

# TENTATIVE AGENDA FOR REGULAR SESSION MEETING APRIL 19, 2022, 7:00 P.M.

## 1. CALL TO ORDER

## 2. ROLL CALL

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

## 3. INVOCATION AND SALUTE TO THE FLAG

Pastor Steve Harris, Millville Community Church to deliver invocation followed by the salute to the flag.

## 4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## 5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

## 6. BILLS

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

## 7. PUBLIC COMMENT ON AGENDA ITEMS ONLY

## 8. PRESENTATIONS

### 8.I. Presentation Item (01)

Life Saving Awards and Letters of Commendation presented by Fire Chief Lippincott.

### 8.II. Presentation Item (02)

Proclamation declaring April 29, 2022 as Arbor Day

## 9. BUDGET PRESENTATION

2022 Budget Presentation by Chief Financial Officer Marcella Shepard and City Auditor Michael Cesaro

Documents:

[CY 22MILLVILLE BUDGET-FINAL!.PDF](#)

## 10. BUDGET RESOLUTIONS

### 10.I. Resolution Item (01)

Resolution authorizing the reading of the Calendar Year 2022 budget by title only pursuant to NJSA 40A:4-8

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

RES NO. BUDGET READ BY TITLE ONLY CY2022.PDF  
PROOF OF PUB FOR INTRODUCTION OF BUDGET.PDF  
RES NO. 100-2022 INTRODUCING BUDGET 2022.PDF

- 10.II.** Budget Public Hearing  
Mayor Orndorf to open public hearing on Resolution authorizing the adoption of the Calendar Year 2022 Budget

- 10.III.** Resolution Item (02)  
Resolution authorizing the Calendar Year 2022 Budget amendment  
Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_Orndorf \_\_

Documents:

RES AMENDED BUDGET PDF.PDF  
0610\_ADOPTBUDGET\_2022.PDF

- 10.IV.** Resolution Item (02A)  
Resolution authorizing the adoption of the Calendar Year 2022 Budget as amended  
Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_Orndorf \_\_

Documents:

2022 RESOLUTION 132 TO ADOPT AS AMENDED.PDF  
0610\_ADOPTBUDGET\_2022.PDF

## 11. PETITIONS AND LETTERS

- 11.I.** Petitions And Letters Item (01)  
Motion to receive and file letters from the New Jersey Legislature to the City of Millville and the Rural Development Corp regarding the following grant awards from the Department of Community Affairs:  
1. \$218,677.00 awarded for the utilization for the Emergency Shelter in Millville.  
2. \$798,396.00 awarded for revitalizing the Center City Neighborhood of Millville.  
Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_Orndorf \_\_

Documents:

LETTER TO MAYOR APPROVING AWARD FOR EMERGENCY  
SHELTER.PDF  
LETTER TO MAYOR APPROVING AWARD FOR CENTER CITY  
NEIGHBORHOOD.PDF

- 11.II.** Petitions And Letters Item (02)  
Motion to receive and file letter of resignation for Heather Garrison from the Millville Housing Authority.  
Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_Orndorf \_\_

Documents:

[LETTER OF RESIGNATION FOR HEATHER GARRISON.PDF](#)

**11.III. Petitions And Letters Item (03)**

Motion to receive and file letter from the State of NJ Department of Environmental Protection Green Acres Program regarding Green Acres Compliance Inspection Report.

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Romanik \_\_\_ McQuade \_\_\_ Orndorf \_\_\_

Documents:

[GREEN ACRES LETTER20220404.PDF](#)

**12. REPORTS OF COMMISSIONERS**

**13. COMMISSIONER ROMANIK**

**14. COMMISSIONER HEWITT**

**14.I. Commissioner Hewitt Item (01)**

Motion to receive and file the following Millville Fire Department Reports for the month of March 2022:

1. EMS Report
2. Incidents Report
3. Inspections Report

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Romanik \_\_\_ McQuade \_\_\_ Orndorf \_\_\_

Documents:

[MARCH 2022 EMS REPORT.PDF](#)

[MARCH 2022 FIRE REPORT.PDF](#)

[MARCH 2022 INSPECTION REPORT.PDF](#)

**15. COMMISSIONER MCQUADE**

**16. VICE-MAYOR SOOY**

**16.I. Vice Mayor Sooy Item (01)**

Motion to receive and file the following reports from the Tax Collector:

1. The report of uncollectable taxes for 2022.
2. The Tax Collector's report for March 2022.

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Romanik \_\_\_ McQuade \_\_\_ Orndorf \_\_\_

Documents:

[REPORT OF UNCOLLECTABLES 2022.PDF](#)

[TAX COLLECTORS REPORT FOR MARCH 2022.PDF](#)

**17. MAYOR ORNDORF**

**18. ORDINANCES 2ND READING**

**18.I. Ordinance 2nd Reading Item (01)**

An Ordinance amending the City of Millville Municipal Code Chapter 30 (Land Use Regulations) Section 62 (Performance and Maintenance Guarantees).

