

# **TENTATIVE AGENDA FOR REGULAR SESSION MEETING JUNE 7, 2023, 7:00 P.M.**

## **1. CALL TO ORDER**

## **2. ROLL CALL**

Orndorf \_\_ Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_

## **3. INVOCATION AND SALUTE TO THE FLAG**

## **4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## **5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

## **6. BILLS**

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

## **7. MINUTES**

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. April 4, 2023 Regular Session
2. April 18, 2023 Work Session
3. April 18, 2023 Regular Meeting
4. May 2, 2023 Work Session
5. May 2, 2023 Closed Session
6. May 16, 2023 Work Session

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

## **8. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

## **9. PRESENTATIONS**

## **10. PETITIONS AND LETTERS**

### **10.I. Petitions And Letters Item (01)**

Motion to receive and file resignation from Dante Land from the Zoning Board.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[RESIGNATION FROM DANTE LAND FROM THE ZONING BOARD.PDF](#)

**11. REPORTS OF COMMISSIONERS**

**12. COMMISSIONER ROMANIK**

**13. COMMISSIONER HEWITT**

**14. COMMISSIONER WATSON**

**15. VICE -MAYOR SOOY**

**15.I. Vice Mayor Sooy Item (01)**

*Update on contractual issue with Brennan Brothers for Demolition of Former Rescue Squad Building.*

Documents:

[CONTRACT FOR DEMOLITION OF FORMER RESCUE SQUAD BUILDING.PDF](#)

**16. MAYOR ORNDORF**

**17. ORDINANCES 2ND READING**

**17.I. Ordinance 2nd Reading Item (01)**

Ordinance authorizing amendment to Motor Vehicle and Traffic Regulations Municipal Code Article X, Schedule 21 to ADD Parking Reserved for Handicapped Persons at 409 North 5<sup>th</sup> Street.

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 ADD HANDICAP PARKING - MEGAN HARRIS.PDF](#)  
[PROOF OF PUB- ADD HANDICAPP PARKING.PDF](#)

**18. ORDINANCES 1ST READING**

**18.I. Ordinance 1st Reading Item (01)**

Ordinance approving and authorizing an application to the Millville Soccer Association to hold a coin drop on July 15, 2023 and July 16, 2023 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_Romanik\_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 COIN DROP FOR MILLVILLE SOCCER ASSOCIATION.PDF](#)

**18.II.** Ordinance 1st Reading Item (02)

Ordinance approving and authorizing an application to the Millville Girls Softball League to hold a coin drop on September 9, 2023 and September 10, 2023 at the intersections of Buckshutem Road and Cedarville Road.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 COIN DROP FOR GIRLS SOFTBALL LEAGUE.PDF](#)

**19. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**19.I.** Resolution Item (CA01)

Resolution authorizing the issuance of Alcoholic Beverage Licenses that have met the renewal conditions for July 1, 2023 through June 30, 2024.

Documents:

[RES NO. -2023 ABC RENEWAL 2023-2024 LICENSING TERM.PDF](#)

**19.II.** Resolution Item (CA02)

Resolution authorizing the insertion of an additional item of revenue in the CY 2023 Budget which is now available from the New Jersey Department of Environmental Protection- Clean Communities Program in the sum of \$ 73,718.50.

Documents:

[RES NO. -2023 CHPT 159 FY 23 CLEAN COMMUNITIES.PDF](#)

**19.III.** Resolution Item (CA03)

Resolution authorizing adjustments in the Tax and Utility Records.

Documents:

[RES NO. -2023 TAX-UTILITY.PDF](#)

**19.IV.** Resolution Item (CA04)

Resolution authorizing Special Assessment of Municipal Liens for certain properties due to expenses incurred by the City of Millville relating to Cut and Clean plus administrative fees in accordance with Chapter 11, Article VI of the Municipal Code.

