

# **TENTATIVE AGENDA FOR REGULAR SESSION MEETING SEPTEMBER 5, 2023, 7:00 P.M.**

## **1. CALL TO ORDER**

## **2. ROLL CALL**

Orndorf\_\_ Hewitt\_\_ Sooy\_\_ Watson\_\_ Romanik\_\_

## **3. INVOCATION AND SALUTE TO THE FLAG**

## **4. OPEN PUBLIC MEETINGS STATEMENT BY MAYOR LISA ORNDORF**

"This meeting is being conducted in accordance with the Open Public Meetings Act of 1975, was advertised, posted, and made available to the public as required by Statute. The Municipal Clerk is directed to include a statement in the minutes of this meeting."

## **5. CITY CLERK TO REVIEW CHANGES TO THE AGENDA**

## **6. PRESENTATIONS**

### **6.I. Presentation Item (01)**

Water Meter Upgrade Project by Water Superintendent, Deric Cheeseman.

## **7. BILLS**

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

## **8. MINUTES**

Motion to approve and dispense with the reading of the following minutes and to proceed with the regular order of business:

1. July 5, 2023 Work Session

2. July 5, 2023 Regular Session

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

## **9. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

## **10. PETITIONS AND LETTERS**

## **11. REPORTS OF COMMISSIONERS**

## **12. COMMISSIONER ROMANIK**

## **13. COMMISSIONER HEWITT**

## **14. COMMISSIONER WATSON**

**15. VICE-MAYOR SOOY**

**16. MAYOR ORNDORF**

**17. ORDINANCES 2ND READING**

**17.I.** Ordinance 2nd Reading Item (01)

Bond Ordinance authorizing improvements to the Municipal Water Utility System and appropriating the sum of Five Million Dollars (\$5,000,000.00) to pay the cost thereof, to authorize the issuance of Five Million Dollars (\$5,000,000.00) of bonds to finance the appropriation, and to provide for the issuance of Bond Anticipation Notes in anticipation of the issuance of bonds.

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 WATER BOND ORD..PDF](#)

[NOTICE OF PUBLICATION- BOND ORD WATER UTILITY SYSTM.PDF](#)

[PROOF OF PUB- WATER BOND.PDF](#)

**17.II.** Ordinance 2nd Reading Item (02)

An Ordinance repealing Millville Code Chapter 30 ("Land Use Regulations"), Article XVIII ("Special Use Design and Performance Standards"), Section 30-203 ("Home Animal Agriculture") Subsection C (5) ("Apiaries").

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 CODE SECTION 30-203 C\(5\) ORDINANCE.PDF](#)

[PROOF OF PUB- APIARIES.PDF](#)

**17.III.** Ordinance 2nd Reading Item (03)

An Ordinance authorizing the City of Millville to acquire property known as 1110 Buckshutem Rd E., Block 221, Lot 1476 (Additional Lot 1477) through deed in lieu of foreclosure.

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 1110 E BUCKSHUTEM ROAD.PDF](#)

[PROOF OF PUB- 1110 E BUCKSHUTEM RD.PDF](#)

**17.IV.** Ordinance 2nd Reading Item (04)

Ordinance authorizing the City of Millville to acquire property known as 1114

Buckshutem Rd E., Block 221, Lot 1478 (Additional Lots 1479-1480) through deed in lieu of foreclosure.

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 1114 E BUCKSHUTEM ROAD.PDF](#)  
[PROOF OF PUB- 1114 E. BUCKSHUTEM RD.PDF](#)

**17.V. Ordinance 2nd Reading Item (05)**

Ordinance amending the salary ordinance to add the following new administration title and compensation:

<u>Title</u>	<u>Minimum</u>	<u>Maximum</u>
Business Manager	\$40,000.00	\$80,000.00

Motion-

Second-

(Public Hearing)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO. -2023 SALARY ORDINANCE - BUSINESS MANAGER.PDF](#)  
[PROOF OF PUB- BUSINESS MANAGER.PDF](#)

**18. ORDINANCES 1ST READING**

**18.I. Ordinance 1st Reading Item (01)**

Ordinance confirming and accepting highest bids for certain real property offered for sale at the public auction held on July 11, 2023.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

[ORD NO -2023 ORDINANCE ACCEPTING HIGHEST BIDS.PDF](#)

**19. CONSENT AGENDA ITEMS**

All matters listed under the Consent Agenda are considered to be routine and non-controversial by the Board of Commissioners and will be approved by one motion. There will be no separate discussion of these items unless a governing body member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**19.I. Resolution Item (CA01)**

Resolution authorizing Water/Sewer Termination on September 18, 2023 due to failure to have and maintain a proper working water meter pursuant to Sections 56-18 and 56-52 of the Municipal Code.

Documents:

[RES NO. -2023 METER REPAIR TERMINATION 9-5-23.PDF](#)

**19.II.** Resolution Item (CA02)

Resolution authorizing Water/Sewer Termination on September 18, 2023 due to non-payment pursuant to Sections 56-18 and 56-52 of the Municipal Code.

Documents:

[RES NO. -2023 WATER SEWER TERMINATION DEFAULT.PDF](#)

**19.III.** Resolution Item (CA03)

Resolution authorizing the Tax Collector to enter into an installment plan pursuant to N.J.S.A 54:5-19 for back taxes owed on Block 161 Lot 607 known as 13 Maple Road: in the amount of \$1,107.63 in 12 installments with the 1st installment due Oct 1, 2023.

Documents:

[RES NO. -2023 INSTALLMENT PLAN.PDF](#)

**19.IV.** Resolution Item (CA04)

Resolution authorizing adjustments in the Tax and Utility Records.

