

TENTATIVE AGENDA FOR REGULAR SESSION MEETING FEBRUARY 6, 2024, 7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Orndorf__ Hewitt__ Sooy__ Watson__ Romanik__

3. INVOCATION AND SALUTE TO THE FLAG

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute.

The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. PRESENTATIONS

6.I. Presentation Item (01)

Swearing in ceremony for promotion of Ralph Satero to the rank of Sergeant

6.II. Presentation Item (02)

Engineering Department presentation by Wayne Johnson.

6.III. Presentation Item (03)

Solid Waste Utility.

7. BILLS

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

8. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. November 8, 2023 Regular Meeting

2. November 21, 2023 Demolition Hearing

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

9. PUBLIC COMMENT ON AGENDA ITEMS ONLY

10. PETITIONS AND LETTERS

11. REPORTS OF COMMISSIONERS

12. COMMISSIONER ROMANIK

13. COMMISSIONER HEWITT

14. COMMISSIONER WATSON

15. VICE-MAYOR SOOY

16. MAYOR ORNDORF

17. ORDINANCES 2ND READING

17.I. Ordinance 2nd Reading Item (01)

An Ordinance amending the salary ordinance for the following administration titles:

Add:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Municipal Administrator	\$70,000	\$135,000

Remove:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Municipal Administrator/PT	\$6,000	\$70,000

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[ORD NO. -2024 SALARY ORDINANCE - MUNICIPAL ADMINISTRATOR.PDF](#)
[PROOF OF PUB- MUNICIPAL ADMINISTRATOR.PDF](#)

17.II. Ordinance 2nd Reading Item (02)

An Ordinance amending the salary ordinance for the following Council 18 title:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Zoning Officer/PT	\$18.00 ph	\$40.00 ph

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[ORD NO. -2024 SALARY ORDINANCE - ZONING OFFICER PT.PDF](#)
[PROOF OF PUB- ZONING OFFICER.PDF](#)

17.III. Ordinance 2nd Reading Item (03)

Capital Ordinance providing for the purchase of a new roll-off truck and related equipment by the City of Millville appropriating \$253,000.00.

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[ORD NO. -2024 CAPITAL ORD ROLL OFF TRUCK INTRO 01162024.PDF](#)
[PROOF OF PUB- CAPITAL ORDINANCE- ROLL OFF TRUCK.PDF](#)

17.IV. Ordinance 2nd Reading Item (04)

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations
Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped
Persons at 252 West Broad Street.

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[ORD NO. -2024 ADD HANDICAP PARKING - CORTES.PDF](#)
[PROOF OF PUB- HANDICAPP PARKING.PDF](#)

17.V. Ordinance 2nd Reading Item (05)

Bond Ordinance appropriating Eleven Million Dollars (\$11,000,000.00) and
authorizing the issuance of up to eleven million dollars (\$11,000,000.00) aggregate
principal amount general obligation bonds or notes of the City of Millville for the
Third Secondary Clarifier addition project at the City's Wastewater Treatment Plant.

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[ORD NO. -2024 BOND ORDINANCE - SECOND CLARIFY ADDITION
PROJECT.PDF](#)
[PROOF OF PUB- 11 MIL BOND.PDF](#)

17.VI. Ordinance 2nd Reading Item (06)

An Ordinance amending Ordinance No. 44-2023 which created a new Solid Waste
Utility to correct typographical errors.

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[ORD NO. -2024 AMENDING 44-2023 TRASH ORDINANCE.PDF](#)
[PROOF OF PUB- AMENDING TRASH ORDINANCE.PDF](#)

18. ORDINANCES 1ST READING

18.I. Ordinance 1st Reading Item (01)

An Ordinance amending City Code Chapter 11 ("Bureau of Permits and Inspections"), Section 36 ("Procedure to Secure Structure") so as to require an owner of an open vacant structure to secure it within fifteen (15) days of notice having been served.

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[ORD NO. -2024 FIRST READING AMENDING CHAPTER 11.PDF](#)

19. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

19.I. Resolution Item (CA01)

Resolution approving a discharge of mortgage executed by Raymond J. Artzberger and Linda Johnson for property located at 527 Brian Avenue, Block 564 Lot 39.

Documents:

[RES NO. -2024 DISCHARGE R. ARTZBERGER.PDF](#)
[MTG DISCHARGE-R. ARTZBERGER.PDF](#)

19.II. Resolution Item (CA02)

Resolution approving a discharge of mortgage executed by Robert S. and Mary Florence Dick for property located at 122 Carmel Road, Block 35 Lot 17.

Documents:

[RES NO. -2024 DISCHARGE MTG-R. DICK.PDF](#)
[MTG DISCHARGE-R. DICK.PDF](#)

19.III. Resolution Item (CA03)

Resolution approving a discharge of mortgage executed by Joseph and Cindy Panzner for property located at 18 Fairfield Avenue, Block 131 Lot 9.

Documents:

[RES NO. -2024 DISCHARGE MTG -J. PANZNER.PDF](#)
[MTG DISCHARGE-J. PANZNER.PDF](#)

19.IV. Resolution Item (CA04)

Resolution authorizing the modification of the Department of Parks and Public Property's work schedule to 6:00 a.m. to 2:30 p.m. with 1/2 hour lunch beginning April 1, 2024 through November 1, 2024.

Documents:

[RES NO. -2024 SPRING-SUMMER HOURS PARKS.PDF](#)

19.V. Resolution Item (CA05)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2024 BOARD AND SECURE.PDF](#)

19.VI. Resolution Item (CA06)

Resolution approving a discharge of mortgage executed by Richard E. and Ruth Cox Hildebrand for property located at 528 Florence Avenue, Block 466 Lot 6.

