

# **TENTATIVE AGENDA FOR REGULAR SESSION MEETING MARCH 7, 2023, 7:00 P.M.**

## **1. CALL TO ORDER**

## **2. ROLL CALL**

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

## **3. INVOCATION AND SALUTE TO THE FLAG**

## **4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## **5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

## **6. PRESENTATIONS**

### **6.I. Presentation Item (01)**

21<sup>st</sup> Century Development Grant presentation by Holly City Development Corporation.

## **7. BILLS**

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

## **8. MINUTES**

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. February 7, 2023 Regular Meeting
2. February 21, 2023 Work Session
3. February 21, 2023 Regular Meeting
4. February 7, 2023 Closed Session

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

## **9. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

## **10. PETITIONS AND LETTERS**

## **11. REPORTS OF COMMISSIONERS**

### **11.I. COMMISSIONER ROMANIK**

### **11.II. COMMISSIONER HEWITT**

**11.II.i. COMMISSIONER HEWITT ITEM (01)**

Motion to receive and file the following Police Department Reports for the month of February 2023:

1. Neighborhood Crime Prevention Report
2. Police Department Stats Report
3. Fire Inspections Report
4. Fire Incidents Report
5. EMS Report

(C.K.H.)

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

Documents:

[NCPU FEBRUARY STATS 2023.PDF](#)  
[MPD STATS FEBRUARY 2023.PDF](#)  
[FEBRUARY 2023 INSPECTION REPORT.PDF](#)  
[FEBRUARY 2023 FIRE REPORT.PDF](#)  
[FEBRUARY 2023 EMS REPORT.PDF](#)

**11.III. COMMISSIONER WATSON**

**11.IV. VICE-MAYOR SOOY**

**11.IV.i. VICE MAYOR SOOY ITEM (01)**

Tax Collector's Annual Report for Calendar Year 2022.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

Documents:

[2022 ANNUAL REPORT.PDF](#)

**11.V. MAYOR ORNDORF**

**12. ORDINANCES 2ND READING**

**13. ORDINANCES 1ST READING**

**13.I. Ordinance 1st Reading Item (01)**

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Lightning to hold a Coin Drop on June 23, 2023, June 24, 2023 and June 25, 2023 at the intersections of Buckshutem and Cedarville Roads.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 COIN DROP FOR MILLVILLE LIGHTNING.PDF](#)

**13.II.** Ordinance 1st Reading Item (02)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Girls Softball League to hold a Coin Drop on April 29, 2023 and April 30, 2023 at the intersections of Buckshutem and Cedarville Roads.

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Romanik \_\_\_ Watson \_\_\_ Orndorf \_\_\_

Documents:

[ORD NO. -2023 COIN DROP FOR MILLVILLE GIRLS SOFTBALL LEAGUE.PDF](#)

**14. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**14.I.** Resolution Item (CA01)

Resolution amending Resolution No. 22-2023 approving the designated meeting dates and times of the Board of Commissioners for the Calendar Year 2023 to change the first August meeting from the 1st to the 2nd to avoid a scheduling conflict with the National Night Out.

(C.K.H.)

Documents:

[RES NO. -2023 AMENDED MEETING DATES FOR COMMISSION MEETINGS 2023.PDF](#)

**14.II.** Resolution Item (CA02)

Resolution authorizing adjustments to the Tax and Utility Records.

Documents:

[RES NO. -2023 TAX-UTILITY.PDF](#)

**14.III.** Resolution Item (CA03)

Resolution certifying the list of volunteer firefighters who have qualified for the length of service award program (LOSAP) benefits for the year 2022.

(C.K.H.)

