

TENTATIVE AGENDA FOR REGULAR SESSION MEETING OCTOBER 03, 2023, 7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Orndorf__ Hewitt__ Sooy__ Watson__ Romanik__

3. INVOCATION AND SALUTE TO THE FLAG

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. PRESENTATIONS

6.I. Presentation Item (01)

Presentation by Chief Lippincott and Chief Feltes regarding swearing in of two new firefighters and recognition of EMT employees

6.II. Presentation Item (02)

Presentation by Anthony DeSantis concerning former Wheaton property.

7. BILLS

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

8. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. September 5, 2023 Closed Session

2. September 19, 2023 Work Session

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

9. PUBLIC COMMENT ON AGENDA ITEMS ONLY

10. PETITIONS AND LETTERS

10.I. Petitions And Letters Item (01)

Motion to receive and file letter from the NJ UEZ Authority awarding the City of Millville \$200,000 for the Millville UEZ Administrative Budget FY24.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[LETTER FROM UEZ FISCAL MANAGER REGARDING UEZ FUNDS AWARDED.PDF](#)

11. REPORTS OF COMMISSIONERS

12. COMMISSIONER ROMANIK

13. COMMISSIONER HEWITT

14. COMMISSIONER WATSON

15. VICE -MAYOR SOOY

16. MAYOR ORNDORF

17. ORDINANCES 2ND READING

17.I. Ordinance 2nd Reading Item (01)

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped Persons at 2 Caloris Ave.

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[ORD NO. -2023 ADD HANDICAP PARKING - COLON, ANITA.PDF](#)
[PROOF OF PUB- ADD HANDICAP PARKING.PDF](#)

17.II. Ordinance 2nd Reading Item (02)

Ordinance amending the salary ordinance to the following compensation for the below title:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Municipal Court	\$40,000	\$85,000

Administrator

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[ORD NO. -2023 SALARY ORDINANCE - COURT ADMINISTRATOR.PDF](#)
[PROOF OF PUB- MCA SALARY ORDINANCE.PDF](#)

18. ORDINANCES 1ST READING

18.I. Ordinance 1st Reading Item (01)

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations
Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped
Persons at 701 East Mulberry Street.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[ORD NO. -2023 ADD HANDICAP PARKING - TAYLOR.PDF](#)

19. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

19.I. Resolution Item (CA01)

Resolution approving a discharge of mortgage executed by Shirley J. Moser for property located at 205 Columbine Avenue, Block 568 Lot 3.

Documents:

[RES NO. -2023 DISCHARGE MTG S. MOSER.PDF](#)
[MTG DISCHARGE-S.MOSER.PDF](#)

19.II. Resolution Item (CA02)

Resolution approving a discharge of mortgage executed by Robert J. O'Donnell for property located at 223 E. Main Street, Block 477 Lot 7.

Documents:

[RES NO. -2023 DISCHARGE MORTGAGE UEZ LOAN O'DONNELL 92023.PDF](#)
[MTG DISCHARGE-ODONNELL UEZ LOAN 2023.PDF](#)

19.III. Resolution Item (CA03)

Resolution authorizing adjustments in the Tax and Utility Records.

Documents:

[RES NO. -2023 TAX-UTILITY.PDF](#)

19.IV. Resolution Item (CA04)

Resolution authorizing Water/Sewer Termination on October 23, 2023 due to failure to comply with the utility ordinance pursuant to Section 56-18 of the Municipal Code.

Documents:

[RES NO. -2023 WATER SEWER TERMINATION.PDF](#)

19.V. Resolution Item (CA05)

Resolution authorizing the insertion of an additional item of revenue in the CY 2023 Budget which is now available from the American Rescue Plan Act of 2021 - Document Management for records Retention and Disposal in the amount of \$50,000.00.

Documents:

[RES NO. -2023 CHPT 159 - 2021 AMERICAN RESCUE PLAN ACT- SEWER.PDF](#)

20. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt ___ Sooy ___ Watson ___ Romanik ___ Orndorf ___

21. RESOLUTIONS

21.I. Resolution Item (01)

Resolution awarding a Professional Services Contract to EMS Consulting Services to act as Medical Director of EMS for the City pursuant to a Non-Fair and Open Process in an amount not to exceed \$9,200.00 for a one year term beginning May 5, 2023 and terminating on December 31, 2023.

Motion-

Second-

(Certification of Funds)

Hewitt ___ Sooy ___ Watson ___ Romanik ___ Orndorf ___

Documents:

[RES NO. -2023 EMS CONSULTING- MEDICAL DIRECTOR.PDF](#)
[EMS CONTRACT- MEDICAL DIRECTOR 2023.PDF](#)
[COF- EMS.PDF](#)

21.II. Resolution Item (02)

Resolution authorizing a contract through a non-fair and open process with Polydyne, Inc. to purchase Polymer for the Sewage Department for a cost not to exceed \$28,900.00.

