

TENTATIVE AGENDA FOR REORGANIZATION MEETING JANUARY 2, 2024, 5:30 P.M.

1. CALL TO ORDER

2. ROLL CALL

Hewitt ___ Sooy ___ Romanik ___ Watson ___ Orndorf ___

3. INVOCATION AND SALUTE TO THE FLAG

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. BILLS

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ Watson ___ Orndorf ___

7. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. November 8, 2023 Work Session

Motion-

Second-

Hewitt ___ Sooy ___ Watson ___ Romanik ___ Orndorf ___

8. PUBLIC COMMENT ON AGENDA ITEMS ONLY

9. PETITIONS & LETTERS

9.I. Petitions And Letters Item (01)

Motion to receive and file letter from the UEZ regarding the allocation of Fiscal Year 2024 Zone Assistance Funds in the amount of \$1,811,580.00.

Motion-

Second-

Hewitt ___ Sooy ___ Watson ___ Romanik ___ Orndorf ___

Documents:

[UEZ ZAF ALLOCATION LETTER 2024.PDF](#)

10. REPORTS OF COMMISSIONERS

11. COMMISSIONER ROMANIK

12. COMMISSIONER HEWITT

13. COMMISSIONER WATSON

13.I. Commissioner Watson Item (01)

Correspondence providing trash and bulk responses to frequently asked questions.

Documents:

[TRASH AND BULK FREQUENTLY ASKED QUESTIONS.PDF](#)

14. VICE-MAYOR SOOY

15. MAYOR ORNDORF

15.I. Mayor Orndorf Item (01)

Motion to receive and file Millville Recreation 2024 Calendar of Events.

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[CALENDAR OF EVENTS 2024.PDF](#)

16. RESOLUTIONS

16.I. Resolution Item (01)

Resolution appointing Brock D. Russell, Esquire, as Municipal Attorney.

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[RES NO. -2024 CITY ATTORNEY- BROCK RUSSELL.PDF](#)

16.II. Resolution Item (02)

Resolution authorizing the adoption of the Calendar Year 2024 Temporary Budget.

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[RES NO. -2024 TEMP BUDGET 26.25 PERCENT.PDF](#)

16.III. Resolution Item (03)

Resolution designating Ocean First Bank depository of municipal funds and designating signatures for the disbursement of funds.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES DEPOSITORY FUNDS 2024 RESOLUTION.PDF](#)

16.IV. Resolution Item (04)

Resolution authorizing the adoption of the Cash Management Plan in accordance with N.J.S.A 40A:5-14.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 CASH MANAGEMENT.PDF](#)

16.V. Resolution Item (05)

Resolution approving the designated meeting dates and times of the Board of Commissioners for the Calendar Year 2024.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 MEETING DATES FOR COMMISSION MEETINGS 2024.PDF](#)

16.VI. Resolution Item (06)

Resolution designating the following as Official Newspapers for the City of Millville:

1. Daily Journal
2. Atlantic City Press
3. South Jersey Times (Online only)

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 OFFICIAL NEWSPAPERS 2024.PDF](#)

16.VII. Resolution Item (07)

Resolution approving the City of Millville to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Project entitled, "LFIF-2024-North 10th Street and Kates Boulevard-00049".

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 LFIF - 10TH AND KATES BLVD.PDF](#)

16.VIII. Resolution Item (08)

Resolution awarding a Professional Services Contract appointing W.E. Johnson Engineering as City Engineer through a fair and open process in an amount of \$125.00 per hour not to exceed \$200,000.00 for a one-year term

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 PSC JOHNSON MUNICIPAL ENGINEER.PDF](#)
[COF- WAYNE JOHNSON ENGINEER.PDF](#)

16.IX. Resolution Item (09)

Resolution awarding a Professional Services Contract appointing Kavanagh & Kavanagh, LLC as City Public Defender through a fair and open process in an amount of \$400.00 per court session not to exceed \$45,000.00 for a one-year term

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 KAVANAGH PUBLIC DEFENDER.PDF](#)
[COF- KAVANAGH.PDF](#)

16.X. Resolution Item (10)

Resolution awarding a Professional Services Contract appointing Blaney, Donohue & Weinberg, PC as Labor Counsel through a fair and open process in an amount of \$155.00 per hour not to exceed \$100,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES 2024 BLANEY LABOR COUNSEL.PDF](#)
[COF- BLANEY.PDF](#)

16.XI. Resolution Item (11)

Resolution awarding a Professional Services Contract appointing DeMichele and DeMichele as Prosecutor through a fair and open process in an amount not to exceed \$65,000.00 for a one year term

Motion-

Second-
(Certification of Funds)
Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 PROSECUTOR DEMICHELE AND DEMICHELE, P.C.PDF](#)
[COF- DEMICHELE.PDF](#)

16.XII. Resolution Item (12)

Resolution awarding a Professional Services Contract appointing Bowman and Company LLP as Auditor through a fair and open process in an amount not to exceed \$105,500.00 for a one-year term.

