

TENTATIVE AGENDA FOR REGULAR SESSION MEETING APRIL 19, 2022, 7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

3. INVOCATION AND SALUTE TO THE FLAG

Pastor Steve Harris, Millville Community Church to deliver invocation followed by the salute to the flag.

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. BILLS

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

7. PUBLIC COMMENT ON AGENDA ITEMS ONLY

8. PRESENTATIONS

8.I. Presentation Item (01)

Life Saving Awards and Letters of Commendation presented by Fire Chief Lippincott.

8.II. Presentation Item (02)

Proclamation declaring April 29, 2022 as Arbor Day

9. BUDGET PRESENTATION

2022 Budget Presentation by Chief Financial Officer Marcella Shepard and City Auditor Michael Cesaro

Documents:

[CY 22MILLVILLE BUDGET-FINAL!.PDF](#)

10. BUDGET RESOLUTIONS

10.I. Resolution Item (01)

Resolution authorizing the reading of the Calendar Year 2022 budget by title only pursuant to NJSA 40A:4-8

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

RES NO. BUDGET READ BY TITLE ONLY CY2022.PDF
PROOF OF PUB FOR INTRODUCTION OF BUDGET.PDF
RES NO. 100-2022 INTRODUCING BUDGET 2022.PDF

- 10.II.** Budget Public Hearing
Mayor Orndorf to open public hearing on Resolution authorizing the adoption of the Calendar Year 2022 Budget

- 10.III.** Resolution Item (02)
Resolution authorizing the Calendar Year 2022 Budget amendment
Motion-
Second-
Hewitt __ Sooy __ Romanik __ McQuade __Orndorf __

Documents:

RES AMENDED BUDGET PDF.PDF
0610_ADOPTBUDGET_2022.PDF

- 10.IV.** Resolution Item (02A)
Resolution authorizing the adoption of the Calendar Year 2022 Budget as amended
Motion-
Second-
Hewitt __ Sooy __ Romanik __ McQuade __Orndorf __

Documents:

2022 RESOLUTION 132 TO ADOPT AS AMENDED.PDF
0610_ADOPTBUDGET_2022.PDF

11. PETITIONS AND LETTERS

- 11.I.** Petitions And Letters Item (01)
Motion to receive and file letters from the New Jersey Legislature to the City of Millville and the Rural Development Corp regarding the following grant awards from the Department of Community Affairs:
1. \$218,677.00 awarded for the utilization for the Emergency Shelter in Millville.
2. \$798,396.00 awarded for revitalizing the Center City Neighborhood of Millville.
Motion-
Second-
Hewitt __ Sooy __ Romanik __ McQuade __Orndorf __

Documents:

LETTER TO MAYOR APPROVING AWARD FOR EMERGENCY
SHELTER.PDF
LETTER TO MAYOR APPROVING AWARD FOR CENTER CITY
NEIGHBORHOOD.PDF

- 11.II.** Petitions And Letters Item (02)
Motion to receive and file letter of resignation for Heather Garrison from the Millville Housing Authority.
Motion-
Second-
Hewitt __ Sooy __ Romanik __ McQuade __Orndorf __

Documents:

[LETTER OF RESIGNATION FOR HEATHER GARRISON.PDF](#)

11.III. Petitions And Letters Item (03)

Motion to receive and file letter from the State of NJ Department of Environmental Protection Green Acres Program regarding Green Acres Compliance Inspection Report.

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[GREEN ACRES LETTER20220404.PDF](#)

12. REPORTS OF COMMISSIONERS

13. COMMISSIONER ROMANIK

14. COMMISSIONER HEWITT

14.I. Commissioner Hewitt Item (01)

Motion to receive and file the following Millville Fire Department Reports for the month of March 2022:

1. EMS Report
2. Incidents Report
3. Inspections Report

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[MARCH 2022 EMS REPORT.PDF](#)

[MARCH 2022 FIRE REPORT.PDF](#)

[MARCH 2022 INSPECTION REPORT.PDF](#)

15. COMMISSIONER MCQUADE

16. VICE-MAYOR SOOY

16.I. Vice Mayor Sooy Item (01)

Motion to receive and file the following reports from the Tax Collector:

1. The report of uncollectable taxes for 2022.
2. The Tax Collector's report for March 2022.

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[REPORT OF UNCOLLECTABLES 2022.PDF](#)

[TAX COLLECTORS REPORT FOR MARCH 2022.PDF](#)

17. MAYOR ORNDORF

18. ORDINANCES 2ND READING

18.I. Ordinance 2nd Reading Item (01)

An Ordinance amending the City of Millville Municipal Code Chapter 30 (Land Use Regulations) Section 62 (Performance and Maintenance Guarantees).