Documents:

[RES NO. -2023 LOSAP 2022 ELIGIBLE MEMBERS.PDF](#)

**14.IV.** Resolution Item (CA04)

Resolution authorizing the Tax Collector to issue duplicate tax sale certificates to WY Spartan Consulting, Inc., who is the lawful owner. Said original certificates were lost in the mail and the replacement fee has been waived

Documents:

[RESOLUTION DUPLICATE CERTIFICATES.PDF](#)

**14.V.** Resolution Item (CA05)

Resolution authorizing the Tax Collector to enter into an Installment Plan with Oatly Us Operations & Supply Inc., property owner of Block 581, Lot 1.01 known as 719 Orange Street, to pay water and sewer connection fees in the amount of \$1,439,380.00 in 119 equal monthly installments of \$11,994.83 each beginning April 1, 2023 with the last installment being in the amount of \$11,995.23

Documents:

[INSTALLMENT PLAN CONNECT FEES OATLY 581-1.01.PDF](#)

**15. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

**16. RESOLUTIONS**

**16.I.** Resolution Item (01)

Resolution amending Resolution Nos. 1-2022 and No. 2-2022 adopted on January 6, 2022 appointing the Director of Public Affairs and Director of Parks and Public Property to reflect the following changes:

1. Appointing Lisa M. Orndorf as Director of Parks and Public Property and Mayor
2. Appointing Benjamin J. Romanik as Director of Public Affairs

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

Documents:

[RES -AMEND APPT DIRPUBAFFAIRS AND DIRPRKSPRPTY.PDF](#)

**16.II.** Resolution Item (02)

Resolution authorizing Agreement with the Cumberland County SPCA to provide animal sheltering services and facilities from January 1, 2023 to December 31, 2023 in an amount not to exceed \$188,038.44.

Motion-

Second-

(Certification of Funds) (C.K.H.)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 SJRAS \(CCSPCA\).PDF](#)  
[SJRAS CCSPCA AGREEMENT 2023.PDF](#)  
[COF- SJRAS \(CCSPCA\).PDF](#)

**16.III.** Resolution Item (03)

Resolution authorizing the Tax Collector to cancel Certificate of Sale #23-00206 struck off to the City of Millville for delinquent taxes and special assessment charges in the amount of \$37,018.27 on Block 330, Lot 1, known as 721 N. 3rd Street, assessed to Mile High 2 LLC at a tax sale held on January 18, 2023.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 TO VOID CERT STRUCK OF TO CITY 23-00206.PDF](#)

**16.IV.** Resolution Item (04)

Resolution authorizing First Amendment to professional service contract with Triad Associates amending the not to exceed amount of \$30,000.00, due to an error and changing it to the correct not to exceed amount of \$68,850.00

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 TRIAD- CDBG ADVISOR- 1ST AMENDMENT.PDF](#)  
[PSC 1ST AMENDMENT TRIAD ASSOCIATES.PDF](#)  
[COF- TRIAD ASSOCIATES.PDF](#)

**17. NEW BUSINESS**

**17.I.** New Business Item (01)

Motion to authorize the following Special Event on Public Lands Application, subject to approval from the appropriate City officials:

- 1.) Sunrise Service at Corson Park sponsored by Millville Ministries at 15th St. & E. Main St. on April 17, 2023 at 6:30 am.
- 2.) PlayStreets 2023 sponsored by the City of Millville Recreation Department on Pine Street between 2nd and 3rd every Wednesday starting July 12th - August 16th from 8:00am-3:00pm.
- 3.) Community Outreach Spring Bash sponsored by Dwelling Place Network c/o Lisa Parillo on E. Pine St between N. 2nd and N. 3rd. on April 1, 2023 from 12:00pm-4:00pm.
- 4.) *Olympic Day Parade 2023 sponsored by the Millville Board of Education behind City Hall on May 12th, 2023 from 9:30 am - 11:00 am.*

Motion-

Second-  
Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

**17.II.** New Business Item (02)

Motion to authorize the following Social Affair Permits:

1.) Elks Annual Sports Frolic at the Elk's Lodge on March 20, 2023 from 5:00pm-10:00pm.

(C.K.H.)

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Romanik \_\_ Watson \_\_ Orndorf \_\_

**18. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

**19. ADJOURN**

Motion-

Second-