Motion-
Second-
(Certification of Funds)
Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 BOWMAN AUDITOR.PDF](#)
[COF- BOWMAN.PDF](#)

16.XIII. Resolution Item (13)

Resolution awarding a Professional Services Contract appointing Fleishman Daniels Law Offices, LLC as Bond Counsel through a fair and open process in an amount not to exceed \$10,000.00 for a one-year term.

Motion-
Second-
(Certification of Funds)
Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 BOND COUNSEL- FLEISHMAN DANIELS.PDF](#)
[COF- FLEISHMAN.PDF](#)

16.XIV. Resolution Item (14)

Resolution authorizing a Professional Services Contract through a fair and open process appointing The Ritter Law Office LLC to serve as Collections Counsel and Loan/Mortgage Enforcement Counsel services are being provided on a contingency basis for a one year term.

Motion-
Second-
Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 COLLECTIONS AND LOAN-MORTGAGE ENFRMNT COUNSEL RITTER LAW OFFICE .PDF](#)

16.XV. Resolution Item (15)

Resolution authorizing a Professional Services Contract through a fair and open

process appointing Boudwin Ross Roy Leodori PC (BRRL) to serve as Special Counsel for Tax Foreclosure Services for the City of Millville in an amount not to exceed \$15,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 BOUDWIN ROSS ROY LEODORI- FORECLOSURE SVCS.PDF](#)
[COF- BRRL.PDF](#)

16.XVI. Resolution Item (16)

Resolution authorizing a Professional Services Contract through a fair and open process appointing GMS Law Firm to serve as Special Counsel for Bankruptcy Matters in an amount not to exceed \$10,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 BANKRUPTCY SVCS- GMS LAW FIRM.PDF](#)
[COF- GMS.PDF](#)

16.XVII. Resolution Item (17)

Resolution awarding a Professional Services Contract through a fair and open process appointing Testa Heck Testa & White to serve as Special Counsel for Tax Appeal Services in an amount not to exceed \$15,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 TESTA AND HECK- TAX APPEAL SVCS.PDF](#)
[COF- TESTA.PDF](#)

16.XVIII. Resolution Item (18)

Resolution awarding a Professional Services Contract through a fair and open process appointing Premier Orthopedic & Sports Medicine Associates of Southern NJ, LLC to provide Occupational Medicine Services in an amount not to exceed \$30,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 PREMIER- OCCHEALTH.PDF](#)
[COF- PREMIER.PDF](#)

16.XIX. Resolution Item (19)

Resolution authorizing a Professional Services Contract through a fair and open process appointing CME Associates to serve as Primary Engineer for Special Projects in an amount not to exceed \$100,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. SPECIAL PROJECTS ENGINEER, CME.PDF](#)
[COF- CME- SPECIAL PROJECTS ENGINEER.PDF](#)

16.XX. Resolution Item (20)

Resolution authorizing a Professional Services Contract through a fair and open process appointing Remington & Vernick Engineers to serve as Secondary Engineer for Special Projects in an amount not to exceed \$20,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 SPECIAL PROJECTS ENGINEER RVE ENGINEERS.PDF](#)
[COF- REMINGTON.PDF](#)

16.XXI. Resolution Item (21)

Resolution authorizing a Professional Services Contract through a fair and open process appointing Montrose Environmental to serve as Environmental Engineer in an amount not to exceed \$29,800.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. ENVIRONMENTAL ENGINEER- MONTROSE.PDF](#)
[COF- MONTROSE.PDF](#)

16.XXII. Resolution Item (22)

Resolution authorizing a Professional Services Contract through a fair and open process appointing The Garty Law Firm to serve as Hearing Officer for the City of Millville in an amount not to exceed \$8,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 GARTY LAW- HEARING OFFICER.PDF](#)
[COF- GARTY.PDF](#)

16.XXIII. Resolution Item (23)

Resolution appointing Christopher Powell as Risk Management Consultant and awarding a Professional Services Contract appointing Hardenbergh Insurance Group as Insurance Broker of Record through a fair and open process in an amount not to exceed \$39,000.00 for a one-year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 HARDENBERGH INSURANCE RMC AND INSURANCE
BROKER.PDF](#)
[COF- HARDENBERGH.PDF](#)

