

TENTATIVE AGENDA FOR REGULAR SESSION MEETING OCTOBER 17, 2023, 7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Orndorf __ Hewitt __ Sooy __ Watson __ Romanik __

3. INVOCATION AND SALUTE TO THE FLAG

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. PRESENTATIONS

7. BILLS

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

8. MINUTES

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. August 2, 2023 Regular Meeting

2. August 15, 2023 Work Session

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

9. PUBLIC COMMENT ON AGENDA ITEMS ONLY

10. PETITIONS AND LETTERS

11. REPORTS OF COMMISSIONERS

12. COMMISSIONER ROMANIK

13. COMMISSIONER HEWITT

13.I. Commissioner Hewitt Item (01)

Motion to receive and file the Police Department Reports for the month of September 2023.

(C.K.H.)

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[MPD STATS SEPTEMBER 2023.PDF](#)

14. COMMISSIONER WATSON

15. VICE-MAYOR SOOY

15.I. Vice Mayor Sooy Item (01)

Motion to receive and file the Tax Collector's Report for the month of September 2023.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[TAX COLLECTORS REPORT FOR SEPT. 2023.PDF](#)

16. MAYOR ORNDORF

17. ORDINANCES 2ND READING

17.I. Ordinance 2nd Reading Item (01)

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped Persons at 701 East Mulberry Street.

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

[ORD NO. -2023 ADD HANDICAP PARKING - TAYLOR.PDF](#)
[PROOF OF PUB- ADD HANDICAP PARKING.PDF](#)

18. ORDINANCES 1ST READING

18.I. Ordinance 1st Reading Item (01)

An Ordinance amending Millville Code Chapter 30 ("Land Use and Development regulations"), Article XI ("Zoning Districts and map"), Section 117.7 ("Mobile Home District (MHD)") to add new subsection B (14).

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik __ Orndorf __

Documents:

ORD NO. -2023 MOBILE HOME DISTRICT AMENDING OF CITY CODE
CHAPTER 30.PDF

19. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

19.I. Resolution Item (CA01)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2023 BOARD AND SECURE.PDF](#)

19.II. Resolution Item (CA02)

Resolution authorizing adjustments in the Tax and Utility Records.

Documents:

[RES NO. -2023 TAX-UTILITY.PDF](#)

19.III. Resolution Item (CA03)

Resolution authorizing Special Assessment of Municipal Liens for property located at Block 308, Lot 6, 631 Buck Street due to expenses incurred by the City of Millville relating to a tree removal plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2023 TREE REMOVAL 631 BUCK ST.PDF](#)

19.IV. Resolution Item (CA04)

Resolution authorizing the insertion of an additional item of revenue in the CY 2023 Budget which is now available from the NJ Dept. of Transportation (NJDOT) Division of Local Aid and Economic Development-Millyard Riverfront Walk in the amount of \$304,997.85.

Documents:

[RES NO. -2023 CHPT 159 - 2023 LOCAL AID-MILLYARD RIVERFRONT WALK.PDF](#)

19.V. Resolution Item (CA05)

Resolution authorizing the execution of a grant application and grant agreement for grant funding from the Firehouse Subs Foundation in the amount of \$40,025.00

to fund the purchase of ballistic vests for Millville Fire Department EMS.
C.K.H

Documents:

[RES NO. -2023 FIREHOUSE SUBS FOUNDATION GRANT.PDF](#)

20. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

21. RESOLUTIONS

21.I. Resolution Item (01)

Resolution approving Standard Form Agreement between the City of Millville and McCormick Taylor, Inc. for design and construction administration services for the Millyard Riverfront Walk project in a n amount not to exceed \$304,997.85.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[RES NO. -2023 MCCORMICK TAYLOR, INC. STANDARD FORM AGREEMENT.PDF](#)
[STANDARD FORM AGREEMENT- MCCORMICK TAYLOR, INC..PDF](#)
[COF- MCCORMICK.PDF](#)

21.II. Resolution Item (02)

Resolution approving Mutual Release Agreement settling litigation between Marmero Law, LLC, Alysia Remaley, and the City of Millville.