Motion-

Second-

(Certification of Funds)

Hewitt ___ Sooy ___ Watson ___ Romanik ___ Orndorf ___

Documents:

[RES NO. -2023 POLYDYNE INC NON-FAIR AND OPEN AWARD.PDF](#)
[POLYDYNE INC CERTIFICATION OF VALUE .PDF](#)
[COF- POLYDYNE.PDF](#)

21.III. Resolution Item (03)

Resolution authorizing a contract with Accuscan, Edgewater Park, NJ for Document Management for Records Retention and Disposal services through the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System in the amount of \$42,501.90

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[RES - ESCNJ ACCUSCAN AWARD.PDF](#)
[CITY OF MILLVILLE SCANNING 09-2023.PDF](#)
[COF ACCUSCAN.PDF](#)

21.IV. Resolution Item (04)

Resolution approving Second Amendment to Professional Services Agreement with AECOM Technical Services, Inc to extend the contract is to December 31, 2024 pursuant to N.J.S.A. 40A-11-15(19) and (36) and to perform additional services on a time and materials basis in an additional amount not to exceed \$97,925 for a new total contract amount of \$385,825.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[RES NO. -2023 AECOM- 2ND AMENDMENT.PDF](#)
[AECOM CONTRACT AND PROPOSAL.PDF](#)
[COF AECOM.PDF](#)

21.V. Resolution Item (05)

Resolution of Support for suitability of Cannabis business with Moja Life, LLC at Block 264, Lot 2.03, 600 G Street.

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[RES NO. -2023 LETTER OF SUPPORT-MOJA LIFE LLC.PDF](#)
[ZONING LETTER- MOJA LIFE LLC.PDF](#)

21.VI. Resolution Item (06)

Resolution authorizing a general re-examination of the master plan and development regulations by the City Planner in conjunction with the Planning Board in accordance with the Municipal Land Use Law (40:55D-89).

Motion-

Second-
Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2023 MASTER PLAN REEXAMINATION.PDF](#)

21.VII. Resolution Item (07)

Resolution authorizing Emergency Suring due to ACUA Incident of the property located at 118 Marsden Street Block 52.09 Lot 13.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2023 SURING 118 MARSDEN STREET.PDF](#)

21.VIII. Resolution Item (08)

Resolution authorizing release of unsafe structure and demolition lien at 4 W. Powell Street, Block 306 Lot 11.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2023 DANGEROUS AND UNFIT STRUCTURE LIEN RELEASE.PDF](#)

21.IX. Resolution Item (09)

Resolution authorizing a Shared Services Agreement between the City of Millville and City of Vineland for Municipal Court Services.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[RES NO. -2023 COURT SERVICES.PDF](#)
[SSA MUNICIPAL COURT VINELAND.PDF](#)

21.X. Resolution Item (10)

Resolution authorizing a contract with C & H Disposal Services, Inc. for Sludge Hauling for the Sewage Utility beginning January 1, 2024 and ending December 31, 2024 in an amount not to exceed \$44,000.00 per year.

Motion-

Second-

(Certification of Funds will be dependent on the adoption of the 2024 Budget)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[RES NO. -2023 C AND H DISPOSAL NON-FAIR AND OPEN AWARD.PDF](#)
[C AND H DISPOSAL CERTIFICATION OF VALUE.PDF](#)

21.XI. Resolution Item (11)

Resolution authorizing a contract with Synagro for Sludge Removal for the Sewage Utility beginning January 1, 2024 and ending December 31, 2024 in an amount not to exceed \$400,000.00 per year.

Motion-

Second-

(Certification of Funds will be dependent on the adoption of the 2024 Budget)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[RES NO. -2023 SYNAGRO NON-FAIR AND OPEN AWARD.PDF](#)
[SYNAGRO CERTIFICATION OF VALUE .PDF](#)

21.XII. Resolution Item (12)

Resolution approving a First Amendment to Professional Services Contract with Jeannette A. Pace to increase the not to exceed amount from \$5,000.00 to \$15,000.00 to cover current billings and additional estimated funds to cover possible services in the 4th Quarter for Paralegal Services assisting the City with litigation support regarding certain pending lawsuits in which it is involved.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[RES NO. -2023 JEANNETTE PACE AMENDMENT.PDF](#)
[CONTRACT JEANNETTE PACE AMENDMENT NO. 1.PDF](#)
[COF-PACE.PDF](#)

21.XIII. Resolution Item (13)

Resolution appointing Frank Guaracini, III to serve as Municipal Court Judge for a three-year term for an annual compensation in the amount of \$80,000.00.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[RES NO. -2023 MOU JUDGE FRANK GUARACINI.PDF](#)
[MOU MUNICIPAL COURT JUDGE GUARACINI.PDF](#)

22. NEW BUSINESS

22.I. New Business Item (01)

Motion to authorize the following Special Event on Public Lands Application which did not receive approvals from the following departments:

-Division of Traffic Safety

-Parks and Public Property Department

1.) On/Off Road National Dual Sport Motorcycle Ride sponsored by Tri-County Sportsmen Motorcycle Club Inc. on November 5, 2023 from 8:00 am to 4:00 pm starting in Port Elizabeth.

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

23. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

24. ADJOURN

Motion-

Second-