16.XXIV. Resolution Item (24)

Resolution authorizing a Professional Services Contract through a fair and open process appointing CME Associates to serve as Certified Floodplain Manager in an amount not to exceed \$5,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. 2024 CERTIFIED FLOODPLAIN MANAGER CME.PDF](#)
[COF- CME FLOODPLAIN.PDF](#)

16.XXV. Resolution Item (25)

Resolution authorizing a Professional Services Contract through a fair and open process appointing CME Associates to serve as Landscape Architect in an amount not to exceed \$5,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[RES NO. 2024 LANDSCAPE ARCHITECT CME.PDF](#)
[COF- CME- LANDSCAPE ARCHITECT.PDF](#)
[COF- CME- LANDSCAPE ARCHITECT.PDF](#)

16.XXVI. Resolution Item (26)

Resolution awarding a Professional Services Contract through a fair and open process appointing Phoenix Advisors, LLC to serve as Financial Advisor in an amount not to exceed \$5,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[RES NO. 2024 PHOENIX ADVISORS FINANCIAL ADVISOR.PDF](#)
[COF- PHOENIX.PDF](#)

16.XXVII. Resolution Item (27)

Resolution approving Barbara J. Fegley, A.I.C.P., P.P., LLC to serve as the City Planner on behalf of the City of Millville under a fair and open process in an amount not to exceed \$110,000.00 for one year term.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[RES NO. 2024 FEGLEY- PLANNING CONSULTANT.PDF](#)
[COF- FEGLEY.PDF](#)

16.XXVIII.Resolution Item (28)

Resolution re-appointing Jeanne M. Parkinson for the following position and term:

a) **Official Municipal Assessment Search Officer**- One Year Term- Expires 12/31/2024

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[RES NO. -2024 RE-APPOINTING CITY CLERK PARKINSON.PDF](#)

16.XXIX. Resolution Item (29)

Resolution determining the Powers and Duties of each Commissioner and providing for the temporary filling of vacancies in the event of absences of

Commissioners.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 POWERS AND DUTIES.PDF](#)

16.XXX. Resolution Item (30)

Resolution re-appointing Tracey Gregoire for the following positions and terms:

a) Official Tax Search Officer- One Year Term- Expires 12/31/2024

b) Water & Sewer Utilities Collector- One Year Term- Expires 12/31/2024

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 RE-APPOINTING GREGOIRE.PDF](#)

16.XXXI. Resolution Item (31)

Resolution authorizing the Purchasing Agent to purchase Tower Tools and Equipment from MES/All Safe, Inc. -Pennsylvania, 65 Firemans Way, Poughkeepsie, NY 12603 for the cost of \$21,355.00.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 - TOWER TOOLS AND EQUIPMENT.PDF](#)
[MILLVILLE FD TOWER 30 LIST 423.PDF](#)
[MILLVILLE FD TOWER 30 LIST 423.PG2.PDF](#)
[COF- TOOLS.PDF](#)

16.XXXII. Resolution Item (32)

Resolution authorizing the City to include \$6,900.00 in its calendar year 2024 budget as an award to the Office on Aging and Disabled to be used to help fund the Meals on Wheels Program which will be offered to senior citizens of the City of Millville from January 1, 2024 to December 31, 2024.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 SSA MEALS ON WHEELS.PDF](#)
[SSA MEALS ON WHEELS CUMBERLAND COUNTY.PDF](#)

[COF- MEALS ON WHEELS.PDF](#)

16.XXXIII.Resolution Item (33)

Resolution appointing Tamara Isijiw to serve as a Regular Member of the Millville Zoning Board of Adjustment beginning January 1, 2024 and expiring on December 31, 2027.

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[RES NO. -2024 TAMARA- ZONING.PDF](#)

17. ORDINANCES 2ND READING

17.I. Ordinance 2nd Reading Item (01)

Ordinance renaming the entire length of City Park Drive from the intersection of North Brandriff Avenue to the intersection of West Main Street is hereby renamed Martin Luther King, Jr. Drive

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[ORD NO. -2023 RENAMING CITY PARK DRIVE.PDF](#)
[PROOF OF PUB- MARTIN LUTHER KING.PDF](#)

18. NEW BUSINESS

18.I. New Business Item (01)

Motion to authorize the following Social Affair Permit:

1.) Millville Elks Sports Frolic (Elks Charities) at the Elk's Lodge on February 19, 2024 from 5:00pm-11:00pm.

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

19. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

20. ADJOURN

Motion-
Second-