

TENTATIVE AGENDA FOR REGULAR SESSION MEETING MARCH 21, 2023, 7:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

3. INVOCATION AND SALUTE TO THE FLAG

4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA

6. PRESENTATIONS

6.I. Presentation Item (01)

Millville Eagles 1836 to present a check to the City of Millville for the Snowflake Swim Event.

6.II. Presentation Item (02)

Winter Photo Contest Awards.

6.III. Presentation Item (03)

Swearing in ceremony of new Law Enforcement Officers.

6.IV. Presentation Item (04)

Presentation by The Delaware River & Bay Authority.

7. BILLS

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

8. PUBLIC COMMENT ON AGENDA ITEMS ONLY

9. PETITIONS AND LETTERS

9.I. Petitions And Letters Item (01)

Motion to receive and file correspondence from Mayor Orndorf appointing the following members to the Millville Planning Board:

1. Erica Milbourne, Alternate No. 1 with a term expiring March 21, 2025
2. Joseph Pepitone, Alternate No. 2, filling the unexpired term of Uriah Whyte with said term expiring October 5, 2023

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[LETTER FROM MAYOR APPOINT ERICA MILBOURNE PB ALT 1.PDF](#)
[LETTER FROM MAYOR APPOINT JOSEPH PEPITONE- PB ALT 2.PDF](#)

10. REPORTS OF COMMISSIONERS

10.I. COMMISSIONER ROMANIK

10.II. COMMISSIONER HEWITT

10.III. COMMISSIONER WATSON

10.IV. VICE-MAYOR SOOY

10.IV.i. VICE MAYOR SOOY ITEM (01)

Tax Collector's Report for the month of February 2023.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[TAX COLLECTORS REPORT FEBRUARY.PDF](#)

10.V. MAYOR ORNDORF

11. ORDINANCES 2ND READING

11.I. Ordinance 2nd Reading Item (01)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Lightning to hold a Coin Drop on June 23, 2023, June 24, 2023 and June 25, 2023 at the intersections of Buckshutem and Cedarville Roads.

Motion-

Second-

(Public Hearing)

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[ORD NO. -2023 COIN DROP FOR MILLVILLE LIGHTNING.PDF](#)
[PROOF OF PUB-MILLVILLE LIGHTNING.PDF](#)

11.II. Ordinance 2nd Reading Item (02)

An Ordinance approving and authorizing an application to the Cumberland County Roadway Department for the Millville Girls Softball League to hold a Coin Drop on April 29, 2023 and April 30, 2023 at the intersections of Buckshutem and Cedarville Roads.

Motion-

Second-
(Public Hearing)
Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[ORD NO. -2023 COIN DROP FOR MILLVILLE GIRLS SOFTBALL LEAGUE.PDF](#)
[PROOF OF PUB-MILLVILLE GIRLS SOFTBALL LEAGUE.PDF](#)

12. ORDINANCES 1ST READING

12.I. Ordinance 1st Reading Item (01)

An Ordinance to exceed the Municipal Budget Appropriation limits and to establish a Cap Bank in accordance with N.J.S.A. 40A:4-45.14 for CY 2023.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[ORD 2023 COLA.PDF](#)

13. CONSENT AGENDA ITEMS

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

13.I. Resolution Item (CA01)

Resolution authorizing the modification of the Department of Parks and Public Property's work schedule to 6:00 a.m. to 2:30 p.m. with 1/2 hour lunch beginning April 3, 2023 through November 3, 2023.

Documents:

[RES NO. -2023 SPRING-SUMMER HOURS PARKS.PDF](#)

13.II. Resolution Item (CA02)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Board and Secure plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2023 BOARD AND SECURE.PDF](#)

13.III. Resolution Item (CA03)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2023 CUT AND CLEAN.PDF](#)

13.IV. Resolution Item (CA04)

Resolution certifying that the City of Millville's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

Documents:

[RES NO. CIVIL RIGHTS.PDF](#)

13.V. Resolution Item (CA05)

Resolution authorizing a Tax Sale Certificate as shown on the attached Tax Foreclosure List now held by the City of Millville be foreclosed by summary proceedings in REM as by N.J.S.A 54:5-104.29 to 54:5-104.71 as amended and pursuant to the Rules of Civil Practice of the Superior Court of New Jersey.

Documents:

[RES NO. -2023 FORECLOSURE.PDF](#)
[FORECLOSURE LIST FOR RESOLUTION 3-21-2023.PDF](#)

13.VI. Resolution Item (CA06)

Resolution authorizing adjustments in the tax and utility records.

Documents:

[RES NO. -2023 TAX-UTILITY.PDF](#)

13.VII. Resolution Item (CA07)

Resolution supporting the Solar Landscape community solar project located at 2102-2122 North 2nd Street,

Documents:

[RES NO. -2023 SOLAR PROJECT..PDF](#)

14. MOTION TO APPROVE CONSENT AGENDA ITEMS

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ Watson ___ Orndorf ___

15. RESOLUTIONS

15.I. Resolution Item (01)

Resolution authorizing the introduction of the Calendar Year 2023 Municipal Budget

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES 2023 INTRODUCED BUDGET.PDF](#)
[2023 CITY OF MILLVILLE BUDGET AS INTRODUCED.PDF](#)

15.II. Resolution Item (02)

Resolution approving support for suitability of Cannabis Business for CannPowerment LLC to lease property known as Block 484, Lot 1, 1501 Oakland Avenue as a Class I Cultivator and/or as a Class II Manufacturer Licensed facility.

