

# TENTATIVE AGENDA FOR REGULAR SESSION MEETING JUNE 21, 2022, 7:00 P.M.

## 1. CALL TO ORDER

## 2. ROLL CALL

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

## 3. INVOCATION AND SALUTE TO THE FLAG

J.T. Burks, Police Chaplain to deliver invocation followed by the salute to the flag.

## 4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## 5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

## 6. BILLS

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

## 7. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. May 17, 2022 Work Session

2. May 17, 2022 Closed Session

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

## 8. PUBLIC COMMENT ON AGENDA ITEMS ONLY

## 9. PETITIONS AND LETTERS

## 10. REPORTS OF COMMISSIONERS

### 10.I. COMMISSIONER ROMANIK

### 10.II. COMMISSIONER HEWITT

#### 10.II.i. COMMISSIONER HEWITT ITEM (01)

Motion to receive and file the following Millville Police Department and Fire Department Reports for the month of May 2022:

1. Police Department Stats

2. EMS Report

3. Incidents Report

4. Inspections Report

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[MAY 2022 MPD STATS.PDF](#)  
[MAY 2022 EMS REPORT.PDF](#)  
[MAY 2022 FIRE REPORT.PDF](#)  
[MAY 2022 INSPECTION REPORT.PDF](#)

**10.III.** COMMISSIONER MCQUADE

**10.IV.** VICE-MAYOR SOOY

**10.V.** MAYOR ORNDORF

**11. ORDINANCES 2ND READING**

**12. ORDINANCES 1ST READING**

**12.I.** Ordinance 1st Reading Item (01)

Resolution amending the compensation for the following titles:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Management Information Systems Coordinator/PT	\$7,000.00	\$40,000.00

Supervising Mechanic	\$25,000	\$75,000
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Resolution adding the following new title:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Sewer Repairer 2	\$15.00 ph	\$28.22 ph

Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD NO. -2022 1ST READING- SALARY ORDINANCE.PDF](#)

**12.II.** Ordinance 1st Reading Item (02)

An Ordinance amending Millville City Code Chapter 61 ("Streets and Roads Department"), Section 55 ("Curbside Collection of Yard Waste") .

Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD -2022 1ST READING AMENDING 61-55 STREETS AND ROADS.PDF](#)

**12.III.** Ordinance 1st Reading Item (03)

An Ordinance amending Millville City Code, Chapter 30 ("Land Use Regulations"), Section 87 ("Removal for Cause") in order to make grounds for removal of board members consistent with the Municipal Land Use Law.

Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD -2022 1ST READING AMENDING 30-87.PDF](#)

**12.IV.** Ordinance 1st Reading Item (04)

An Ordinance of the City of Millville creating a new Chapter in the City Code to impose a Transfer Tax on the Sale of Cannabis by Licensed Businesses operating in the City and a User Tax on concurrent License holders operating more than one Cannabis establishment.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD -2022 1ST READING TRANSFER TAX.PDF](#)

**12.V.** Ordinance 1st Reading Item (05)

An Ordinance amending Millville City Code, Chapter 39 ("Motor vehicle and Traffic regulations"), to repeal and replace Article X ("Schedules") with comprehensive regulations designed to curb the illegal use of ATVs and other off-road vehicles on public streets and roads.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[ORD -2022 1ST READING AMENDING CHAPTER 39 VEHICLE AND TRAFFIC.PDF](#)

**13. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**13.I.** Resolution Item (CA01)

Resolution authorizing the issuance of Alcoholic Beverage Licenses that have met the renewal conditions for July 1, 2022 through June 30, 2023.

Documents:

[RES NO. -2022 ABC RENEWAL 2022-2023 LICENSING TERM.PDF](#)

**13.II.** Resolution Item (CA02)

Resolution authorizing the insertion of an additional item of revenue in the CY 2022 Budget which is now available as revenue from the NJ Department of Environmental Protection- Clean Communities Program in the amount of \$65,725.11.

Documents:

[RES NO. -2022 CHPT 159 - 2022 CLEAN COMM.PDF](#)

**13.III.** Resolution Item (CA03)

Resolution authorizing the insertion of an additional item of revenue in the CY 2022

Budget which is now available as revenue from the County of Cumberland Municipal Alliance on Alcoholism and Drug Abuse in the amount of \$14,305.00.

Documents:

[RES NO. -2022 CHPT 159 - 2022-2023 MUNICIPAL ALLIANCE.PDF](#)

**13.IV.** Resolution Item (CA04)

Resolution authorizing the cancellation of various receivable balances from the balance sheets of the Federal and State Grants Fund Balance Cancellations, which have either (1) expired, (2) a portion has been requested of the agency to be canceled or (3) have been deemed uncollectible.

Documents:

[RES NO. -2022 DRIVE SOBER CLICK IT BALANCE CANCELLATIONS.PDF](#)

**13.V.** Resolution Item (CA05)

Resolution authorizing the Tax Collector to cancel the special assessment in the amount of \$1642.80; against the property of 506 N High Street; further known as Block 356 Lot 11.

