

# **TENTATIVE AGENDA FOR REGULAR SESSION MEETING AUGUST 15, 2023, 7:00 P.M.**

## **1. CALL TO ORDER**

## **2. ROLL CALL**

Orndorf\_\_ Hewitt\_\_ Sooy\_\_ Watson\_\_ Romanik\_\_

## **3. INVOCATION AND SALUTE TO THE FLAG**

## **4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## **5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

## **6. PRESENTATIONS**

### **6.I. Presentation Item (01)**

Presentation on Four Seasons development by the Engineering Department.

## **7. BILLS**

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

## **8. MINUTES**

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

### **1. June 20, 2023 Regular Meeting**

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

## **9. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

## **10. PETITIONS AND LETTERS**

### **10.I. Petitions And Letters Item (01)**

Motion to receive and file letter from Commissioner Hewitt resigning as the Mayor's designee to the Planning Board.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

Documents:

[HEWITT LETTER.PDF](#)

**11. REPORTS OF COMMISSIONERS**

**12. COMMISSIONER ROMANIK**

**13. COMMISSIONER HEWITT**

**13.I. Commissioner Hewitt Item (01)**

Motion to receive and file the Fire and Police Department Reports for the month of July 2023.

(C.K.H.)

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[JULY 2023 EMS REPORT.PDF](#)

[JULY 2023 FIRE REPORT.PDF](#)

[JULY 2023 INSPECTION REPORT.PDF](#)

[MPD STATS JULY 2023.PDF](#)

**14. COMMISSIONER WATSON**

**15. VICE-MAYOR SOOY**

**15.I. Vice Mayor Sooy Item (01)**

Motion to receive and file the Tax Collector's Report for the month of July 2023.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[TAX COLLECTORS REPORT FOR JULY 2023.PDF](#)

**16. MAYOR ORNDORF**

**17. ORDINANCES 2ND READING**

**17.I. Ordinance 2nd Reading Item (01)**

An Ordinance amending Millville City Code Chapter 11 ("Bureau of Permits and Inspections") so as to add new Article XV ("State Mandated Lead Paint Inspections").

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

ORD NO. -2023 LEAD PAINT INSPECTIONS.PDF  
PROOF OF PUB- LEAD PAINT INSPECTIONS.PDF

**17.II.** Ordinance 2nd Reading Item (02)

Ordinance releasing property located at 311 N. 5th Street, Millville, New Jersey from Affordable Housing Deed Restrictions.

**Motion-**

**Second-**

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

Documents:

ORD NO. -2023 ORDINANCE RELEASING PROPERTY- 311 N. 5TH STREET.PDF  
PROOF OF PUB- 311 N. 5TH STREET.PDF

**17.III.** Ordinance 2nd Reading Item (03)

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped Persons at 230 South 3<sup>rd</sup> Street.

**Motion-**

**Second-**

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

Documents:

ORD NO. -2023 ADD HANDICAP PARKING - HUNTER.PDF  
PROOF OF PUB- ADD PARKING.PDF

**18. ORDINANCES 1ST READING**

**18.I.** Ordinance 1st Reading Item (01)

An Ordinance repealing Millville Code Chapter 30 ("Land Use Regulations"), Article XVIII ("Special Use Design and Performance Standards"), Section 30-203 ("Home Animal Agriculture") Subsection C (5) ("Apiaries").

**Motion-**

**Second-**

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

Documents:

ORD NO. -2023 CODE SECTION 30-203 C(5) ORDINANCE.PDF

**18.II.** Ordinance 1st Reading Item (02)

An Ordinance authorizing the City of Millville to acquire property known as 1110 Buckshutem Rd E., Block 221, Lot 1476 (Additional Lot 1477) through deed in lieu of foreclosure.

**Motion-**

**Second-**

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 1110 E BUCKSHUTEM ROAD.PDF](#)

**18.III.** Ordinance 1st Reading Item (03)

Ordinance authorizing the City of Millville to acquire property known as 1114 Buckshutem Rd E., Block 221, Lot 1478 (Additional Lots 1479-1480) through deed in lieu of foreclosure.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 1114 E BUCKSHUTEM ROAD.PDF](#)

**18.IV.** Ordinance 1st Reading Item (04)

Ordinance amending the salary ordinance to add the following new administration title and compensation:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Business Manager	\$40,000.00	\$80,000.00

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD - SALARY ORDINANCE - BUSINESS MANAGER.PDF](#)

**19. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**19.I.** Resolution Item (CA01)

Resolution authorizing a special assessment to recoup cost to the City for the partial demolition of an unsafe structure at the property of 12-14 South 9<sup>th</sup> St pursuant to section 11-6 of the municipal code.

Documents:

[RES NO. -2023 DEMO 12-14 9TH ST S.PDF](#)

**19.II.** Resolution Item (CA02)

Resolution authorizing a special assessment to recoup cost to the City for the emergency Sewer Line Maintenance at 800 Cedar Street-Carlton House Apartments

pursuant to section 11-6 of the municipal code.