Documents:

[RES NO. -2024 DISCHARGE MTG- HILDEBRAND.PDF](#)
[MTG DISCHARGE-R. HILDEBRAND.PDF](#)

19.VII. Resolution Item (CA07)

Resolution authorizing adjustments to the Tax and Utility Records.

Documents:

[RES NO. - 2024 TAX-UTILITY.PDF](#)

20. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt ___ Sooy ___ Watson ___ Romanik___ Orndorf ___

21. RESOLUTIONS

21.I. Resolution Item (01)

Resolution appointing Roy Sheppard as an Alternate No. 1 Member of the Millville Zoning Board of Adjustment to fill the vacant term expiring February 5, 2028.

Motion-

Second-

Hewitt ___ Sooy ___ Watson ___ Romanik___ Orndorf ___

Documents:

[RES NO. -2024 ZB ROY SHEPPARD.PDF](#)

21.II. Resolution Item (02)

Resolution rescinding letter of support for the suitability of a Cannabis facility

granted to Garden State Releaf, LLC.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 RESCINDING RESOLUTION OF SUPPORT-GARDEN STATE RELEAF, LLC.PDF](#)

21.III. Resolution Item (03)

Resolution rescinding letter of support for the suitability of a Cannabis facility granted to Ascension dba AC Brands, LLC.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 RESCINDING RESOLUTION OF SUPPORT-ASCENSION.PDF](#)

21.IV. Resolution Item (04)

Resolution rescinding letter of support for the suitability of a Cannabis facility granted to Trulieve N.J., Inc.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 RESCINDING RESOLUTION OF SUPPORT-TRULIEVE.PDF](#)

21.V. Resolution Item (05)

Resolution determining the form and other details of its "Note relating to the Construction Financing Program of the New Jersey Infrastructure Bank", to be issued in the principal amount of up to \$11,000,000.00 and providing for the issuance and sale of such note to the New Jersey Infrastructure Bank, and authorizing the execution and delivery of such note by the City of Millville in favor of the New Jersey Infrastructure Bank, all pursuant to the Construction Financing Program of the New Jersey Infrastructure Bank.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 FORM AND SALE.PDF](#)

21.VI. Resolution Item (06)

Resolution authorizing the filing of an application for a Short-Term Construction Loan from the New Jersey I-Bank under the Construction Financing Program and authorizing the issuance of a Construction Loan Note in connection therewith for the Third Secondary Clarifier Addition Project at the City's Wastewater Treatment Plant.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 AUTHORIZING SHORT TERM CONSTRUCTION LOAN.PDF](#)

21.VII. Resolution Item (07)

Resolution authorizing a Professional Services Contract through a non-fair and open process appointing Allen Associates to serve as Broker of Record for Employee Benefits for the City of Millville for a one-year term.

(Certification of Funds)

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 ALLEN ASSOC EMPLOYEE HEALTH BENEFITS.PDF](#)
[ALLEN ASSOCIATE CONTRACT.PDF](#)
[COF-ALLEN ASSOC..PDF](#)

21.VIII. Resolution Item (08)

Resolution authorizing the Purchasing Agent to purchase a New Alcotest Machine from Draeger Safety Diagnostic Inc., 3135 Quarry Road, Teleford, PA 18969 for the cost of \$22,822.50.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 DRAEGER ALCOTEST MACHINE 2.6.24 MEETING.PDF](#)
[COF-DRAEGER.PDF](#)
[DRAEGER ALCOTEST MACHINE QUOTE.PDF](#)

21.IX. Resolution Item (09)

Resolution authorizing the Purchasing Agent to purchase a Phase 1 AMI System with Install from Core & Main, 228 Williamstown Road, Berlin, NJ 08009, in an amount not to exceed \$1,130,070.00.

Motion-
Second-
(Certification of Funds)
Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[COF-PH1 AMI.PDF](#)
[RES NO. -2024 ESCNJ WATER METER PHASE I AWARD.PDF](#)

21.X. Resolution Item (10)

Resolution amending Resolution No. 46-2024 adopted January 16, 2024 to correct the VIN number for the purchase of the 2007 Chevy Impala to VIN 2G1WS551569367857.

Motion-
Second-
Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 VIN NUMBER COUNTY 2.6.24 MTG.PDF](#)

21.XI. Resolution Item (11)

Resolution awarding a contract through a fair and open process to Rambone Concrete LCC, 1147 Sharp Road, Vineland, NJ 08360 for the project known as "High Street Downtown Sidewalk Improvements, Phase 1, Re-bid" in the amount not to exceed \$173,422.00.

Motion-
Second-
(Certification of Funds)
Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2024 AWARDDING HIGH STREET IMPROVEMENTS PROJECT TO RAMBONE.PDF](#)
[RAMBONE PROPOSAL.PDF](#)
[COF-DWNTWN SIDWLK PH1.PDF](#)

21.XII. Resolution Item (12)

Resolution awarding a Professional Services Contract through a fair and open process to Jeannette A. Pace as a Paralegal assisting the City with litigation support regarding certain pending lawsuits in which it is involved in an amount not to exceed \$5,000.00 with the term of that agreement commencing on January 1, 2024 and terminating on December 31, 2024.

Motion-
Second-
(Certification of Funds)
Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

22. NEW BUSINESS

22.I. New Business Item (01)

Motion to authorize the following Special Event on Public Lands Application
pending approvals:

1.) Olympic Day Parade sponsored by Millville Board of Education on Friday, May 24,
2024, behind City Hall from 9:30 am to 11:00 am.

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

23. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

24. ADJOURN

Motion-

Second-