Motion-

Second-

(Public Hearing)

Hewitt \_\_\_ Sooy \_\_\_ Romanik \_\_\_ McQuade \_\_\_ Orndorf \_\_\_

Documents:

[ORD NO. -2022 PERFORMANCE AND MAINTENANCE GUARANTEES 1ST READING.PDF](#)  
[PROOF OF PUB- LAND.PDF](#)

**18.II. Ordinance 2nd Reading Item (02)**

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Soccer Association to hold a Coin Drop on June 11, 2022 and June 12 2022 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

(Public Hearing)

Hewitt \_\_\_ Sooy \_\_\_ Romanik \_\_\_ McQuade \_\_\_ Orndorf \_\_\_

Documents:

[ORD NO.- 2022 COIN DROP FOR MILLVILLE SOCCER ASSOCIATION.PDF](#)  
[PROOF OF PUB- MILLVILLE SOCCER.PDF](#)

**18.III. Ordinance 2nd Reading Item (03)**

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Positive Vibes Community Group to hold a coin drop on May 14, 2022 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

(Public Hearing)

Hewitt \_\_\_ Sooy \_\_\_ Romanik \_\_\_ McQuade \_\_\_ Orndorf \_\_\_

Documents:

[ORD NO. -2022 COIN DROP FOR POSITIVE VIBES COMMUNITY GROUP.PDF](#)  
[PROOF OF PUB- POSITIVE VIBES.PDF](#)

**18.IV. Ordinance 2nd Reading Item (04)**

Ordinance amending the salary ordinance to change the name of the following title by removing the existing title name from the salary ordinance and replacing it with the new title name pursuant to the NJ Civil Service Job Title list:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
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**REMOVE :**

Parks Maintenance Worker	\$15.00/hr	\$28.33/hr
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**REPLACE:**

Maintenance Worker 1 Grounds \$15.00/hr \$28.33/hr.  
Motion-  
Second-  
(Public Hearing)  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD NO. -2022 SALARY ORDINANCE - MAINTENANCE.PDF](#)  
[PROOF OF PUB- SALARY ORDINANCE.PDF](#)

## 19. ORDINANCES 1ST READING

### 19.I. Ordinance 1st Reading Item (01)

*An Ordinance to amend the salary ordinance of the compensation for the following existing title:*

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Building Subcode Official/PT	\$20.00/hr	\$40.00/hr
Motion- Second- Hewitt __ Sooy __ Romanik __ McQuade __ Orndorf __		

Documents:

[ORD NO. -2022 SALARY ORDINANCE - 4-18-22.PDF](#)

## 20. RESOLUTIONS

### 20.I. Resolution Item (03)

Resolution authorizing a Person-to-Person transfer of Alcohol Beverage Plenary Retail Consumption License #0610-33-012-007 from Grayling Corporation to Brinker Freehold, Inc. effective April 19, 2022.

Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 PERSON TO PERSON TRANSFER BRINKER FREEHOLD INC.PDF](#)

### 20.II. Resolution Item (04)

Resolution authorizing a Place-to-Place transfer for the expansion of Texas Roadhouse's Alcohol Beverage Plenary Retail Consumption License No. 0610-33-014-007 located at 2299 North 2<sup>nd</sup> Street, effective April 19, 2022.

Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 PLACE TO PLACE TEXAS ROADHOUSE.PDF](#)

### 20.III. Resolution Item (05)

Resolution authorizing the Local Freight Impact Fund - FY 2019 funds in the amount of \$1,000,000.00 which is part of the first of two funding rounds to reconstruct Wade

Boulevard/Orange Street from Second Street to Main Street, be extended six months to December 17, 2022 to accommodate award of contract.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 LFIF TIME EXTENSION WADE BLVD.PDF](#)

**20.IV.** Resolution Item (06)

Resolution authorizing award of contracts to Core & Main, Berlin, NJ; Raritan Group, Edison, NJ; and Ferguson Enterprises, Lakewood, NJ to furnish the City of Millville with Water Department Supplies for the contract period of May 1, 2022 to April 30, 2023 in the amounts stated in Schedule "A".

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 AWARD WATER SUPPLIES.PDF](#)

[SCHEDULE A FOR WATER DEPARTMENT SUPPLIES.PDF](#)

[RARITAN CONTRACT.PDF](#)

[COF - RARITAN.PDF](#)

[CORE AND MAIN CONTRACT.PDF](#)

[COF - CORE.PDF](#)

[FERGUSON CONTRACT.PDF](#)

[COF - FERGUSON.PDF](#)

**20.V.** Resolution Item (07)

Resolution awarding a Professional Services Contract to EMS Consulting Services to act as Medical Director of EMS for the City pursuant to a Non-Fair and Open Process in an amount not to exceed \$13,750.00 for a one year term beginning May 6, 2022

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 EMS CONSULTING.PDF](#)

[EMS CONSULTING SERVICES CONTRACT.PDF](#)

[CERTIFICATION OF VALUE- EMS CONSULTING.PDF](#)

[COF - EMS.PDF](#)

**20.VI.** Resolution Item (08)

Resolution authorizing public sale of personal property described on Schedule A to be sold on-line from May 5, 2022 through May 11, 2022 through a contracted government on-line auction service, Municibid, at [www.municibid.com](http://www.municibid.com).

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 ONLINE AUCTION.PDF](#)  
[SCHEDULE A - AUCTION.PDF](#)

**20.VII.** Resolution Item (09)

Resolution authorizing adjustments in the tax and utility records.

Motion:

Second:

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 TAX-UTILITY.PDF](#)

**20.VIII.** Resolution Item (10)

Resolution approving Letter of Intent with Klein Enterprises for the sale to it of Part of Lot 11 in Block 125.03.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2021 KLEIN ENTERPRISES.PDF](#)  
[LETTER OF INTENT- KLEIN ENTERPRISES.PDF](#)

**20.IX.** Resolution Item (11)

*Resolution authorizing the Tax Collector to add back the various senior citizen and disabled tax deductions for the tax year of 2021 in accordance with NJSA 54:4-8.40 due to annual income exceeds limits and Post Annual Tax Statement (PD5) not returned.*

*Motion-*

*Second-*

*Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_*

Documents:

[RES NO. -2022 ADDBACK.PDF](#)

**21. NEW BUSINESS**

**22. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

**23. ADJOURN**

Motion-  
Second-