Documents:

[RES NO. -2023 800 CEDAR ST-LINE REPAIR SEWER.PDF](#)

**19.III.** Resolution Item (CA03)

Resolution authorizing adjustments in the Tax and Utility Records.

Documents:

[RES NO. -2023 TAX-UTILITY.PDF](#)

**19.IV.** Resolution Item (CA04)

Resolution authorizing the insertion of an additional item of revenue in the CY 2023 Budget which is now available from the State of New Jersey, Division of Highway Traffic Safety in the form of HTS State Pedestrian Safety Enforcement and Education Fund in the amount of \$6,430.00.

Documents:

[RES NO. -2023 CHPT 159 HTS STATE PEDESTRIAN SAFETY 2024.PDF](#)  
[PED-2024-MILLVILLE-010 PSF-24-01-06 GRANT AGRMT EXEC..PDF](#)

**20. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

**21. RESOLUTIONS**

**21.I.** Resolution Item (01)

Resolution of support for the suitability of a Cannabis business with Zentugo of Franklin Park LLC at Block 264, Lot 10, 1401 Wheaton Ave.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. -2023 LETTER OF SUPPORT- ZENTUGO.PDF](#)  
[SIGNED LETTER FROM WAYNE CAREGNATO, ZONING OFFICER - ZENUTGO.PDF](#)

**21.II.** Resolution Item (02)

Resolution amending Resolution No. 24-2023 and Resolution No. 160-2023 to reassign backup Department Directors.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. REASSIGNMENT OF POWERS AND DUTIES OF COMMISSIONERS.PDF](#)

**21.III.** Resolution Item (03)

Resolution authorizing an amendment to services contract with Rivell, LLC for Information Technology (IT) Management and VoIP Phone services to award an additional amount of \$65,000.00 to provide additional services for IT staffing coverage.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 RIVELL.PDF](#)  
[RIVELL PROPOSAL.PDF](#)  
[COF- RIVELL.PDF](#)

**21.IV.** Resolution Item (04)

~~Resolution adopting the Urban Enterprise Zone Loan Program Policy and Procedure Manual.~~

~~— Motion-~~

~~— Second-~~

~~Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_~~

Documents:

[RES NO. -2023 ADOPTING THE UEZ REVOLVING LOAN FUND POLICIES AND PROCEDURES.PDF](#)

**21.V.** Resolution Item (05)

~~Resolution authorizing an application to the New Jersey Urban Enterprise Zone Authority for First Generation Enterprise Zone Assistance funds in the amount of \$1,000,000.00 to establish a UEZ Revolving Loan Fund.~~

~~— Motion-~~

~~— Second-~~

~~Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_~~

Documents:

[RES NO. -2023 UEZ REVOLVING LOAN FUND.PDF](#)

**21.VI.** Resolution Item (06)

Resolution awarding Franklin J. Riesenburger, Esquire of the firm of Flaster Greenberg as Environmental Counsel for a one year term from January 1, 2023 to December 31, 2023 in a not to exceed amount of \$60,000.00.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. -2023 FLASTER GREENBERG, FRANK RIESENBURGER.PDF](#)  
[COF- FLASTER GREENBERG.PDF](#)

**21.VII.** Resolution Item (07)

Resolution authorizing the Tax Collector to accept an installment payment plan for water/sewer connection fees with Innovation Foods, LLC in the amount of \$240,220.00 in 11 equal quarterly installments of \$20,018.33 each, beginning October 1, 2023 and 1 final installment of \$20,018.37.

**Motion-**

**Second-**

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. -2023 INSTALLMENT PLAN CONNECT FEES INNOVATION FOODS 581-1.PDF](#)

**21.VIII.** Resolution Item (08)

Resolution authorizing to eliminate the requirement for claimant certifications for all vendors except payments that exceed the current bid threshold, the advance or reimbursement of employee expenses, or for services provided exclusively and entirely by an individual, including sole proprietors

**Motion-**

**Second-**

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. -2023 ELIMINATE CLAIMANT CERTIFICATION.PDF](#)  
[2018-13.PDF](#)

**21.IX.** Resolution Item (09)

Resolution approving Deed Notice as to certain City owned property known as Block 461, Lot 1.

**Motion-**

**Second-**

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. -2023 DEED BLOCK 461, LOT 1.PDF](#)  
[EXHIBIT A- DEED NOTICE.PDF](#)

**21.X.** Resolution Item (10)

Resolution of the City of Millville authorizing a Non-Binding Referendum to be

placed on the ballot for the General Election to be held on November 7, 2023.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. -2023 NON-BINDING REFERENDUM.PDF](#)

**21.XI. Resolution Item (11)**

Resolution to appoint Miguel Mercado to serve as Public Agency Compliance Officer in accordance with the New Jersey Administrative Code.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RES NO. -2023 PACO- MIGUEL MERCADO.PDF](#)  
[PACO.PDF](#)

**22. NEW BUSINESS**

**23. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

**24. ADJOURN**

Motion-

Second-