Motion-

Second-

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Documents:

[RES NO. -2023 LETTER OF SUPPORT- CANNPOWERMENT LLC.PDF](#)
[ZONING LETTER- CANNPOWERMENT LLC.PDF](#)

15.III. Resolution Item (03)

Resolution authorizing an agreement between the City of Millville and Pyrotecnico to conduct a Public Fireworks Display at Union Lake Park between the approximate hours of 9:00 p.m. - 9:30 p.m. on July 4, 2023 in the amount of \$17,000.00.

Motion-

Second-

(Certification of Funds)

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Documents:

[RES NO. -2023 PYROTECNICO FIREWORKS DISPLAY.PDF](#)
[COF-JULY 4TH FIREWORKS.PDF](#)
[PYROTECNICOS JULY 4, 2023 CITY OF MILLVILLE, NJ FIREWORKS DISPLAY AGREEMENT FOR SIGNATURE.PDF](#)

15.IV. Resolution Item (04)

Resolution authorizing a public fireworks display by Pyrotecnico at a cost of \$6,500.00 to be conducted at Lakeside Middle School between the approximate hours of 9:00 p.m. - 9:30 p.m. on August 1, 2023 for National Night Out. The Police Department has secured funds to cover the total.

Motion-

Second-

(Certification of Funds) (C.K.H.)

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 NNO PYROTECNICO FIREWORKS DISPLAY.PDF](#)
[COF- NNO FIREWORKS.PDF](#)
[PYROTECNICOS AUGUST 1, 2023 CITY OF MILLVILLE, NJ FIREWORKS](#)

DISPLAY AGREEMENT FOR SIGNATURE.PDF

15.V. Resolution Item (05)

Resolution awarding contracts to the following vendors for the "REBID Work Uniforms" for a twelve (12) month period beginning on April 1, 2023:

1. Action Uniforms Co., LLC, Pleasantville, NJ: Sections One, Three, and Five.
2. United Uniforms LLC, Rio Grande, NJ: Sections Two, Four, and Six.

(C.K.H.)

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ Watson ___ Orndorf ___

Documents:

[RES NO. -2023 AWARD WORK UNIFORMS 2023.PDF](#)
[REBID WORK UNIFORMS - PRICE COMPARISON.PDF](#)

15.VI. Resolution Item (06)

Motion to remove Resolution from the table authorizing the Tax Collector to cancel Certificate of Sale #23-00206 struck off to the City of Millville for delinquent taxes and special assessment charges in the amount of \$37,018.27 on Block 330, Lot 1, known as 721 N. 3rd Street, assessed to Mile High 2 LLC at a tax sale held on January 18, 2023.

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ Watson ___ Orndorf ___

Motion to adopt Resolution authorizing the Tax Collector to cancel Certificate of Sale #23-00206 struck off to the City of Millville for delinquent taxes and special assessment charges in the amount of \$37,018.27 on Block 330, Lot 1, known as 721 N. 3rd Street, assessed to Mile High 2 LLC at a tax sale held on January 18, 2023.

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ Watson ___ Orndorf ___

Documents:

[RES NO. -2023 TO VOID CERT STRUCK OF TO CITY 23-00206.PDF](#)

15.VII. Resolution Item (08)

Resolution approving Employment Agreement between the City of Millville and Ross E. Hoffman as Chief of Police for the term of February 2, 2023 through December 31, 2024.

(C.K.H.)

Motion-

Second-

Hewitt ___ Sooy ___ Romanik ___ Watson ___ Orndorf ___

Documents:

[RES NO. -2023 RATIFY POLICE CHIEF EMPLOYMENT CONTRACT.PDF](#)
[HOFFMAN CONTRACT - 2-2023 TO 12-2024.PDF](#)

15.VIII. Resolution Item (09)

Resolution awarding a Professional Services Contract to Jeannette A. Pace as a Paralegal assisting the City with litigation support regarding certain pending lawsuits in which it is involved in, an amount not to exceed \$5,000.00 with the term of that agreement commencing on January 1, 2023 and terminating on December 31, 2023.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[RES NO. -2023 JEANNETTE PACE.PDF](#)
[CONTRACT JEANNETTE PACE.PDF](#)
[COF- JEANNETTE PACE.PDF](#)

16. NEW BUSINESS

16.I. New Business Item (01)

Motion to authorize the City Clerk to advertise to receive the following bids by the Purchasing Board:

1. "2023 Street Patching and Utility Opening Repairs" to be received by the Purchasing Board on Wednesday, April 5, 2023 at 10:00 A.M.
2. "Columbia Avenue & Riverside Drive Roadway Improvements" Thursday, April 27, 2023 at 10:00 A.M.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

Documents:

[2023 STREET PATCHING AND UTILITY OPENING REPAIRS -PUBLIC NOTICE.PDF](#)
[PUBLIC NOTICE-COLUMBIARIVERSIDE.PDF](#)

16.II. New Business Item (02)

Motion to authorize the following Special Event on Public Lands Application subject to approval by the required city officials:

- a.) Laurel Lake Triathlon sponsored by Sean Perazzelli at 20 SW Lakeshore Dr. on July 29, 2023 at 8:00 am.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

16.III. New Business Item (03)

Motion to authorize the following Social Affair Permit:

1.) Community Service Event at the Elk's Lodge on May 13, 2023 from 4:00pm-11:00pm.

Motion-

Second-

Hewitt __ Sooy __ Romanik __ Watson __ Orndorf __

17. PUBLIC COMMENT PORTION

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

18. ADJOURN

Motion-

Second-