Motion-

Second-

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[RES NO. -2023 MARMERO- MUTUAL RELEASE.PDF](#)
[MUTUAL RELEASE- MARMERO.PDF](#)

21.III. Resolution Item (03)

Resolution of Support for suitability of Cannabis business with Elite Business Management Services, LLC at Block 265, Lot 4, 1201 N. 10th Street.

Motion-

Second-

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Documents:

[RES NO. -2023 LETTER OF SUPPORT-ELITE.PDF](#)
[ZONING LETTER- ELITE BUSINESS MANAGEMENT SERVICES LLC.PDF](#)

21.IV. Resolution Item (04)

Resolution authorizing a Professional Services Agreement between the City of Millville and McManimon, Scotland & Baumann, LLC for environmental services in an amount not to exceed \$25,000.00 from October 16, 2023 to December 31, 2023.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[RES NO. -2023 PSC MCMANIMON ENVIRONMENTAL SERVICES.PDF](#)
[MILLVILLE - ENVIRONMENTAL LEGAL SERVICES PROPOSAL 10-2023.PDF](#)
[COF- MCMANIMON.PDF](#)

21.V. Resolution Item (05)

Resolution authorizing a contract with Arbrisco Enterprises, Inc pursuant to a non-fair and open process for Street Patching and Utility Opening Repairs in an amount not to exceed \$40,000.00 for the remainder of the 2023 year.

Motion-

Second-

(Certification of Funds)

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Documents:

[RES NO. -2023 ARBRISCO.PDF](#)
[ARBRISCO ENTERPRISES CERTIFICATION OF VALUE.PDF](#)
[COF-ARBRISCO.PDF](#)

21.VI. Resolution Item (06)

Resolution authorizing the purchase of a 2024 Ford F-250 Super Cab Box Truck through state contract from Nielson Ford, Morristown, NJ for the cost of \$61,975.00.

Motion-

Second-

(Certification of Funds)

Hewitt __ Sooy __ Watson __ Romanik__ Orndorf __

Documents:

[RES NO. -2023 STATE CONTRACT PURCHASE 2024 F250 BOX TRUCK.PDF](#)
[2024 F250 TRUCK QUOTE.PDF](#)

[COF- BOX TRUCK.PDF](#)

21.VII. Resolution Item (07)

Resolution extending the conditional designation of Commercial Realty Partners, LLC as redeveloper of property identified as portions of Block 136, Lot 1 within the James R. Hurley Industrial Park redevelopment area, and extending an Access Agreement with Commercial Realty Partners, LLC.

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[RES NO. -2023 CRP.PDF](#)

21.VIII. Resolution Item (08)

Resolution approving to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the project entitled, "AERO-AIP-2024-Millville City-003".

Motion-

Second-

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Documents:

[RES NO. -2023 AERO.PDF](#)

22. NEW BUSINESS

22.I. New Business Item (01)

Motion to authorize the Mayor to sign letters of support for the prospective community solar project located at 2102-2122 S. 2nd Street and 418 South Wade Boulevard.

Motion-

Second-

Hewitt __ Sooy __ Watson __Romanik__ Orndorf __

Documents:

[SOLAR LANDSCAPE COMMUNITY SOLAR APPLICATION LETTER- 2ND STREET.PDF](#)

[SOLAR LANDSCAPE COMMUNITY SOLAR APPLICATION LETTER FOR WADE BLVD.PDF](#)

22.II. New Business Item (02)

Motion to authorize the Mayor to sign letter and Vegetation Management Agreement for a routine brush clearing on various city properties by Asplund Tree Expert Company on behalf of Atlantic City Electric.

Motion-

Second-

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Documents:

[ACE PERMISSION SLIPS FOR VEGETATION MANAGEMENT.PDF](#)

23. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

24. ADJOURN

Motion-
Second-