Documents:

[RES NO. -2023 TAX-UTILITY RESOLUTION.PDF](#)

**20. MOTION TO APPROVE CONSENT AGENDA ITEMS**

Motion to approve all items on the Consent Agenda.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

**21. RESOLUTIONS**

**21.I.** Resolution Item (01)

Resolution awarding a Professional Services Contract to Bay Hill Environmental 2060 Fairfax Ave., Cherry Hill, NJ pursuant to a non-fair and open process for a period of twelve (12) months from September 5, 2023 to September 4, 2024 whereas the Contractor shall be compensated directly by property owners in full consideration of all services performed.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik \_\_ Orndorf \_\_

Documents:

RES NO. -2023 BAY HILL.PDF  
BAY HILL CONTRACT AND PROPOSAL 2023.PDF

**21.II.** Resolution Item (02)

Resolution rescinding Resolution No. 222-2023 adopted August 15, 2023 to change location for Cannabis business from Block 264, Lot 10, 1401 Wheaton Ave to leasing part of a property known as Block 265, Lot 4, 1201 N. 10<sup>th</sup> Street for Zentugo of Franklin Park LLC. and approving new Letter of Support

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_Romanik\_\_\_ Orndorf \_\_\_

Documents:

RES NO. -2023 ZENTUGO RESCINDING RES 222-2023.PDF  
SIGNED LETTER FROM ZONING- ZENTUGO.PDF

**21.III.** Resolution Item (03)

Resolution rescinding Resolution No. 311-2022 adopted October 18, 2022 to change location for Cannabis business from Block 264, Lot 10, 1401 Wheaton Ave to leasing part of a property known as Block 265, Lot 4, 1201 N. 10<sup>th</sup> Street for Elixior LLC and approving the new Letter of Support.

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_Romanik\_\_\_ Orndorf \_\_\_

Documents:

RES NO. -2023 ELIXIOR RESCINDING RES 3112022.PDF  
SIGNED LETTER FROM ZONING- ELIXIOR.PDF

**21.IV.** Resolution Item (04)

Resolution designating authorized signers for Municipal Court Bank Accounts.

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_Romanik\_\_\_ Orndorf \_\_\_

Documents:

RES NO. -2023 DESIGNATING SIGNERS MUNICIPAL COURT  
ACCOUNTS.PDF

**21.V.** Resolution Item (05)

Resolution of the Board of Commissioners reversing Millville Board of Adjustment Resolution No. 21-2022ZB and remanding the application of Our Future First for a use variance back to said Board for a rehearing.

Motion-

Second-

Hewitt \_\_\_ Sooy \_\_\_ Watson \_\_\_Romanik\_\_\_ Orndorf \_\_\_

Documents:

RES NO. -2023 RES RESCINDING RES NO. 21-2022ZB AND REMANDING  
OFF APPLICATION.PDF

EXHIBIT 1.PDF  
EXHIBIT 2.PDF

**21.VI.** Resolution Item (06)

Resolution authorizing the purchase of two (2) Recycling Balers for Cardboard and Plastic Film from BE Equipment, Inc. pursuant to a non-fair and open process for \$14,781.00 each with a total amount of \$29,562.00.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

Documents:

RES NO. -2023 AWARD BE EQUIPMENT INC.PDF  
BE EQUIPMENT PROPOSAL.PDF  
SIGNED CERTIFICATE OF VALUE- BE EQUIPMENT.PDF  
COF- BE EQUIPMENT, INC.PDF

**21.VII.** Resolution Item (07)

Resolution authorizing the purchase of two (2) Storage Containers for Public Works from RUDCO Products, Inc. pursuant to a non-fair and open process for \$8,975.00 each with a total amount of \$17,950.00.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

Documents:

RES NO. -2023 AWARD RUDCO PRODUCTS INC.PDF  
SIGNED CERTIFICATE OF VALUE- RUDCO.PDF  
RUDCO PROPOSAL.PDF  
COF- RUDCO PRODUCTS, INC..PDF

**21.VIII.** Resolution Item (08)

Resolution authorizing the purchase of four (4) vehicles from Gentilini Motors through State Contract for the total amount of \$205,095.72.

Motion-

Second-

(Certification of Funds)

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

Documents:

RES - STATE CONTRACT PURCHASE OF VEHICLES FOR INSPECTION  
DEPT (004).PDF

**22. NEW BUSINESS**

**22.I.** New Business Item (01)

Motion to authorize the following Special Events on Public Lands Applications pending approvals:

- 1.) Walk for a Cure Saturday, September 16, 2023 from 10am-1pm at Buck Park/ Waltman park sponsored by Barb Russick.
- 2.) Millville Car Show Saturday, September 16, 2023 (Rain Date; September 17, 2023) on High St from Main to Broad Streets.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

**22.II.** New Business Item (02)

Motion to authorize the following Social Affair Permit:

- 1.) Chicken BBQ at the Elk's Lodge on September 10, 2023 from 12:00pm-3:00pm.

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

**22.III.** New Business Item (03)

Motion to authorize the City Clerk to advertise for the following Request for Proposals to be received by the Purchasing Agent on September 22, 2023 at 1:00 p.m.

- 1.) Operate a Beer Garden at Fall Block Party

Motion-

Second-

Hewitt \_\_ Sooy \_\_ Watson \_\_ Romanik\_\_ Orndorf \_\_

Documents:

[2023 RFP BEER GARDEN FOR FALL BLOCK PARTY.PDF](#)

**23. PUBLIC COMMENT PORTION**

"We have now reached the public comment portion of our meeting. Anyone who would like to address the Commission, please go to the podium, state your name and address your concerns. Please limit your comments to approximately 5 minutes."

Open Public Portion

Close Public Portion

Comments of Commissioners

**24. ADJOURN**

Motion-

Second-