Documents:

[RES NO. -2023 CUT AND CLEAN.PDF](#)

**19.V.** Resolution Item (CA05)

Resolution authorizing Water/Sewer Termination on June 19, 2023 due to failure to comply with the utility ordinance pursuant to Section 56-18 of the Municipal Code.

Documents:

[RES NO. -2023 WATER SEWER TERMINATION.PDF](#)

**19.VI.** Resolution Item (CA06)

Resolution authorizing to add back water and sewer user charges for various properties.

Documents:

[RES NO. -2023 BACKBILL.PDF](#)

**20. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

**21. RESOLUTIONS**

**21.I.** Resolution Item (01)

Resolution authorizing the City of Millville to sponsor CUT International Short Film Festival for their film festival event to be held in the City of Millville in the amount of \$5,000.00.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 SPONSOR CUT INTERNATIONAL FILM FESTIVAL.PDF](#)  
[COF-ARTC \(2\).PDF](#)

**21.II.** Resolution Item (02)

Resolution authorizing a Professional Services Contract with McManimon Scotland & Bauman LLC awarded through a non-fair and open process to provide Redevelopment Counsel Services in an amount not to exceed \$30,000.00 for a one year term

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 PSC MCMANIMON.PDF](#)  
[MCMANIMOM CONTRACT 2023.PDF](#)  
[COF-MCMANIMON.PDF](#)

**21.III.** Resolution Item (03)

Resolution awarding a Professional Services Contract to Holly City Development Corporation pursuant to a non-fair and open process for a UEZ Program Coordinator in an amount not to exceed \$72,000.00 for a one year term.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 PSC HCDC UEZ.PDF](#)  
[UEZ PROF. SVCS. CONTRACT WITH CITY 2023.PDF](#)  
[COF- HCDC UEZ.PDF](#)

**21.IV.** Resolution Item (04)

Resolution authorizing the City of Millville to enter into a funding agreement with the NJ Department of Transportation to receive funding from the Federal Highway Administration (FHWA) up to an amount of \$304,997.85, for Preliminary Engineering (PE) Activities on the Transportation Set-Aside Project for the Millyard Riverfront Walk.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 FHWA GRANT.PDF](#)  
[TA-DA PE MILLVILLE CITY BLANK AGREEMENT TO LPA 4-21-23.PDF](#)

**21.V.** Resolution Item (05)

Resolution authorizing Contract for Services Agreement with the NJ Department of Community Affairs to participate in the Low-Income Housing Water Assistance Program (LIHWAP).

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 LIHWAP VENDOR CONTRACT.PDF](#)  
[LIHWAP VENDOR CONTRACT 03 14 2023.PDF](#)

**21.VI.** Resolution Item (06)

Resolution authorizing the award of an emergency contract to repair the belt filter press at the City of Millville Sewer Utility facility with Komline-Sanderson in the amount of \$107,179.00.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[RES NO. -2023 EMERGENCY SEWER BELT FILTER PRESS.PDF](#)  
[COF- KOMLINE-SANDERSON.PDF](#)  
[EMERGENCY CERTIFICATION - BELT FILTER PRESS.PDF](#)

**21.VII.** Resolution Item (07)

Resolution authorizing the award of a state contract to purchase Fire Turnout Gear from Mid-Atlantic Fire & Air in the amount of \$50,578.00.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_ Romanik \_\_\_ Orndorf \_\_\_

Documents:

[RES NO. -2023 PURCHASE FIRE TURNOUT GEAR.PDF](#)  
[COF- DIVAL SAFETY EQUIPMENT- FIRE TURNOUT GEAR.PDF](#)

**22. NEW BUSINESS**

**22.I.** New Business Item (01)

Motion to authorize the City Clerk to advertise for the following bid to be received by the Purchasing Board on July 7, 2023 at 10:00 a.m.

1. Supply of Polymer

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_ Romanik \_\_\_ Orndorf \_\_\_

Documents:

[NTB - SUPPLY OF POLYMER.PDF](#)

**23. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

**24. ADJOURN**

Motion-

Second-