

Request for Change/Removal

BLOCK: _____ LOT(S): _____ QUAL: _____

LOCATION: _____

OWNER: _____

I _____ am requesting the following:
Name of Requestor (Please Print)*

Check All That Apply!

- Change Property Location** *(Proofs Required*)*
 From: _____ To: _____
- Change Mailing Address** *(Proofs Required*)*
 From: _____ To: _____

- Change Name** *(Proofs Required*)*
 From: _____ To: _____
- Remove Deduction** *(Proofs Required*)*
 - Veteran Surviving Spouse/Veteran
 - Senior Citizen Surviving Spouse/Senior Citizen
 - Disabled Person Surviving Spouse/Disabled Person
 Reason: _____

- Remove Name:** _____
 - Death** *(Proofs Required*)*

I hereby certify that I am the: *(Proofs Required*)*

- Owner Surviving Spouse
- Remainderman Executor/Executrix
- Power of Attorney Business
- Other _____

Signature of Requestor Date*

** All requestors must supply required proofs. (See Reverse)*

FAILURE TO DO SO MAY RESULT IN THE DENIAL OF YOUR REQUEST!

Proofs Required for Request for Change/Removal To The Tax Records

Change Property Location:

Property owner must supply a letter stating the reason(s) for this change.

Copy of ID of the requesting person.

Change Mailing Address:

Copy of ID of the requesting person.

Change Name:

Copy of marriage license, divorce decree, etc.

Copy of ID of the requesting person.

Remove Deduction:

Veteran Deduction – Move from New Jersey or Remarriage of surviving spouse.

Copy of ID of the requesting person.

Senior/Disability Deduction – Earn more than \$10,000 or No longer resides as primary residence or Remarriage of surviving spouse.

Copy of ID of the requesting person.

Remove Name:

A copy of death certificate is required.

This will only change the Municipal billing - not your deed.

Copy of ID of the requesting person.

I hereby certify that I am the:

Owner: We have copy of deed.

Remainder man: Should be noted on deed as grantee.

Power of Attorney: We require a copy for our records.

Surviving spouse: Spouse will be noted on deed as grantee.

Executor/Executrix: We require a copy of the Short Certificate or Will stating executor/executrix power.

Business: We require a copy of the Company Letterhead, Articles of Organization Showing Officers or Equivalent.

Other: Legal proof of relationship to person or property.