Motion-

Second-

(Public Hearing)

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[ORD NO. -2022 PERFORMANCE AND MAINTENANCE GUARANTEES 1ST READING.PDF](#)
[PROOF OF PUB- LAND.PDF](#)

18.II. Ordinance 2nd Reading Item (02)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Soccer Association to hold a Coin Drop on June 11, 2022 and June 12 2022 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

(Public Hearing)

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[ORD NO.- 2022 COIN DROP FOR MILLVILLE SOCCER ASSOCIATION.PDF](#)
[PROOF OF PUB- MILLVILLE SOCCER.PDF](#)

18.III. Ordinance 2nd Reading Item (03)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Positive Vibes Community Group to hold a coin drop on May 14, 2022 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

(Public Hearing)

Hewitt ___ Sooy ___ Romanik ___ McQuade ___ Orndorf ___

Documents:

[ORD NO. -2022 COIN DROP FOR POSITIVE VIBES COMMUNITY GROUP.PDF](#)
[PROOF OF PUB- POSITIVE VIBES.PDF](#)

18.IV. Ordinance 2nd Reading Item (04)

Ordinance amending the salary ordinance to change the name of the following title by removing the existing title name from the salary ordinance and replacing it with the new title name pursuant to the NJ Civil Service Job Title list:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
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REMOVE :

Parks Maintenance Worker	\$15.00/hr	\$28.33/hr
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REPLACE:

Maintenance Worker 1 Grounds \$15.00/hr \$28.33/hr.
Motion-
Second-
(Public Hearing)
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[ORD NO. -2022 SALARY ORDINANCE- MAINTENANCE.PDF](#)
[PROOF OF PUB- SALARY ORDINANCE.PDF](#)

19. ORDINANCES 1ST READING

20. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

21. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda.
Motion-
Second-
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

22. RESOLUTIONS

22.I. Resolution Item (03)

Resolution authorizing a Person-to-Person transfer of Alcohol Beverage Plenary Retail Consumption License #0610-33-012-007 from Grayling Corporation to Brinker Freehold, Inc. effective April 19, 2022.

Motion-
Second-
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 PERSON TO PERSON TRANSFER BRINKER FREEHOLD INC.PDF](#)

22.II. Resolution Item (04)

Resolution authorizing a Place-to-Place transfer for the expansion of Texas Roadhouse's Alcohol Beverage Plenary Retail Consumption License No. 0610-33-014-007 located at 2299 North 2nd Street, effective April 19, 2022.

Motion-
Second-
Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 PLACE TO PLACE TEXAS ROADHOUSE.PDF](#)

22.III. Resolution Item (05)

Resolution authorizing the Local Freight Impact Fund - FY 2019 funds in the amount of \$1,000,000.00 which is part of the first of two funding rounds to reconstruct Wade Boulevard/Orange Street from Second Street to Main Street, be extended six

months to December 17, 2022 to accommodate award of contract.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 LFIF TIME EXTENSION WADE BLVD.PDF](#)

22.IV. Resolution Item (06)

Resolution authorizing award of contracts to Core & Main, Berlin, NJ; Raritan Group, Edison, NJ; and Ferguson Enterprises, Lakewood, NJ to furnish the City of Millville with Water Department Supplies for the contract period of May 1, 2022 to April 30, 2023 in the amounts stated in Schedule "A".

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 AWARD WATER SUPPLIES.PDF](#)
[SCHEDULE A FOR WATER DEPARTMENT SUPPLIES.PDF](#)
[RARITAN CONTRACT.PDF](#)
[COF - RARITAN.PDF](#)
[CORE AND MAIN CONTRACT.PDF](#)
[COF - CORE.PDF](#)
[FERGUSON CONTRACT.PDF](#)
[COF - FERGUSON.PDF](#)

22.V. Resolution Item (07)

Resolution awarding a Professional Services Contract to EMS Consulting Services to act as Medical Director of EMS for the City pursuant to a Non-Fair and Open Process in an amount not to exceed \$13,750.00 for a one year term beginning May 6, 2022

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2022 EMS CONSULTING.PDF](#)
[EMS CONSULTING SERVICES CONTRACT.PDF](#)
[CERTIFICATION OF VALUE- EMS CONSULTING.PDF](#)
[COF - EMS.PDF](#)

22.VI. Resolution Item (08)

Resolution authorizing public sale of personal property described on Schedule A to be sold on-line from May 5, 2022 through May 11, 2022 through a contracted government on-line auction service, Municibid, at www.municibid.com.

Motion-

Second-

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Documents:

[RES NO. -2022 ONLINE AUCTION.PDF](#)
[SCHEDULE A - AUCTION.PDF](#)

22.VII. Resolution Item (09)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[RES NO. -2022 TAX-UTILITY.PDF](#)

22.VIII. Resolution Item (10)

Resolution approving Letter of Intent with Klein Enterprises for the sale to it of Part of Lot 11 in Block 125.03.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __

Documents:

[RES NO. -2021 KLEIN ENTERPRISES.PDF](#)
[LETTER OF INTENT- KLEIN ENTERPRISES.PDF](#)

23. NEW BUSINESS

24. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

25. ADJOURN

Motion-

Second-