Documents:

[RES NO. -2022 CORRECTING RESOLUTION 356-11.PDF](#)

**13.VI.** Resolution Item (CA06)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2022 CUT AND CLEAN.PDF](#)

**13.VII.** Resolution Item (CA07)

Resolution authorizing adjustments in the Tax and Utility Records.

Documents:

[RES NO. -2022 TAX-UTILITY.PDF](#)

**14. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Romanik \_\_\_ McQuade \_\_\_ Orndorf \_\_\_

**15. RESOLUTIONS**

**15.I.** Resolution Item (01)

Resolution amending Resolution 204-2022 approving resolution of support for Third Eye Farms, LLC which erroneously provided the property known as "Block 125, Lot 31.01 and 3102, 2567 Cedar" when in fact it should be Block 125, Lots 30.01, 31 and

32, (2567 Cedar Street).

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 AMENDING RESOLUTION OF SUPPORT- THIRD EYE FARMS CLASS 1 CULTIVATOR.PDF](#)

**15.II.** Resolution Item (02)

Resolution amending Resolution 205-2022 approving resolution of support for Curchin Cannabis, LLC which erroneously provided that Curchin Cannabis, LLC was purchasing the aforesaid property location when in fact it intends to lease the same known as Block 264, Lot 2.03, 600 G Street.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 AMENDING RESOLUTION OF SUPPORT- CURCHIN CANNABIS CLASS 1 CULTIVATOR.PDF](#)

**15.III.** Resolution Item (03)

Resolution awarding Professional Services Contract to Triad Associates for CDBG advisor for the period from June 21, 2022 to December 31, 2022 in an amount not to exceed \$30,000.00.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 TRIAD ASSOCIATES- CDBG.PDF](#)  
[COF- TRIAD- CDBG.PDF](#)

**15.IV.** Resolution Item (04)

Resolution to adopt procedures for Administration and Inspection of Federal Aid Highway Projects.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 ADOPTION OF FEDERAL AID ELIGIBILITY PROCEDURES.PDF](#)  
[PROCEDURE FOR ADMIN INSPECTION FOR FED AID HIGHWAY PROJECTS JUNE 2022 FULL DOC.PDF](#)

**15.V.** Resolution Item (05)

Resolution amending Resolution No. 203-2022 to restrict the number of Cannabis locations in lieu of the number of Letters of Support.

Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 AMENDING LIMIT OF LETTER OF SUPPORT-  
CANNABIS.PDF](#)

**15.VI.** Resolution Item (06)

Resolution amending the Professional Service Agreement with W.E. Johnson Engineering to award an additional amount not to exceed \$70,000.00.

Motion-  
Second-  
(Certification of Funds)  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 AMEND W.E. JOHNSON CONTRACT.PDF](#)  
[COF- JOHNSON ENGINEERING.PDF](#)

**15.VII.** Resolution Item (07)

Resolution reappointing Sherman R. Taylor as the Municipal Emergency Management Coordinator and reappointing Michael C. Lippincott, William Stadnick III and John Wettstein as Deputy Emergency Management Coordinators and Melvin Kelly, John Redden Jr. and John Feltes as volunteer staff members for a term expiring July 31, 2025.

Motion-  
Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 RE-APPOINTMENT- EMERGENCY MANAGEMENT.PDF](#)

**15.VIII.** Resolution Item (08)

Resolution authorizing a public fireworks display by Pyrotecnico at a cost of \$5,000.00 to be conducted at Lakeside Middle School between the approximate hours of 9:00 p.m.- 9:30 p.m. on August 2, 2021. The Police Department has secured funds to cover the remaining balance.

Motion-  
Second-  
(Certification of Funds)  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_

Documents:

[RES NO. -2022 PYROTECNICO FIREWORKS DISPLAY.PDF](#)  
[PYROTECNICOS AUGUST 2, 2022 CITY OF MILLVILLE, NJ FIREWORKS  
DISPLAY AGREEMENT FOR SIGNATURE.PDF](#)  
[COF- PYROTECNICO.PDF](#)

**15.IX.** Resolution Item (09)

*Resolution authorizing the renewal of a Home Consortium Cooperation Agreement between the City of Vineland, City of Millville, City of Bridgeton, Fairfield Township and*

*Pittsgrove Township for the purpose of receiving HOME Funds for Fiscal Years 2023 to 2025.*

*Motion-*

*Second-*

*Hewitt \_\_ Sooy \_\_ Romanik \_\_ McQuade \_\_ Orndorf \_\_*

Documents:

[RES NO. -2022 HOME CONSORTIUM.PDF](#)  
[HOME CONSORTIUM AGREEMENT 2023-2025.PDF](#)

## **16. NEW BUSINESS**

### **16.I. New Business Item (01)**

Motion to authorize the City Clerk to advertise to receive bids for the "DEMOLITION OF FORMER RESCUE SQUAD BUILDING, 300 COLUMBIA AVE. MILLVILLE, NJ 08332" project by 10:00 am on Thursday, July 7, 2022, at 12 S. High Street, Millville, NJ 08332.

Motion:

Second:

Hewitt \_\_ Sooy \_\_ McQuade \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[PUBLIC NOTICE - DEMO OF FORMER RESCUE SQUAD BUILDING.PDF](#)

## **17. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

## **18. ADJOURN**

Motion-

Second-