRODUCED BUDGET.PDF](#)

**22.III.** Resolution Item (03)

Resolution authorizing a First Amendment to Professional Services Contract with Roux Associates, Inc. awarded through a non-fair and open process for the preparation and submittal of a Title V Operating Permit renewal application package for the City of Millville Municipal Landfill to provide for an additional amount of \$6,500.00 for a total contract amount not to exceed \$10,500.00 for the duration of the contract period covering October 14, 2021

Motion-

Second-

(Certification of Funds)

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES ROUX.1ST AMENDMENT.031621.PDF](#)

**23. NEW BUSINESS**

**23.I.** New Business Item (01)

Motion to authorize changing the date of the following Special Event on Public Lands Application from April 10, 2021 to May 1, 2021:

a) Prayer and Outreach Event sponsored by God Taught Me Ministries, Inc., May, 1, 2021 8:00 am - 8:00

pm at Archer and Arnold Street.

Motion:

Second

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

**24. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments by Commissioners

**25. RESOLUTION - CLOSED SESSION**

Resolution authorizing a closed session for the following matter:

Sherry-Trout v. City of Millville:

Pending Litigation, Deliberative Process and Attorney/Client Privilege

Motion-

Second-

Pepitone \_\_ Parent \_\_ Udalovas \_\_ Cooper \_\_ Santiago \_\_

Documents:

[RES CLOSED SESSION 3-16-2021.PDF](#)

**26. ADJOURN**

Motion-

Second-